



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

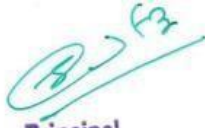
## Criteria 5

**5.1.4. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.**

1. Implementation of guidelines of statutory/regulatory bodies.
2. Organization wide awareness and undertakings on policies with zero tolerance.
3. Mechanisms for submission of online/offline students' grievances.
4. Timely redressal of grievances through appropriate committees.

Sr. No.	Description
1	<b>Implementation of guidelines of statutory/regulatory bodies.</b>
2	<b>Organization wide awareness and undertakings on policies with zero tolerance</b>
3	<b>Mechanisms for submission of online/offline students' grievances</b>
4	<b>Timely redressal of the grievances through appropriate committees</b>



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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4. Timely redressal of the grievances through appropriate committees.

### **1.Implementation of guidelines of statutory/regulatory bodies :**

- ADYPSOE has functional Grievance Redressal committee, Internal Complaints Committee/Women's Grievance Redressal Cell and Anti ragging committee to resolve timely redressal of students grievances including sexual harassment and ragging cases.
- Anti Ragging committee is responsible for preventing the ragging cases in the campus.
- Internal Complaint Committee/ Women's Grievance Cell is responsible for looking into any complaints filed by students and staff about woman grievances at the college.
- Grievance Redressal Cell facilitates the resolution of grievances in a fair and impartial manner maintaining necessary confidentiality.
- The College has provided disciplinary guidelines to the students.

### **2. Organisation wide awareness and undertakings on policies with zero tolerance :**

- Students are informed about misconduct and necessary action during the induction program as well as at the time of commencement of the academic year.
- The Anti-Ragging Policies are posted on campus and hostel notice boards. It is clearly mentioned about activities which are considered as ragging and legal actions for such activities.
- Anti- ragging activities and related details are also available on the website.



*[Signature]*  
**Principal**

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- CCTV cameras are installed throughout the campus to keep watch on any fraudulent activity and to monitor these activities.
- Anti-Ragging undertaking forms are collected from students and parents at the time of the admissions process.

### 3. Mechanisms for submission of online/offline students grievances:

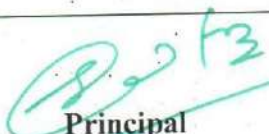
- Any parent or student who want to initiate a grievance may in the first instance bring the issue to the notice of the Head of the respective department, who will address the issue and try to resolve it.
- If there is no response within the stipulated time from the respective department or grievant is dissatisfied with response/resolution to his/her grievance, then the grievant is free to represent his/her grievance to the college Grievance Redressal cell in formal manner.
- The Committee shall meet and take the necessary actions to investigate the allegations and, if necessary, take the necessary action.
- Anti Ragging committee squad visits the hostel frequently to ensure ragging free campus and to maintain discipline.

### 4. Timely redressal of the grievances through appropriate committees:

There are 24 grievances found and resolved in last five years

Total Grievances received	No. of grievances redressed	Average number of days for grievance redressal
24	24	07



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohagaon, Pune

## **1.Implementation of Guidelines of Statutory bodies**



# **Anti-Ragging Commitee**

**DRAFT**

**UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI – 110 002**

**NO. F 1-16/2007 (CPP-II)**

**April, 2009**

**UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER  
EDUCATIONAL INSTITUTIONS, 2009**

In exercise of the powers conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely -

**1. Title, commencement and applicability:-**

- 1.1. These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009”.
- 1.2. They shall come into force with immediate effect.
- 1.3. They shall apply to all the universities established or incorporated by or under a Central Act, a Provincial Act or a State Act, to all institutions deemed to be university under Section 3 of the UGC Act, 1956, to all other higher educational institutions, including the departments, constituent units and all the premises (academic, residential, sports, canteen, etc) of such universities, deemed universities and other higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private.

**2. Objective:-**

To root out ragging in all its forms from universities, colleges and other educational institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

**3. Definitions:-** For the purposes of these Regulations:-

- 3.1. “college” means any institution, whether known as such or by any other name, which provides for a programme of study beyond 12 years of schooling for obtaining qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programme of study and present students undergoing such programme of study for the examination for the award of such qualification.



- 3.2. "Head of the institution" means the 'Vice-Chancellor' in case of a university/deemed to be university, 'Principal' in case of a college, 'Director' in case of an institute.
- 3.3. "institution" means a higher educational institution (HEI), like a university, a college, an institute, etc. imparting higher education beyond 12 years of schooling leading to a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- 3.4. "Ragging" means the following:  
Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
- 3.5. "Statutory/Regulatory body" means a body so constituted by a Central/ State Government legislation for setting and maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
- 3.6. "University" means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

#### **4. Punishable ingredients of Ragging:-**

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;

- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences following from the definition of “Ragging”.

## **5. Measures for prohibition of ragging at the institution level:-**

- 5.1 The institution shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted, considering ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in all institutions.
- 5.2 Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.
- 5.3 The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.

## **6 Measures for prevention of ragging at the institution level:-**

### **6.1 Before admissions:-**

- 6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned in the institution, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately (for punishments, ref. section 8 below).
- 6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).
- 6.1.3 The ‘Prospectus’ and other admission related documents shall incorporate all directions of the Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging. If the institution is an affiliating university, it shall make it mandatory for the institutions under it to compulsorily incorporate such information in their ‘Prospectus’.
- 6.1.4 The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.



- 6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.
- 6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/Transfer Certificate/ Migration Certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- 6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.
- 6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 6.1.10 The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 6.1.11 The institution shall identify, properly illuminate and man all vulnerable locations.
- 6.1.12 The institution shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 6.1.13 The institution shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.
- 6.1.14 The faculties/ departments/ units of the institution shall have induction arrangements (including those which anticipate, identify

and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

## **6.2 On admission:-**

- 6.2.1 Every fresh student admitted to the institution shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.
- 6.2.2 The institution through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- 6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- 6.2.5 The institution shall also organize joint sensitization programmes of 'freshers' and seniors.
- 6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

## **6.3 At the end of the academic year:-**

- 6.3.1 At the end of every academic year the Vice-Chancellor/ Dean of Students Welfare/ Director/ Principal shall send a letter to the parents/ guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
- 6.3.2 At the end of every academic year the institution shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as



the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

#### **6.4 Setting up of Committees and their functions:-**

- 6.4.1 The Anti-Ragging Committee:- The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the anti-ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- 6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.
- 6.4.3 Monitoring Cell on Ragging:- If the institution is an affiliating university, it shall have a Monitoring Cell on Ragging to coordinate with the institutions affiliated to it by calling for reports from the Heads of such institutions regarding the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problems faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the university authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.

#### **6.5 Other measures:-**

- 6.5.1 The Annexures mentioned in sub-clauses 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

- 6.5.2 The institution shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.
- 6.5.3 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- 6.5.4 If the institution has B.Ed. and other Teacher training programmes, these courses shall be mandated to provide for anti-ragging and the relevant human rights appreciation inputs, as well as topics on sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
- 6.5.5 Wardens shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.
- 6.5.6 The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.
- 6.5.7 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for not reporting cases of ragging in their premises.
- 6.5.8 The Head of the institution shall take immediate action on receipt of the recommendations of the Anti-Ragging Squad. He/ She shall also take action suo motto if the circumstances so warrant.
- 6.5.9 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- 6.5.10 Anonymous random surveys shall be conducted across the 1<sup>st</sup> year batch of freshers every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.

- 6.5.11 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 6.5.12 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- 6.5.13 The Migration / Transfer Certificate issued to the student by the institution shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.
- 6.5.14 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the institution, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.
- 6.5.15 The Heads of institutions other than universities shall submit weekly reports to the Vice-chancellor of the university the institution is affiliated to or recognized by, during the first three months of new academic year and thereafter each month on the status of compliance with anti-ragging measures. The Vice Chancellor of each university shall submit fortnightly reports of the university, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the Chancellor.
- 6.5.16 Access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

#### **6.6 Measures for encouraging healthy interaction between freshers and seniors:-**

- 6.6.1 The institution shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
- 6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
- 6.6.3 The institution shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the

affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

## **7. Measures at the UGC/ Statutory/ Regulatory body level:-**

### **7.1 Regulatory measures:-**

- 7.1.1 The UGC and other Statutory /Regulatory bodies shall make it mandatory for the institutions to compulsorily incorporate in their 'Prospectus' the directions of the Supreme Court and/or the Central or State Governments with regard to prohibition and consequences of ragging, and that non-compliance with the directives against ragging in any manner whatsoever shall be considered as lowering of academic standards by the erring institution making it liable for appropriate action.
- 7.1.2 The UGC (including NAAC and UGC Expert Committees visiting institutions for various purposes) and similar Committees of other Statutory/Regulatory bodies shall cross-verify that the institutions strictly comply with the requirement of getting the undertakings from the students and their parents/ guardians as envisaged under these Regulations.
- 7.1.3 The UGC and other funding bodies shall make it one of the conditions in the Utilization Certificate for sanctioning any financial assistance or aid to the institution under any of the general or special schemes that the institution has strictly complied with the anti-ragging measures and has a blemish-less record in terms of there being no incidents of ragging during the period pertaining to the Utilization Certificate.
- 7.1.4 The NAAC and other accrediting bodies shall factor in any incident of ragging in the institution while assessing the institution in different grades.

### **7.2 Incentives for curbing ragging:-**

- 7.2.1 The UGC shall consider providing special/ additional annual financial grants-in-aid to those eligible institutions which report a blemish-less record in terms of there being no incidents of ragging.
- 7.2.2 The UGC shall also consider instituting another category of financial awards or incentives for those eligible institutions which take stringent action against those responsible for incidents of ragging.
- 7.2.3 The UGC shall lay down the necessary incentive for the post of Warden in order to attract the right type of eligible candidates, and motivate the incumbents.

### **7.3 Monitoring mechanism to ensure compliance:-**



Apart from the monitoring mechanism built in under different sub-clauses of these Regulations, there shall also be the following monitoring mechanism:

7.3.1 The UGC shall constitute an Inter-Council Committee for prevention of Ragging consisting of representatives of the AICTE, the IITs, the NITs, the IIMs, the MCI, the DCI, the NCI, the ICAR and such other bodies which have to deal with higher education to coordinate and monitor the anti-ragging movement across the country and to make certain policy decisions. The said Committee shall meet at least twice a year in the normal course.

7.3.2 The UGC shall also have an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State level and university level Committees for effective implementation of anti-ragging measures.

## **8 Punishments:-**

### **8.1 At the institution level:-**

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 8.1.1 Suspension from attending classes and academic privileges
- 8.1.2 Withholding/ withdrawing scholarship/ fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation process
- 8.1.4 Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- 8.1.10 Fine ranging between Rupees 25,000/- and Rupees 1 lakh
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

### **8.2 At the university level in respect of institutions under it:-**

If an institution under a university (being constituent of, affiliated to or recognized by it) fails to comply with any of the provisions of these Regulations

and fails to curb ragging effectively, the university may impose any one or any combination of the following penalties on it:

- 8.2.1 Withdrawal of affiliation/ recognition or other privileges conferred on it
- 8.2.2 Prohibiting such institution from presenting any students then undergoing any programme of study therein for the award of any degree/diploma of the university
- 8.2.3 Withholding grants allocated to it by the university, if any
- 8.2.4 Withholding any grants channelled through the university to the institution
- 8.2.5 Any other appropriate penalty within the powers of the university.

### **8.3 At the appointing authority level:-**

The authorities of the institution, particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

### **8.4 At the UGC/Statutory/Regulatory body level:-**

If an institution fails to curb ragging, the UGC/Statutory/Regulatory body concerned may impose any one or any combination of the following penalties on it:

- 8.4.1 Delisting the institution from section 12B of the UGC Act or any similar provision in the Act of the Statutory/Regulatory body concerned
- 8.4.2 Withholding any grants allocated to it
- 8.4.3 Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the UGC/Statutory/ Regulatory body concerned
- 8.4.4 Declaring that the institution does not have the minimum academic standards and warning the potential candidates for admission accordingly through public notice and posting on the UGC Website/ Website of the Statutory/Regulatory body concerned.
- 8.4.5 Taking such other action within its powers as it may deem fit and impose such other penalties as provided till such time as the institution achieves the objective of curbing ragging.
- 8.4.6 Collaborating with one another to work out other possible deterrents.

-:0:-

**ANNEXURE I, Part I**

**UNDERTAKING BY THE CANDIDATE/STUDENT**

1. I, \_\_\_\_\_  
S/o. D/o. of Mr./Mrs./Ms. \_\_\_\_\_  
have carefully read and fully understood the law prohibiting ragging and the  
directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone through it.
3. I hereby undertake that
  - I will not indulge in any behavior or act that may come under the definition of ragging,
  - I will not participate in or abet or propagate ragging in any form,
  - I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Signature

Name:

Address:

## ANNEXURE I, Part II

### UNDERTAKING BY PARENT/GUARDIAN

1. I, \_\_\_\_\_  
F/o. M/o. G/o \_\_\_\_\_,  
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this

regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ Year

Signature

Name:

Address:



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Ref. No: ADYPKC/SOE/GC/2022-23/

Date: 08.06.2022

### OFFICE ORDER

#### **Anti-Ragging Cell Committee (A.Y.: 2022-23 and 2023-23)**

Following members are appointed for Anti-Ragging Cell Committee

Sr.No	Name of Member	Representation
1.	Dr. Pankaj Agarkar	Chairman nominated by Principal and faculty representative
2.	Dr. Niranjana Shegaonkar	Representative of faculty members (Gents)
3.	Dr. Shobha Rupnar	Representative of faculty members (Ladies)
4.	Mr. Archis Borate	Representative of senior student (Gents)
5.	Ms. Chetna Patil	Representative of senior student (Ladies)
6.	Mr. Rakesh Kumar Singh	Representative of Fresher student (Gents)
7.	Ms. Manasi Gite	Representative of Fresher student (Ladies)
8.	Mr. Ashok Patil	Representative of parent
9.	Mr. Goraknath Deshmukh	Representative of non-teaching staff

  
Principal

Dr. D Y Patil School of Engineering



  
Principal

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

CC to:

1. Concerned
2. IQAC cell
3. Mandatory disclosure

Dr Ajeenkya DY Patil Knowledge City, Charholi (Bk), Via - Lohegaon, Pune-412 105

Ph: (020) 35037922/21 • Email: principal\_dypsoe@dypic.in • Website: www.dypsoe.in





**AJEENKYA**

DY Patil School of Engineering

“Empowerment through quality technical education”

**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**

Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date:07.07.2021

**OFFICE ORDER**

**Anti-Ragging Cell Committee (A.Y.2021-22)**

Following members are appointed for Anti-Ragging Cell Committee

Sr.No.	Name of Member	Representation
1.	Prof.Monika Dangore	Anti-Ragging Committee chairman
2.	Dr.Rajesh Katdare	Representative of Faculty Members(Gents)
3.	Dr.Rashmi Mahajan	Representative of Faculty Members(Ladies)
4.	Mr.Atharva Pgiol	Representative of Senior Students(Gents)
5.	Ms.Ananya Chattopadhyay	Representative of Senior Students(Ladies)
6.	Mr.Atharva Yogesh	Representative of Fresher Students(Gents)
7.	Ms.Janhnavi Mudaliar	Representative of Fresher Students(Ladies)
8.	Mr.Mahesh Girme	Representative of Parents
9.	Mt.Gorakhnath Deshmukh	Representative of Non Teaching Staff

  
Principal

Dr. Ajeenkya D. Y. Patil School of Engineering


**CC to:**

- 1.Concerned
- 2.IQAC Cell
- 3.Mandatory disclosure

Dr.Ajeenkya D. Y. Patil Knowledge City, Charholi (Bk), Via – Lohegaon, Pune-412 105.

Ph: (020) 35037922/21. Email:principal\_dypsoe.in . Website:www.dypsoe.in



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





**AJEENKYA**  
DY Patil School of Engineering

“Empowerment through quality technical education”  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date:04.06.2020

**OFFICE ORDER**

**Anti-Ragging Cell Committee (A.Y.: 2020-21 )**

Following members are appointed for Anti-Ragging Cell Committee

Sr.No.	Name of Member	Representation
1.	Prof.Monika Dangore	Anti-Ragging Committee chairman
2.	Dr.Rajesh Katdare	Representative of Faculty Members(Gents)
3.	Dr.Rashmi Mahajan	Representative of Faculty Members(Ladies)
4.	Mr.Atharva Pgiol	Representative of Senior Students(Gents)
5.	Ms.Ananya Chattopadhyay	Representative of Senior Students(Ladies)
6.	Mr.Atharva Yogesh	Representative of Fresher Students(Gents)
7.	Ms.Janhnavi Mudaliar	Representative of Fresher Students(Ladies)
8.	Mr.Mahesh Girme	Representative of Parents
9.	Mt.Gorakhnath Deshmukh	Representative of Non Teaching Staff

  
Principal

Dr. Ajeenkya D. Y. Patil School of Engineering

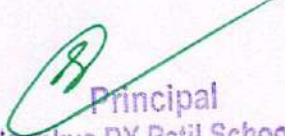
**CC to:**

- 1.Concerned
- 2.IQAC Cell
- 3.Mandatory disclosure

Dr.Ajeenkya D. Y. Patil Knowledge City, Charholi (Bk), Via – Lohegaon, Pune-412 105.

Ph: (020) 35037922/21. Email:principal\_dypsoe.in . Website:www.dypsoe.in



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

# Dr D Y PATIL SCHOOL OF ENGINEERING

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-46648 DTE Code: EN6732 SPPU PUN Code: CEGP015720

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Ref. NO. **ADYPSOE / AT 2019-20 / 52**


Date: **15/06/2019**

## OFFICE ORDER

(Anti-ragging cell committee AY 2019-20)


Following members are appointed for Anti Ragging cell committee

Sr. No.	Name of Member	Representation
1	Dr. Pankaj Agarkar	Chairman nominated by Principal and faculty representative
2	Dr. Nirajkumar Jadhav	Representative of faculty member(Gents)
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)
4	Mr. Riham Atta	Representative of Senior Student(Gents)
5	Ms. Anaya Chattopadhyay	Representative of Senior student(Ladies)
6	Mr. Tushant Kumar	Representative of Fresher Student(Gents)
7	Ms. Shivani Patil	Representative of Fresher Student(Ladies)
8	Mr. Vijaykumar Mudliyar	Representative of Parent
9	Mr. Vishal Patil	Representative of Non-Teaching Staff

  
**Principal**

Dr. D.Y. Patil School of Engineering



  
**Principal**  
Ajeenkya DY Patil  
Engineering, Lohegaon

CC:

1. IQAC cell
2. Concerned Committee member
3. Mandatory disclosure



Ref. NO. **ADYPSOE / AY 2018-19 / 69**

Date: **20/06/2018**

**OFFICE ORDER**

(Anti-ragging cell committee AY 2018-19)

Following members are appointed for Antiragging cell committee

Sr. No.	Name of Member	Representation
1	Dr. Pankaj Agarkar	Chairman nominated by Principal and faculty representative
2	Dr. Nirajkumar Jadhav	Representative of faculty member(Gents)
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)
4	Mr. Anuj Nair	Representative of Senior Student(Gents)
5	Ms. Shreya Chaudhari	Representative of Senior student(Ladies)
6	Mr. Rihan Attar	Representative of Fresher Student(Gents)
7	Ms. Anaya Chattopadhyay	Representative of Fresher Student(Ladies)
8	Mr. Sanjay Shinde	Representative of Parent
9	Mr. Vishal Patil	Representative of Non-Teaching Staff

*[Signature]*

**Principal**

Dr. D.Y. Patil School of Engineering

CC:

1. IQAC cell
2. Concerned Committee member
3. Mandatory disclosure



*[Signature]*

**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

**Internal Complaint/Women's Grievances  
Redressal Committee**



प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

F.No. 14-4/2012(CPP-II)

7<sup>th</sup> December, 2018

**PUBLIC NOTICE**

**ON**

**UGC (GRIEVANCE REDRESSAL) REGULATIONS, 2018**

UGC had notified UGC (Grievance Redressal) Regulations, 2012 in official Gazette of India on **23<sup>rd</sup> March, 2013**. These regulations were aimed at addressing and effectively resolving grievances of students related to Higher Educational Institutions.

The UGC had received a number of responses on these regulations and hence constituted an Expert Committee to revisit UGC (Grievance Redressal) Regulations, 2012. The draft University Grants Commission (Grievance Redressal of Students) Regulations, 2018 prepared by the Committee is attached herewith for observations and suggestions of stakeholders. The feedback and comments on the above draft may be sent to UGC via email [grmhei.2018@gmail.com](mailto:grmhei.2018@gmail.com) on or before **31<sup>st</sup> December, 2018**.

(Prof. Rajnish Jain)



**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI – 110 002**

**NOTIFICATION**

**F.No.14-4/2012 (CPP-II)**

**New Delhi, the \_\_ October, 2018**

In exercise of the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations:

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT:**

- a) These regulations shall be called as the University Grants Commission (Grievance Redressal of Students) Regulations, 2018.
- b) They shall apply to all HEIs, whether established or incorporated by or under a Central Act or a State Act, and every institution recognised by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a university declared as such under Section 3 of the said Act.
- c) They shall come into force from the date of their publication in the Official Gazette.

**2. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:**

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (b) "aggrieved student" means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a person seeking admission to any institution of higher education;
- (c) "college" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any



qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;

(d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.

(e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;

(f) "grievances" include the following complaints of the aggrieved students, namely:

- i. making admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the admission process adopted by the institution;
- iii. refusing admission in accordance with the declared admission policy of the institution;
- iv. non publication of prospectus, (either hard copy / online) as specified in these regulations;
- v. publishing any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified in the declared admission policy to be charged by such institution;



- viii. breach in reservation policy in admission as may be applicable;
  - ix. nonpayment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
  - x. delay in conduct of examinations or declaration of results beyond the specified schedule in the academic calendar;
  - xi. on provision of student amenities as may have been promised or required to be provided by the institution;
  - xii. non transparent or unfair evaluation practices;
  - xiii. Refund of fees, in case a student withdraws the admission within the stipulated time as mentioned in the prospectus, as notified by the Commission from time to time.
- (g) "Department Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a Department.
- (h) "Institutional Grievance Redressal Committee" means a committee constituted under these regulations, at the level of an Institution.
- (i) "College Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a college.
- (j) "University Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a University.
- (k) "Higher Educational Institution" means a University within the meaning of clause (f) of Section 2, a college within the meaning of clause (b) of sub-section (1) of Section 12A, and an institution deemed to be a University declared under Section 3, of the University Grants Commission Act, 1956;
- (l) "Institution" for the purposes of these regulations, means any university, college or such other institutions, as the case may be;
- (m) "Office of profit" means an office which is capable of yielding a profit or pecuniary gain, and to which some pay, salary, emolument, remuneration or non-compensatory allowance is attached;



(n) "Ombudsperson" means the Ombudsperson appointed under these regulations;

(o) "University" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

### **3. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:**

i. Every higher educational institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:

(a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;

(b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;

(c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;

(d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;



- (e) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
- (f) rules / regulations for imposition and collection of any fines specified heads or categories, minimum and maximum fine may be imposed.
- (g) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student;
- (h) details of the teaching faculty, including their educational qualifications, alongwith the category they belong to Regular / visiting ---- and teaching experience of every member of its teaching faculty.
- (i) information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution.
- (k) any other information as may be specified by the Commission:

Provided that an institution shall publish / upload information referred to in items (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in different newspapers and through other media:

- ii. Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its



publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

#### **4. GRIEVANCE REDRESSAL COMMITTEES (GRC):**

##### **A. Department Grievance Redressal Committee (DGRC)**

- (i) In case of universities, all complaints relating to a department shall first be addressed to Department Grievance Redressal Committee (DGRC) to be constituted at the level of departments/school/center whose composition shall be as follows:
  - a) Head of the Department / School / Center – Chairperson
  - b) a Professor from outside the department / school / center to be nominated by the Head of HEI – Member
  - c) A faculty member well-versed with grievance redressal mechanism to be nominated by the Head of the Department – Member.
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The DGRC shall follow the principles of natural justice while deciding the grievances of the students.
- (v) The DGRC shall make efforts to resolve the grievance within the stipulated period and shall submit its report to the Head of the Institution within a period of 15 days from the date of receipt of complaint to the DGRC.
- (vi) The DGRC shall provide a copy of the report to the aggrieved person(s).

##### **B. Institutional Grievance Redressal Committee (IGRC)**



- (i) The complaints not related to departments/schools / center and the grievances not resolved at the DGRC shall be referred to the Institutional Grievance Redressal Committee (IGRC) to be constituted by Head of the HEI, whose composition shall be as follows:
  - (a) Pro-Vice Chancellor / Dean/ Senior academician of HEI – Chairperson.
  - (b) Dean of students/Dean, Students Welfare
  - (c) Two senior academicians other than Chairperson.
  - (d) Proctor / Senior academician
- (ii) The above Committee shall be approved by the statutory body of institution (Executive Council or its equivalent).
- (iii) The Chairperson of IGRC and DGRC shall not be the same. The tenure of the Committee members shall be two years.
- (iv) The quorum for the meetings shall be three, including Chairperson.
- (v) The IGRC shall consider the recommendation of DGRC while giving its recommendations. However, the IGRC shall have the power to review recommendations of the DGRC.
- (vi) The IGRC shall follow the principles of natural justice while deciding the grievances.
- (vii) The IGRC shall send the report and the recommendations to the Head of the HEI within in a period of 15 workings days from the date of receipt of grievance, or appeal or recommendations of the DGRC.
- (viii) The IGRC shall provide a copy of the report to the aggrieved person(s).

**C. College Grievance Redressal Committee (CGRC)**



- (i) In case of colleges, all complaints shall first be addressed to College Grievance Redressal Committee (CGRC) whose composition shall be as follows:
  - a) Principal of the college -Chairperson
  - b) Two senior faculty members nominated by the principal of the College.
- (ii) The tenure of the members shall be two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The CGRC shall follow the principles of natural justice while considering the grievances of the students.
- (v) The CGRC shall send the report and recommendations to the Vice-Chancellor of the affiliating university within a period of 15 days of receiving the complaint.

**D. University Grievance Redressal Committee (UGRC)**

- (i) In case of grievances not resolved by CGRC, it shall be referred to University Grievance Redressal Committee (UGRC) for which the Vice-chancellor of the affiliating university shall constitute a University Grievance Redressal Committee (UGRC) consisting of five members for a individual colleges or a group of colleges keeping in view the location of the college(s). The UGRC shall be constituted by the Vice-chancellor of the affiliating university consisting of :
  - a) A senior Professor of the university – Chairperson
  - b) Dean, Student Welfare or its equivalent - Member
  - c) Three Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice-Chancellor – Members
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.



(iv) The CGRC shall follow the principle of normal justice while deciding the grievance of the students.

(v) The CGRC shall send the report and the recommendations to the principal of the college within a period of 15 days of receiving the complaint.

E. Any person aggrieved by the decision of the Institutional Grievance Redressal Committee or University Grievance Redressal Committee may within in a period of six days prefer an appeal to the Ombudsperson.

**5. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:**

(i) Each HEI shall appoint an Ombudsperson for redressal of grievances of students under these regulations.

(ii) The Ombudsperson shall be a person not related to the university and who is a retired Vice-Chancellor, Registrar or a faculty member who has at least ten years of experience as a Professor.

(iii) The Ombudsperson shall not be in any conflict of interest with the university, either before or after his appointment.

(iv) The Ombudsperson, or any member of his immediate family shall not -

(a) hold or have held at any point in the past, any post or, employment in any office of profit in the university;

(b) have any significant relationship, including personal, family, professional or financial, with the university;

(c) hold any position in university by whatever name called, in the administration or governance structure of the university.

(v) The Ombudsperson in a State University shall be appointed by the Executive council of the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-



- (a) Nominee of the Governor of the State or his nominee - Chairperson
  - (b) Vice-Chancellor of a University of State to be nominated by the State Government – Member
  - (c) Vice-Chancellor of the concerned State University – Member
  - (d) Registrar of the concerned State University – Secretary (non-voting)
- (vi) The Ombudsperson in a Central University and institution deemed to be university shall be appointed by the Executive Council of the Central University or the equivalent statutory body of the Deemed to be University, as the case may be, on part - time basis from a panel of three member recommended by the search committee consisting of the following members, namely:-

- (a) Nominee of University Grants Commission – Chairperson
- (b) One Vice Chancellor from Central University to be nominated by UGC (for Central Universities) – Member

OR

One Vice Chancellor from institution deemed to be university to be nominated by the UGC (for Deemed to be Universities) - Member

- (c) The Vice Chancellor of the university – Member
  - (d) The Registrar of the university – Secretary (Non-Voting)
- (vii) The Ombudsperson shall be a part time officer appointed for a period of three years from the date he/she assumes the office and may be reappointed for another one term in the same university.
- (viii) The Ombudsperson shall be paid the sitting fee per day as per the norms of the university for hearing the cases, in addition to the reimbursement of the conveyance.



- (ix) The Ombudsperson may be removed on charges of proven misconduct or misbehavior or as defined under these regulations, by the concerned appointing authority i.e. the Executive Council of the University.

#### **6. FUNCTIONS OF OMBUDSPERSON:**

- (i) The Ombudsperson shall hear any appeal of an applicant for admission as student or student of the university against the university or institution affiliated to it as the case may be, after the student has availed all remedies available in such institution for redressal of grievance such as IGRC / UGRC;
- (ii) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsperson. However, the issues of malpractices in the examination and evaluation processes may be referred to the Ombudsperson.
- (iii) Ombudsperson may seek the assistance of any person as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the student(s).

#### **7. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSON AND GRIEVANCE REDRESSAL COMMITTEE:**

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student of that institution may submit an application seeking grievance redressal.
- (ii) On receipt of any online complaint, the institution shall refer the complaint to the appropriate Grievance Redressal Committee, as the case may be, along with its comments within 15 days of receipt of complaint on online portal.
- (iii) The Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved person.



- (iv) An aggrieved person may appear either in person or be represented by such person as may be authorized to present his/her case.
- (v) The Grievances not resolved at the appropriate Grievance Redressal Committee(s) shall be referred to the Ombudsperson.
- (vi) The institution shall co-operate with the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsperson to the Vice Chancellor.
- (vii) On the conclusion of proceedings, the Ombudsperson shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue, after giving due hearing to both the parties.
- (viii) Every order under the signature of the Ombudsperson shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (ix) The institution shall comply with the recommendations of the Ombudsperson. Any recommendations of the Ombudsperson not complied with by the institution shall be reported by the Ombudsperson to the Commission.
- (x) In case of any false or frivolous complaint, the Ombudsperson may recommend appropriate action against the complainant.

**8. INFORMATION REGARDING OMBUDSPERSON GRIEVANCE REDRESSAL COMMITTEE:**

The institution shall provide detailed information regarding provisions of Grievance Redressal Committee(s) and Ombudsperson on their website and in their prospectus prominently.

**9. CONSEQUENCES OF NON-COMPLIANCE:**

The Commission shall in respect of any institution which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal



Committee(s), as the case may be, may proceed to take one or more of the following actions, namely:

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college;
- (f) The Commission may take necessary and appropriate action as it may deemed fit, in case of an institution deemed to be university;
- (g) recommend to the concerned State Government for necessary and appropriate action, in case of a university established or incorporated under a State Act;
- (h) The Commission may take necessary and appropriate actions against any institution for non-compliance.

Provided that no action shall be taken by the Commission under this regulation unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

**(Prof. Rajnish Jain)**  
Secretary



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Ref. No: ADYPKC/SOE/GC/2022-23/

Date: 08.06.2022

### OFFICE ORDER

#### **Internal Complaint Committee (A.Y.: 2022-23 and 2023-24)**

Following members are appointed for Internal Complaint Committee

Sr. No	Name of Member	Representation
1.	Dr. Saniya Ansari	Presiding Officer
2.	Prof. Prajakta Khairnar	Lady Faculty -1
3.	Prof. Pallavi Shimpi	Lady Faculty-2
4.	Ms. Madhuri Mane	Non-teaching- Lady Staff
5.	Ms. Ashwini Patil	Non-teaching- Lady Staff
6.	Mr. Koustubh Juvekar	Student Representative[ Boy-1]
7.	Mr. Varun Shahikant Patil	Student Representative[ Boy-2]
8.	Ms. Sadiya Sayyad	Student-1(Girl)
9.	Adv. Deepali Swami	Member from Non-Govt Organization

  
**Principal**  
Dr. D Y Patil School of Engineering



#### **CC to:**

1. Concerned
2. IQAC cell
3. Mandatory disclosure





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Dr D Y Patil Group of Institution's Technical Campus

## Dr D Y PATIL SCHOOL OF ENGINEERING

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-46648

DTE Code: EN6732

SPPU Affiliation ID: CEGP015720

(Accredited by NAAC)

Ref. No: ADYPKC/SOE/GC/2020-21/05-02

Date: 08.06.2020

### OFFICE ORDER

#### **Internal Complaint Committee (A.Y.: 2020-21 and 2021-22)**

Following members are appointed for Internal Complaint Committee

Sr. No	Representation	Name of Member
1.	Presiding Officer	Dr. Saniya Ansari
2.	Lady Faculty -1	Prof. Prajakta Khairnar
3.	Lady Faculty-2	Prof. Pallavi Shimpi
4.	Non-teaching- Lady Staff	Ms. Madhuri Mane
5.	Non-teaching- Lady Staff	Ms. Ashwini Patil
6.	Student Representative[ Boy-1]	Mr. Koustubh Juvekar
7.	Student Representative[ Boy-2]	Mr. Varun Shahikant Patil
8.	Student-1(Girl)	Ms. Vaishnavi Nehe
9.	Member from Non-Govt Organization	Adv. Deepali Swami

  
Principal

Dr. D Y Patil School of Engineering



  
Principal

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

CC to:

1. Concerned
2. IQAC cell
3. Mandatory disclosure





## **2.Organization wide awareness and undertaking on policies with zero tolerance**

# **Anti-Ragging Commitee**



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Date: 30/8/2022

### Event Report

Academic Year: 2022-23

Semester-I

Name of the event: Anti Ragging Awareness Program

Date and Time	30/8/2022,
Event Venue	College Campus
Organized by	Anti Ragging committee ADYPSOE, Lohegaon
Targeted Audience	All Students

Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

Details of the event:

Members of Anti ragging committee made student aware about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti-ragging committee members. At the end students took pledge against ragging.

Following rules and regulation related to ragging were told to students:

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Institutions, 2009, ragging constitutes one or more of any of the following acts:



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune




- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, or public insults would also include deriving perverted pleasure, and vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

#### **Punishments accorded**

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, those found guilty may be awarded one or more of the following punishments, namely;



  
**Principal**  
 Ajeenkya DY Patil School of  
 Engineering, Lohagaon, Pune

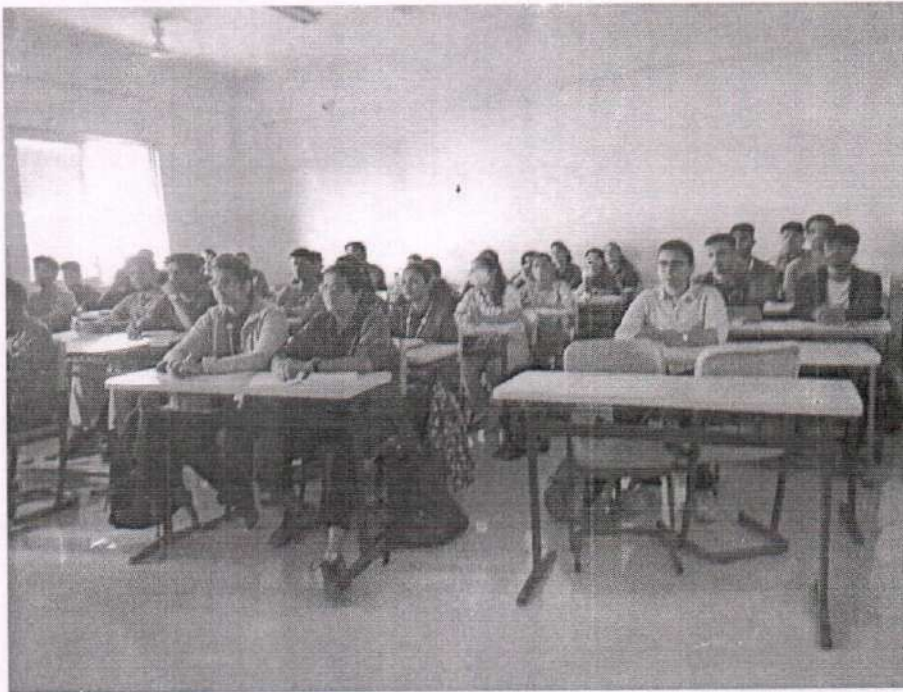
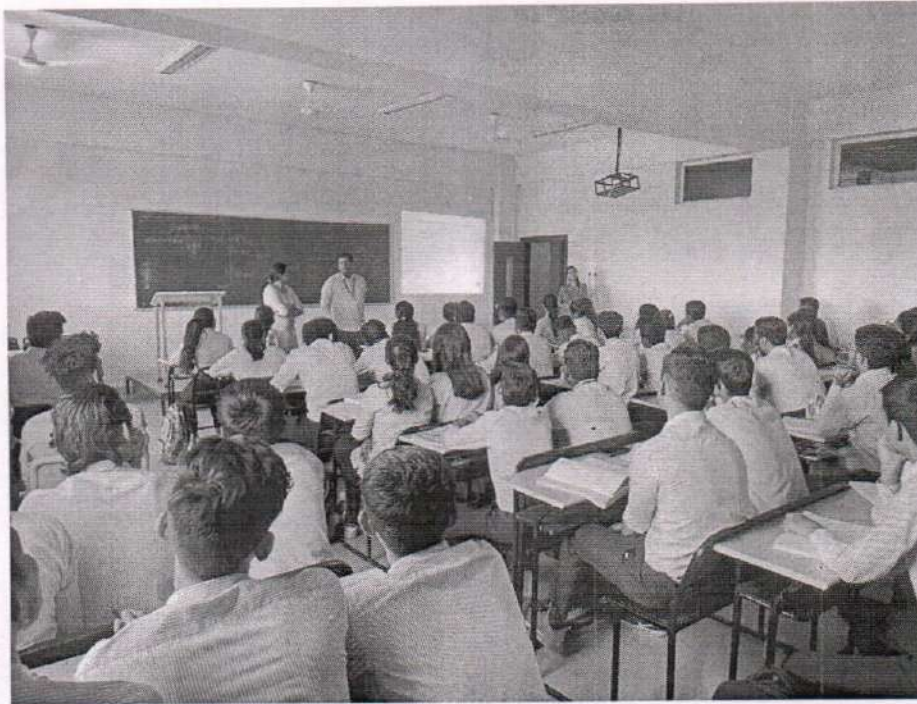
- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for periods ranging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Photos:



Anti-Ragging Committee Chairman



Principal, ADYPSOE

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

Date: 23/2/2023

### Event Report

**Academic Year: 2022-23**

**Semester-II**

Name of the event: Anti Ragging Awareness Program

<b>Date and Time</b>	23/2/2023,
<b>Event Venue</b>	Seminar Hall
<b>Organized by</b>	Anti Ragging committee ADYPSOE, Lohegaon
<b>Speaker</b>	SI Ms. Manisha Zende
<b>Targeted Audience</b>	All Students

#### Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

#### Details of the event:

Our Guest speaker SI Ms. Manisha Zende (Traffic division, Bund Garden pune) was called upon to make students aware about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti-ragging committee members. At the end students took pledge against ragging.

Following rules and regulation related to ragging were told to students:

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Institutions, 2009, ragging constitutes one or more of any of the following acts:



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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**AJEENKYA**

**DY PATIL SCHOOL OF ENGINEERING**

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- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, or public insults would also include deriving perverted pleasure, and vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.



**Principal**

**Ajeenkya DY Patil School of  
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# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

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AICTE ID - 1-3847411

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(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

### Punishments accorded

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, those found guilty may be awarded one or more of the following punishments, namely;

- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for periods ranging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.



Principal  
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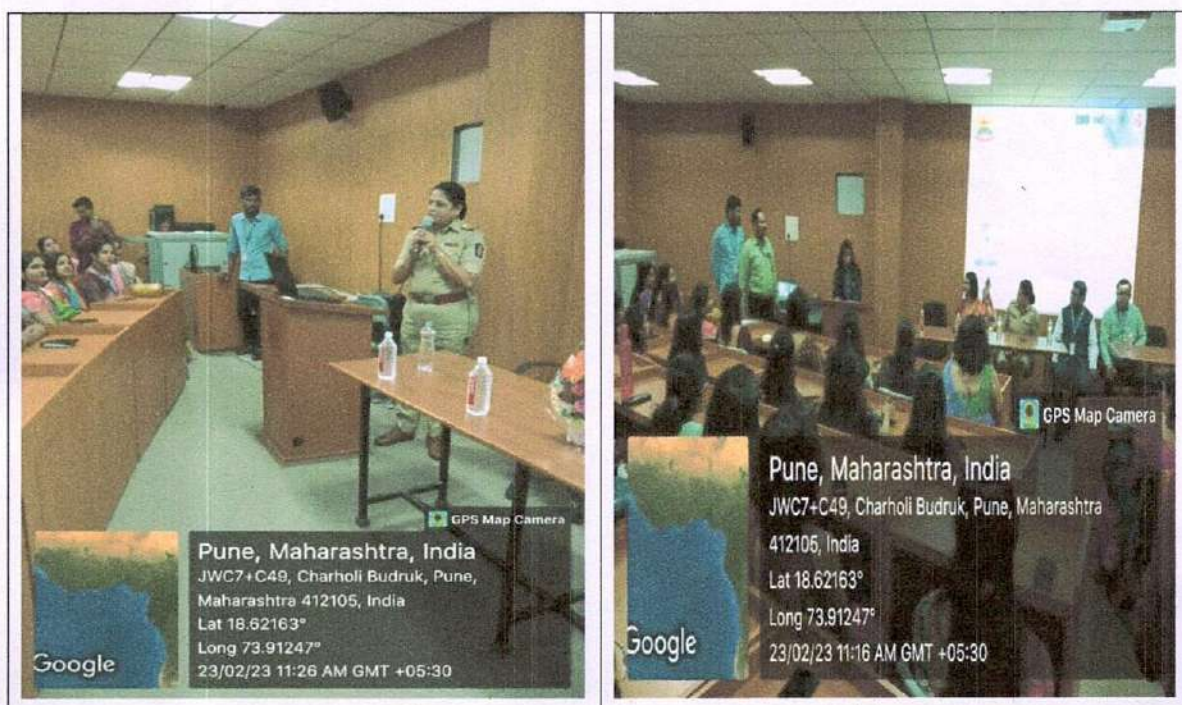
AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

Photos:




Anti-Ragging Committee Chairman

Principal, ADYPSOE



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



 <p><b>AJEENKYA</b> DY Patil School of Engineering</p>	<p align="center">"Empowerment through quality technical education"  <b>AJEENKYA DY PATIL SCHOOL OF ENGINEERING</b>          Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.</p>
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Date: 2/9/2021

### Event Report

**Academic Year: 2021-22**

**Semester-I**

Name of the event: Anti Ragging Awareness Program I

<b>Date and Time</b>	2/9/2021,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee ADYPSOE, Lohegaon
<b>Targeted Audience</b>	All Students
<b>Mode of conduction</b>	Online

Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

Details of the event:

Members of Anti ragging committee and all HODs of department made student aware about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti ragging committee members. At the end students took pledge against ragging.

Following rules and regulation related to ragging were told to students:

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Institutions, 2009, ragging constitutes one or more of any of the following acts:



  
**Principal**  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune



- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, or public insults would also include deriving perverted pleasure, and vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

### **Punishments accorded**

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, those found guilty may be awarded one or more of the following punishments, namely;

- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.



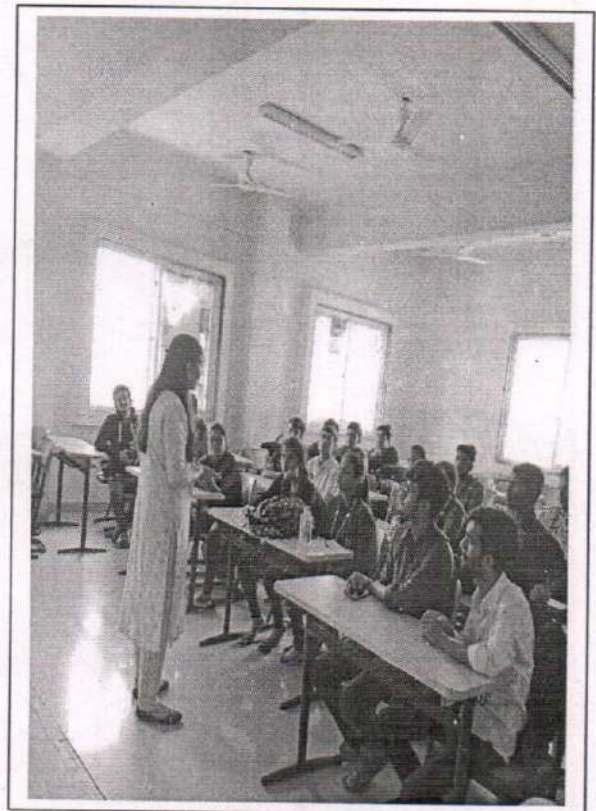
  
**Principal**  
**Ajeenkya DY Patil School of**  
**Engineering, Lohegaon, Pune**



- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for periods ranging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

All points mentioned above were discussed with students.

Photos:



*my*

Anti-Ragging Committee Chairman



*Ajeenkya*  
Principal, ADYPSOE

**Principal**  
**Ajeenkya DY Patil School of**  
**Engineering, Lohegaon, Pune**





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**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date: 8/8/2022

### Event Report

**Academic Year: 2021-22**

**Semester-II**

Name of the event: Anti Ragging Awareness Program II

<b>Date and Time</b>	8/8/2022,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee ADYPSOE, Lohegaon
<b>Targeted Audience</b>	All Students
<b>Mode of conduction</b>	Offline /

#### Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

#### Details of the event:

Students of the anti-ragging committee were discussed plan of action with concerned staff about awareness program.

Members of Anti ragging committee and all HODs of department reminded student about various laws regarding ragging.

Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti ragging committee members. At the end students took pledge against ragging.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Following rules and regulation related to ragging were told to students:

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Institutions, 2009, ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, or public insults would also include deriving perverted pleasure, and vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.



  
**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.



### **Punishments accorded**

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, those found guilty may be awarded one or more of the following punishments, namely;

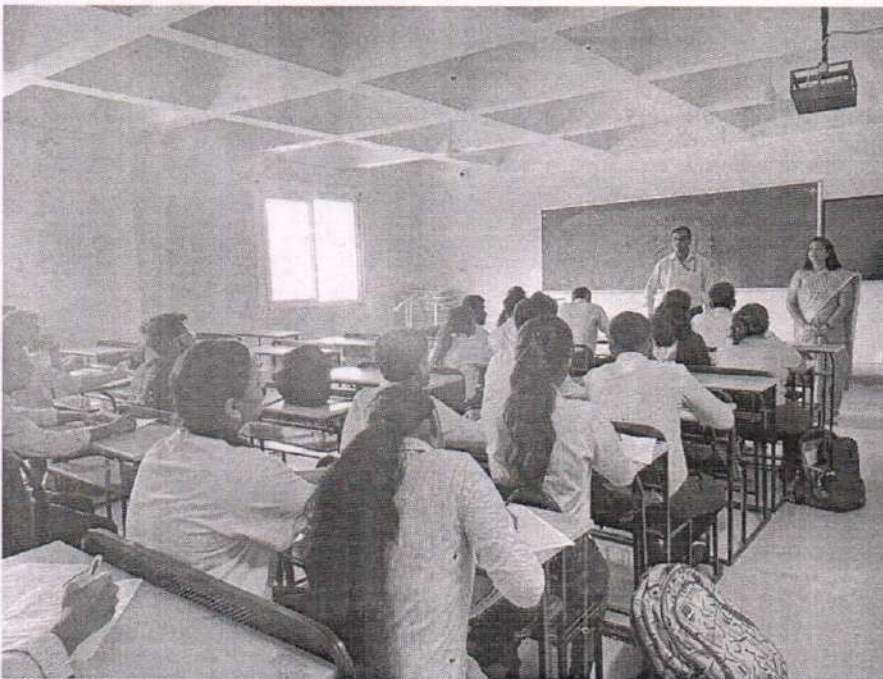
- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for periods ranging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.


All points mentioned above were discussed with students.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Photos:



  
Anti-Ragging Committee Chairman



  
Principal, ADYPSOE

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date: 23/9/2020

### Event Report

**Academic Year: 2020-21**

**Semester-I**

Name of the event: Anti Ragging Awareness Program I

<b>Date and Time</b>	23/9/2020,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee DYPSOE, Lohegaon
<b>Targeted Audience</b>	All Students
<b>Mode of conduction</b>	Online

#### Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

#### Details of the event:

Members of Anti ragging committee and HODs of all department made student aware about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti ragging committee members. At the end students took pledge against ragging.

Following rules and regulation related to ragging were told to students:

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Institutions, 2009, ragging constitutes one or more of any of the following acts:



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
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- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

#### **Punishments accorded**

According to the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, depending on the nature and gravity of the guilt established by the Anti-



  
Principal  
Alenya DY Patil School of  
Engineering, Lohegaon, Pune



Ragging Squad, those found guilty may be awarded one or more of the following punishments, namely;

- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for periods ranging from one to four semesters.
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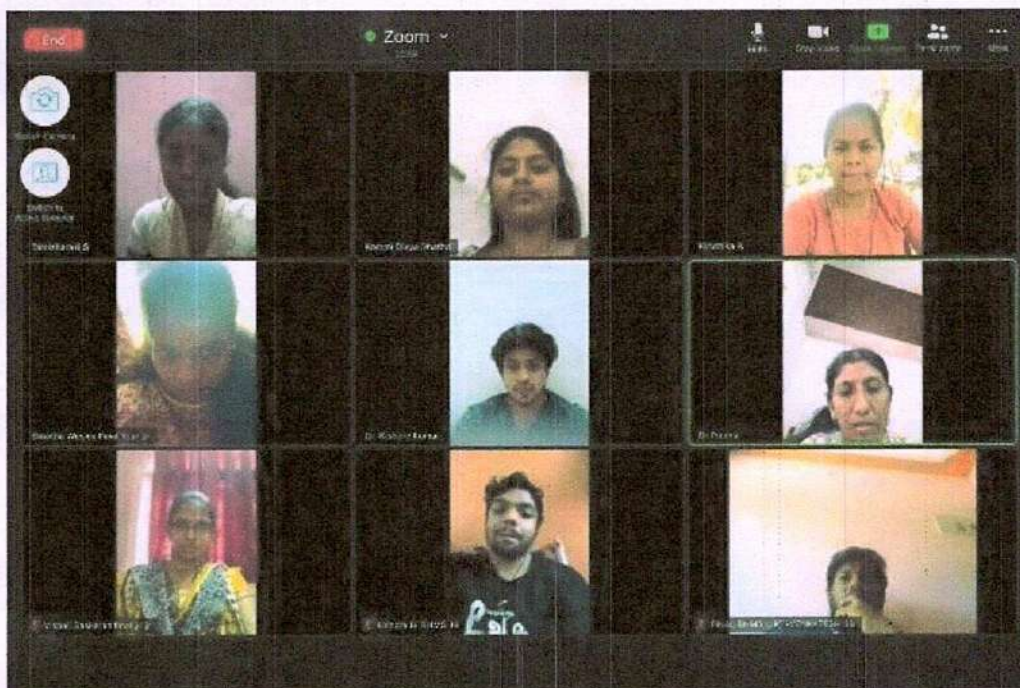
All points mentioned above were discussed with students.



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Photos:



*[Handwritten signature]*

Anti-Ragging Committee Chairman

*[Handwritten signature]*

Principal, ADYPSOE



*[Handwritten signature]*  
Principal  
Ajeenkya DY Patil School of Engineering,  
Lohagaon, Pune





"Empowerment through quality technical education"  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date: 2/3/2021

**Event Report**

**Academic Year: 2020-21**

**Semester-II**

Name of the event: Anti Ragging Awareness Program II

<b>Date and Time</b>	2/3/2021,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee DYP SOE, Lohegaon
<b>Targeted Audience</b>	All Students
<b>Mode of conduction</b>	Online

Event Contents:

1. Meaning and definition of ragging
2. Extent and nature of the problem
3. Government steps against ragging
4. Measures for the prohibition of ragging
5. Punishments accorded

Details of the event:

Members of Anti ragging committee along with HOD reminded students about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti ragging committee members. At the end students took pledge against ragging.



  
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- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
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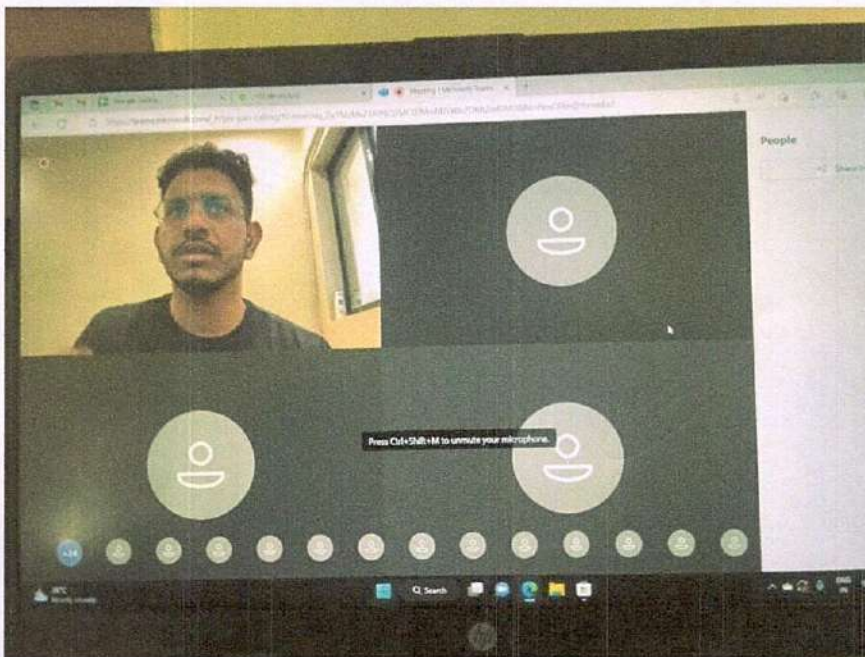
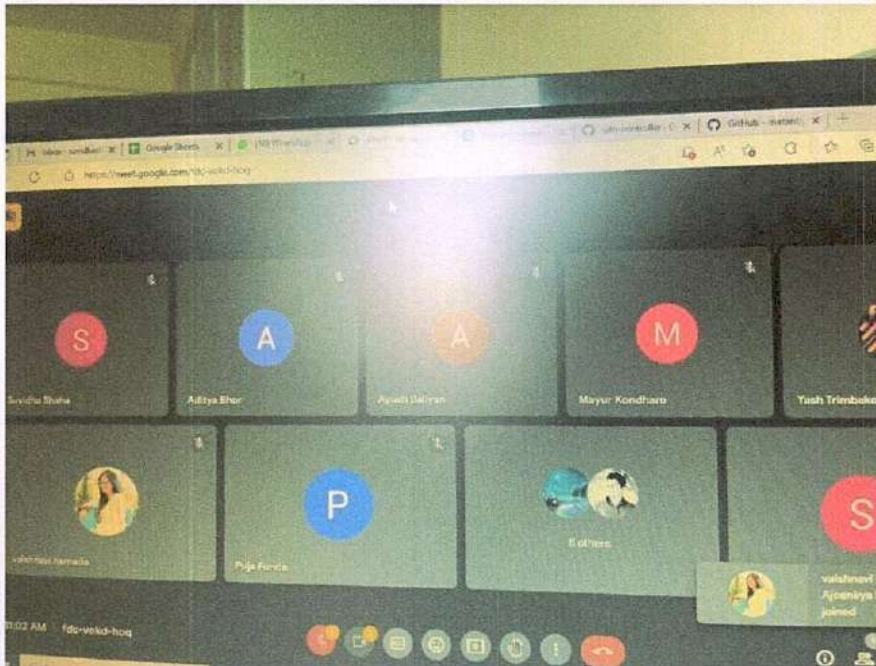
All points mentioned above were discussed with students.



  
Principal  
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Photos:



*[Handwritten signature]*

Anti-Ragging Committee Chairman


*[Handwritten signature]*

Principal, ADYPSOE



*[Handwritten signature]*  
Principal  
Ajeenkya DY Patil School of  
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Date: 21/8/2019

### Event Report

**Academic Year: 2019-20**

**Semester-I**

Name of the event: Anti Ragging Awareness Program I

<b>Date and Time</b>	21/8/2019,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee DYPSOE, Lohegaon
<b>Targeted Audience</b>	All Students

Event Contents:

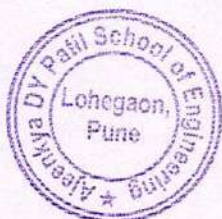
1. Meaning and definition of ragging
2. Extent and nature of the problem
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5. Punishments accorded

Details of the event:

Members of Anti ragging committee along with HODs of all departments made student aware about various laws regarding ragging. Member also shared their previous experiences related to ragging and what action they have taken against it. Students also participated in the discussion with anti ragging committee members. At the end students took pledge against ragging.

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- Suspension from attending classes and academic privileges.
- Withholding/ withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ examination or another evaluation process.
- Withholding results.
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Date: 7/2/2020

### Event Report

**Academic Year: 2019-20**

**Semester-II**

Name of the event: Anti Ragging Awareness Program II

<b>Date and Time</b>	21/8/2019,
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee DYPSOE,Lohegaon
<b>Targeted Audience</b>	All Students

Event Contents:


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2. Extent and nature of the problem
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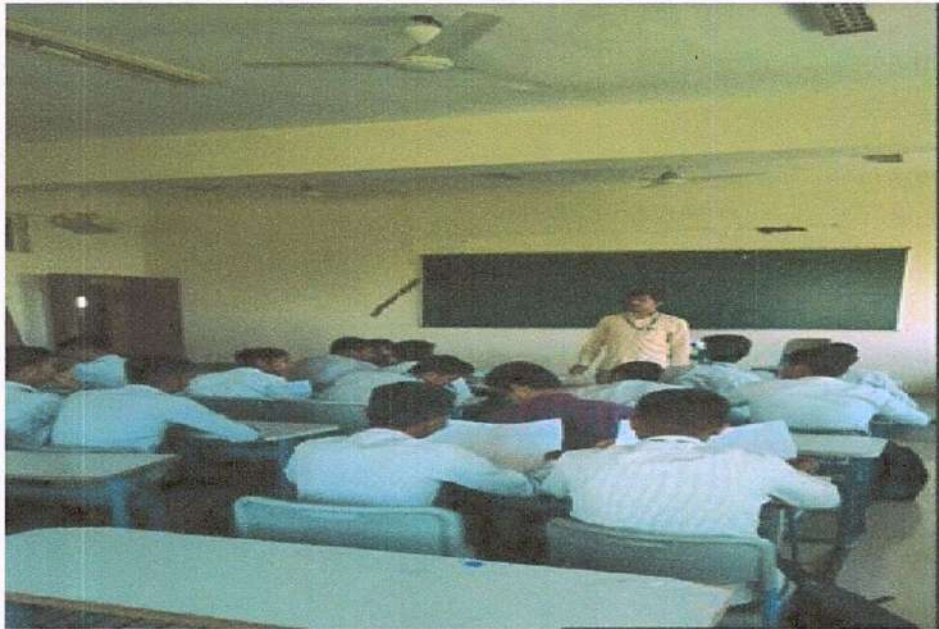
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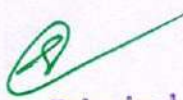
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Anti-Ragging Committee Chairman

  
Principal, ADYPSOE  
Principal  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date: 22/2/2019

**Event Report**

**Academic Year: 2018-19**

**Semester-II**

Name of the event: Anti Ragging Awareness Program II

<b>Date and Time</b>	28/8/2018
<b>Event Venue</b>	College Campus
<b>Organized by</b>	Anti Ragging committee Dr.DYPSOE,Lohegaon
<b>Targeted Audience</b>	All Students

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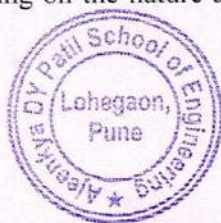
  
**Principal**  
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**Photos:**



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





*R*

Anti-Ragging Committee Chairman

*M. Monarave*

Principal, ADYPSOE



*A*

Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

**Internal Complaint/Women's Grievances  
Redressal Committee**





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**DY PATIL SCHOOL OF ENGINEERING**

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(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720



Date: 23/02/2023

## Event Report on

### 'Nirbhay Kanya Abhiyan 2022-23'

### 'One Day Workshop on Self Defense Training for Girl Students'

Name of Program: Nirbhay Kanya Abhiyan

Subject: One day Workshop on Self Defense Training for Girl Students

Nature of Program: One day Workshop

Name of Guest: Mr. Sudhir Gadling, Chief instructor Shotokan Karate Organization India Maharashtra, Secretary of sports karate association Pune.

Date: 23<sup>th</sup> February, 2023

Venue: Badminton Court, ADYPSOE

Total no. of participant: 78

#### Description:

Above said program has conducted under Nirbhay Kanya Abhiyan Scheme of Student Welfare Department. As there is need of the hour for the girls and women in the society to safeguard themselves against violence committed against them. Student welfare is trying to strengthen the girl students for their self-protection, confidence boosting, women empowerment, etc. through such workshops.

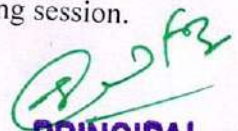
Prof. Amol N. Patil, SDO PC181 welcomed Chief Guest Mr. Sudhir Gadling, Hon. Director Dr. Kamaljeet Kaur Mam, Hon. Principal Dr. F. B. Sayyad Sir, Lady Staff and Girl Students. Self Defense Trainer was felicitated by Dr. Kamaljeet Kaur, Director-TC. Introduction of Guest is given by Prof. Amol N. Patil, SDO PC18.

Mr. Sudhir Gadling is Chief instructor Shotokan Karate Organization India Maharashtra, Secretary of sports karate association Pune. Sir is black belt 4 degree (Yondan). Sir has worked as a Sports Teacher, Karate Coach in various institutes like DY Patil International School, Lohegaon, Vaishnavi English Medium School Lohegaon etc. The Trainer Mr. Sudhir Gadling, have trained more than 700 students for white & brown belt as well. More than 70 students have achieved a black belt in last 12 years of his carrier & guidance. He is already imparting self-defense training to Girl Students & Ladies since last 4 years for various organizations like Group 4 security services, D Y Patil International Schools, Colleges etc.

Objectives of said training activity were:

- 1) To educate the girl students about the different types of violence against them.
- 2) To provide knowledge about the different tips of self-protection to keep in mind in different situations.
- 3) To strengthen the Girl students against violence.
- 4) To motivate girl student for learning in stress free environment.
- 5) To enhance their courage and patience level through self-defense training session.



  
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**ADYPSOE, PUNE**





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6) To show case and give demo on different self-defense techniques.

After end of training session vote of thanks given by Student Development Officer Prof. Amol N. Patil.

#### **Basic Information given by trainer:**

Trainer Mr. Sudhir Gadling has taught to girl students that it doesn't matter how big or heavy your attacker is because you can beat anyone if you know where the most vulnerable spots are. The main ones are the eyes, nose, throat, chest, knees, and groin. You can attack in any way you want, but to be on the safe side, you need to remember that the most effective moves are aimed at these areas.

He taught following techniques to Girl Students for their self-defense.

#### **Technique 1:**

According to Mr. Gadling, one of the best moves that will make any giant whimper or drop to his knees is **grabbing the wrist**. Grab his little finger and his ring finger with one hand, and his middle and index finger with the other and bend the wrist forward. **If a girl student can't grab the opponent's hand, hit him with a fist or with a finger between the collarbones or into his Adam's apple.** This will allow her to disorient the opponent enough that it will take him a long time to come back to his senses. **The most obvious area for an attack is the groin.** All self-defense courses advise aiming for this area. Hitting this area will literally paralyze the attacker and girl will have just enough time to escape.

#### **Technique 2 - If somebody grabs from the front**

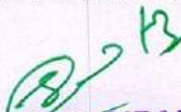
Mr. Gadling taught a next technique that if somebody was grabbed from the front and she can't lift her hands, in such awkward situation one can do the following:

**Move your hands forward and make a fist in front of your pelvis.** This will create enough room between you and the attacker. **After that, hit the attacker's nose with your forehead.** This will make the attacker move away from you. Now hit him in the groin with your knee. **If there is still some room between you and the attacker,** there is a way you can protect yourself using your palm. Straighten your left arm and hit the attacker on his chin and nose with your right arm. Then, hit him in the groin. This way the attacker will be disoriented for a long time and he won't be able to move.

#### **Technique 3- If somebody grabbed from behind:**

Attackers often come from the back because this is the easiest way to hold the victim's arms so that they can't move them. To set yourself free, quickly bend back and try to hit the attacker with the back of your head. It's OK if you can't do it: the point is to make the attacker put one



  
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of his legs forward. Now quickly bend down, grab his leg and get up pulling it with you. Now the attacker will lose balance and you will be able to drop even the biggest opponent.

#### **Technique – 4 If attacker approached and grabbed from the side:**

An elbow hit is one of the most dangerous hits in all kinds of martial arts. This is exactly the hit you need if you are approached from the side. Hit the attacker's temple, jaw, or nose with an arched move. After this, the attacker will take a few steps back. Now hit him in his belly or chest. Elbow hits are so strong that they will disorient any opponent.

#### **Technique – 5 If somebody pushed against the wall:**

It happens very often that attackers try to corner their victims or push them against a wall. In this situation, it's necessary to **remember the most vulnerable places** and hit one of them depending on your position. But one of the most effective and powerful hits is a hit with your head. Squat a little to be lower than the opponent. Then quickly jump up and hit him in the jaw with your forehead. This move will instantly disorient the attacker and give you a chance to escape. If both of the attacker's arms are up, then straighten your palm and hit him in the armpit. If one of your arms is down, there is a chance you can hit the opponent in his chest, neck, or jaw.

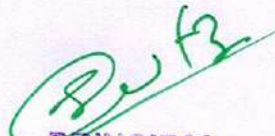
After successful training a tremendous confidence is seen on faces of Girls Students. According to their feedback training was very useful & necessary. They have been motivated by trainer and also their confidence is also boosted at high level. They can defend any awkward situation in their future life. According to students these skill, techniques will help them for developing their personality.

Student's attendance was taken and they also filled a feedback form. Few Lady Faculties of each department supported the said activity.

Following are some **glimpses** of an activity:

A Token of Appreciation & Vote of thanks to the Guest given by Prof. Amol N. Patil.



  
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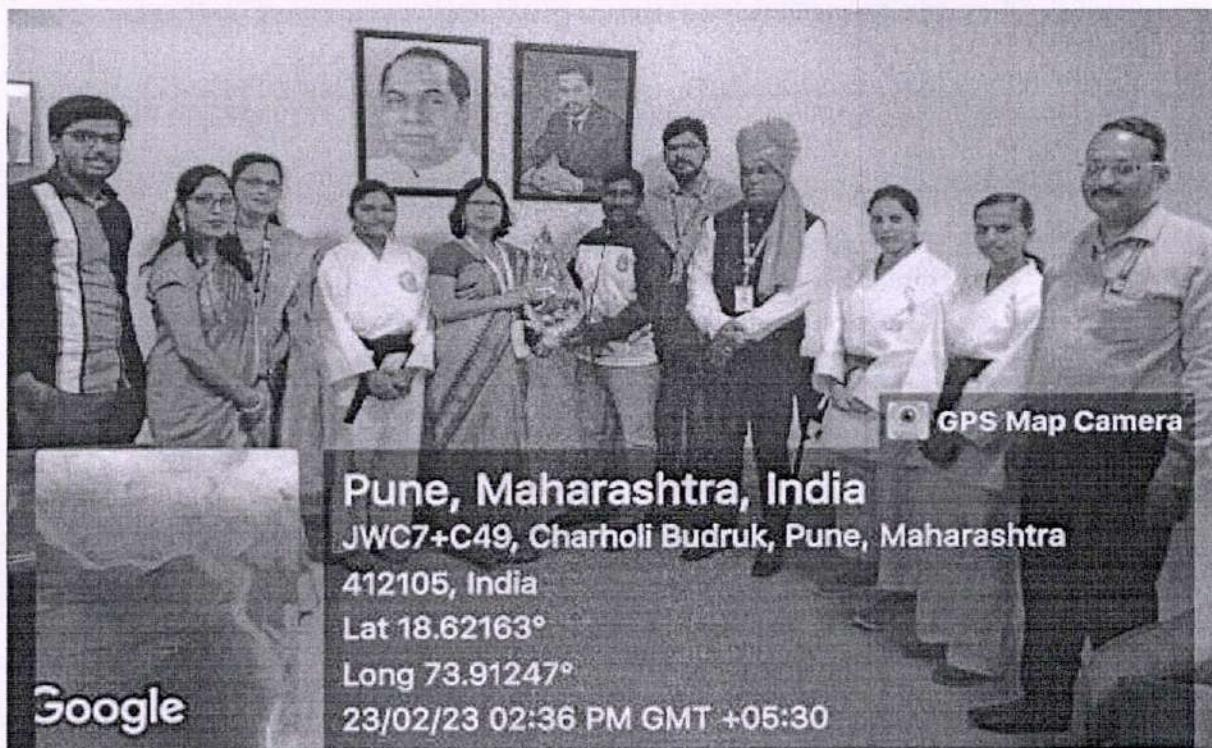
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### Glimpses of Workshop:



**Photo 1:** Felicitation of Mr. Gadling , self-defense trainer by Dr. Kamaljeet Kaur, Director-TC & Dr. F.B. Sayyad, Principal, ADYPSOE.



**Photo 2 & 3 :** Moment of demonstration



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**AJEENKYA**  
DY PATIL SCHOOL OF ENGINEERING  
(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

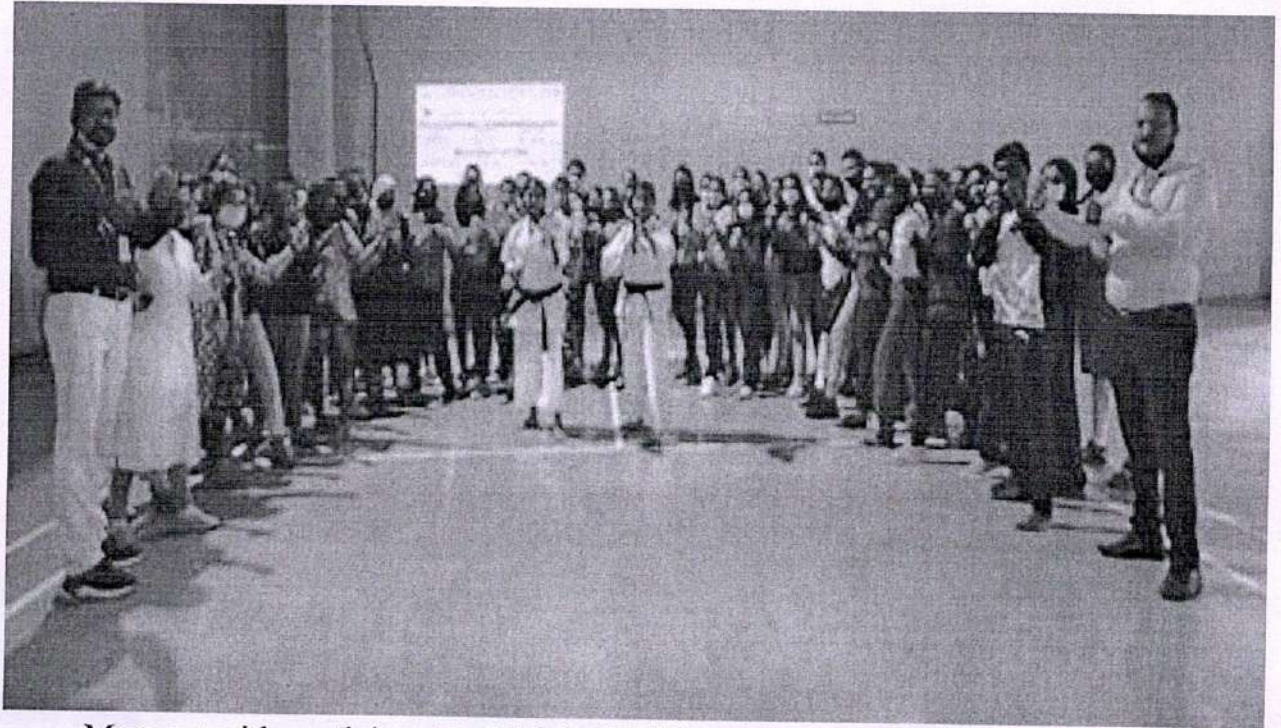
AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720



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Moment with participants with Mr. Sudhir Gadling (Trainer) & Assistant.

*ANP*  
Prof. Anol N. Patil  
Event Coordinator

*Saniya*  
Dr. Saniya Ansari  
ICC-Presiding Officer

*F. B. Sayyad*  
Dr. F. B. Sayyad  
Principal, ADYPSOE  
**PRINCIPAL**  
**ADYPSOE, PUNE**







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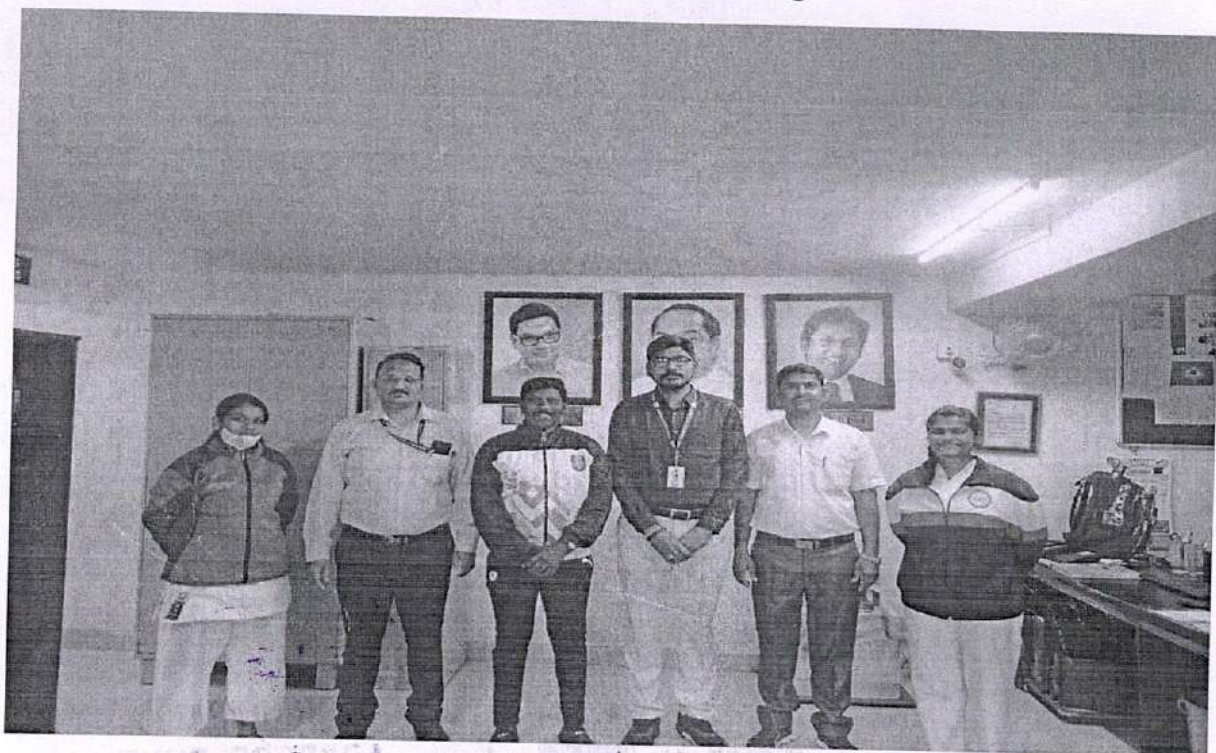
AISHE Code: C-46648

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Photo 4&5 Moment during training session



After training session from left Samiksha Ovhal (Trainer Assistant) Mr. Amol Patil, Mr. Sudhir Gadling (Trainer), Mr. Pramod Wadate (SDO), Mr. Prasant Borude & Prachi Gaikwad (Trainer Assistant)



*[Signature]*  
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AISHE Code: C-46648

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SPPU PUN Code: CEGP015720



Date: 24/02/2023

**Event Report on**  
**'Nirbhay Kanya Abhiyan 2022-23'**  
**'Mental & Physical Health of Girl Students'**

Name of Program: **Nirbhay Kanya Abhiyan**

Subject: **Mental & Physical Health of Girl Students**

Nature of Program: **Guest Lecture**

Name of Guest: **Dr. Ratnprabha Rajguru**

Date: **24<sup>th</sup> February, 2023**

Venue: **Room No.531, ADYPSOE Building**

Total no. of participant: **119**

**Description:**

Above said program has conducted under Nirbhay Kanya Abhiyan Scheme of Student Welfare Department to understand women's physical development stages and stress management.

Guest Speaker was felicitated by Dr. Nagesh Shelke, Vice Principal ADYPSOE. Introduction of Guest is done by Prof. Amol N. Patil, SDO PC181.

The guest Dr. Rajguru is well known practitioner in Pune. Her Excellency in the field of gynecology as well as counseling and practicing for various types of stresses and disorder.

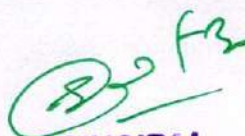
The lecture followed by following topics:

Attitude, Physiology of women & problems, Psychiatric disorders, Mental health and Stress management.

Also the topics like Solution of problems, Eating disorders, Yoga & health, Exercise for better life and Mind & states also discussed.

According to understanding of current scenario, this particular guest lecture was very essential for girls and should get benefited from this. A Token of Appreciation & Vote of thanks to the Guest given by Dr. Kamaljeet Kaur, Director-TC.



  
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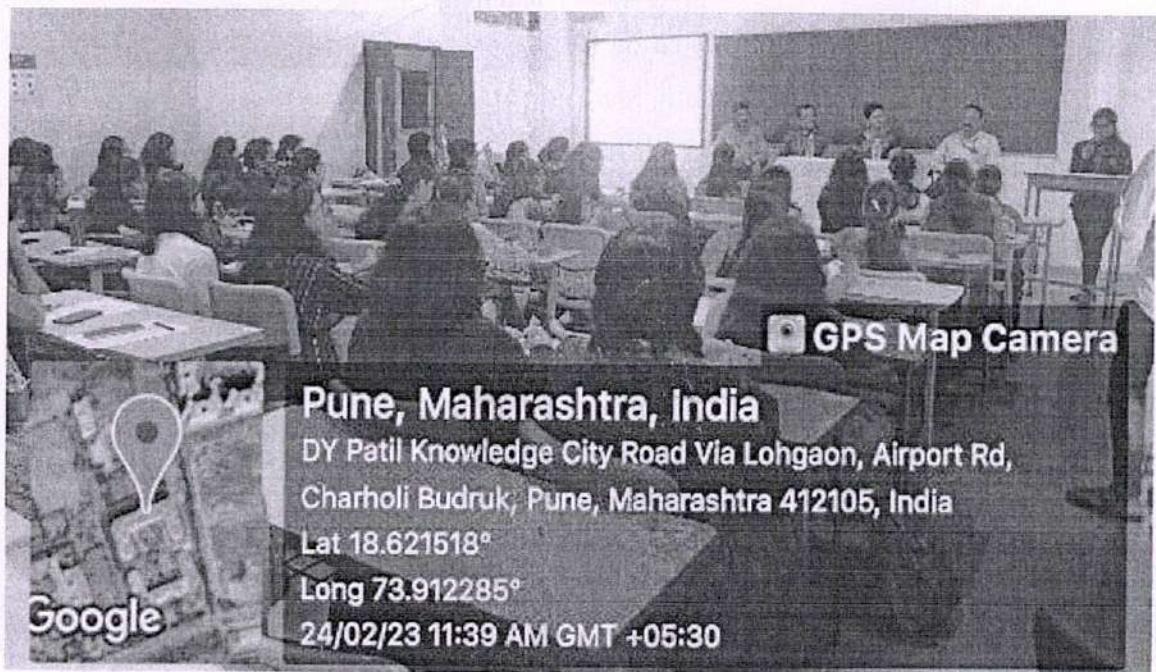
AICTE ID - 1-3847411  
AISHE Code: C-46648  
DTE Code: EN6732  
SPPU PUN Code: CEGP015720



### Glimpses of Workshop:



**Photo 1:** Felicitation of Guest Speaker Dr. R. Rajguru by Dr. Nagesh Shelke, Vice Principal, ADYPSOE.



**Photo 2:** Guest introduction by Ms. Pranali Kale (T.E. Civil) & Prof. Amol N. Patil (SDO), AYP SOE.

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*[Signature]*  
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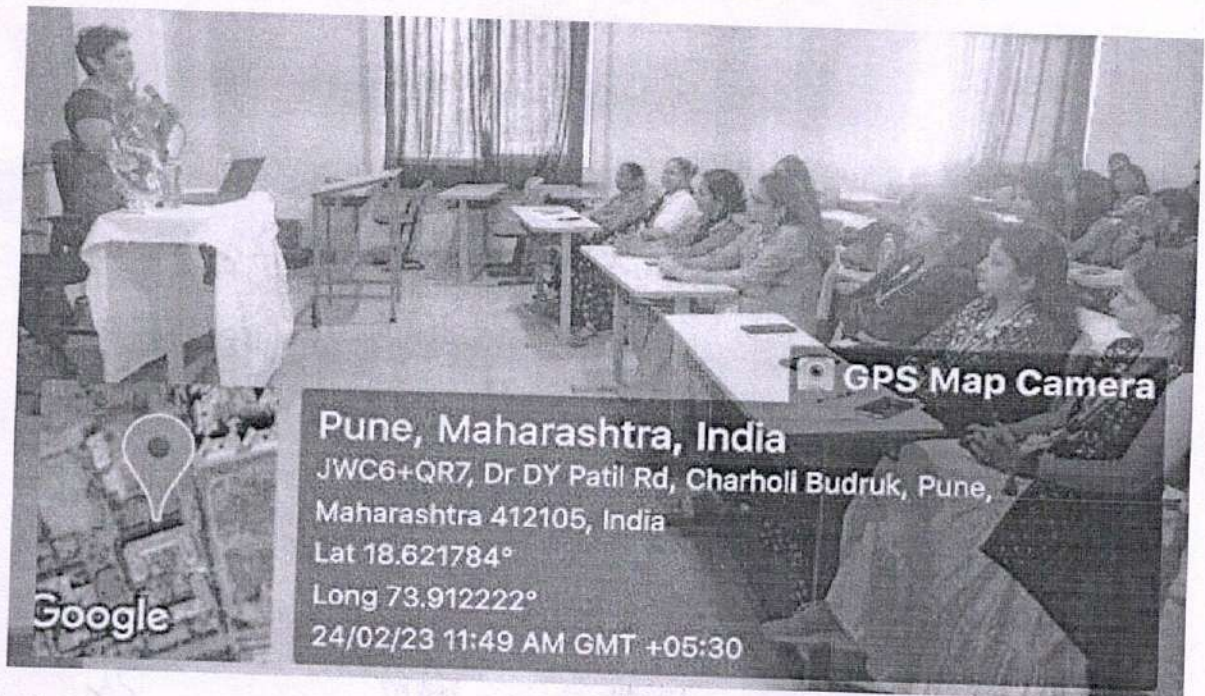


Photo 3: Dr. R. Rajguru is delivering the session to Girl students & Lady Staff of ADYPSOE.

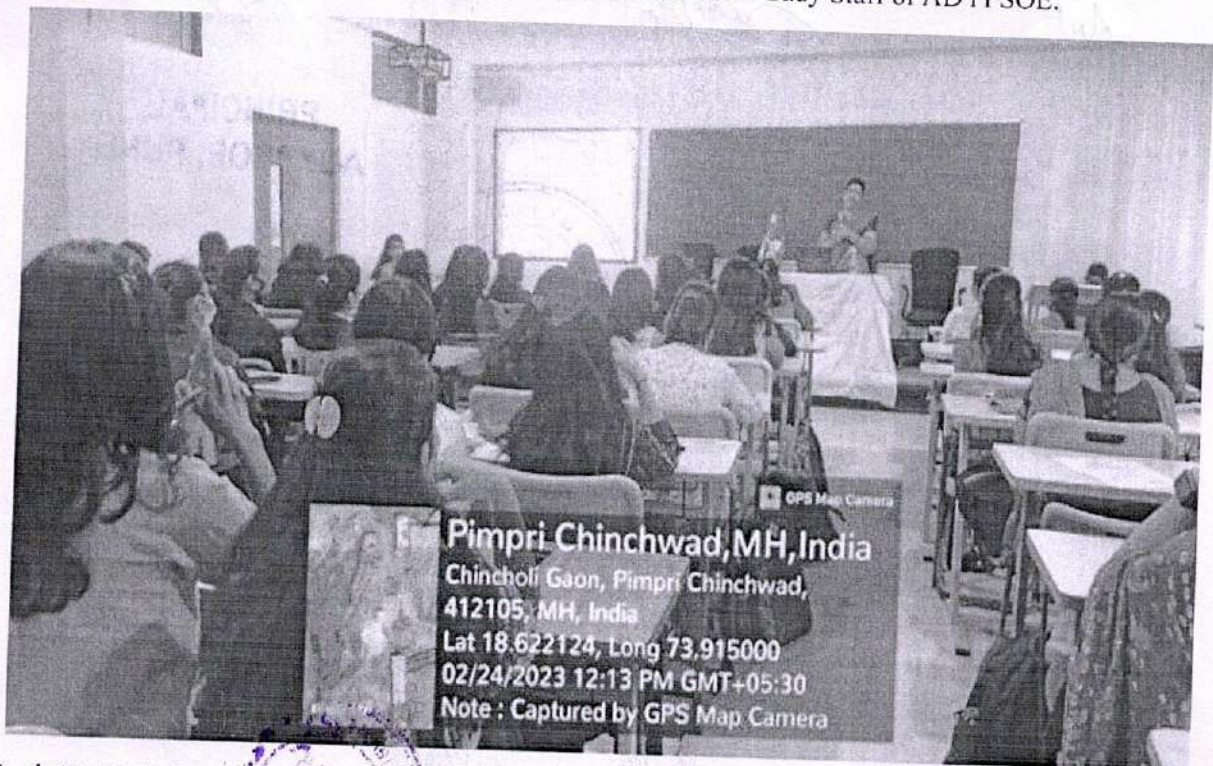


Photo 4: Dr. R. Rajguru is interacting with Girl students & Lady Staff of ADYPSOE.



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Photo 3: Group photo of SDO & Lady Staffs of ADYPSOE with Dr. R. Rajguru .

*AnP*  
Prof. Amol N. Patil  
Event Coordinator

*Saniya*  
Dr. Saniya Ansari  
ICC-Presiding Officer

*F.B. Sayyad*  
Dr. F. B. Sayyad  
Principal, ADYPSOE  
**PRINCIPAL**  
**ADYPSOE, PUNE**







Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.  
Department of **E&TC** Engineering

Form No. IQAC/23 (f)

Date: 24/04/2023

### Event Report

**Academic Year: 2022-23**

**Semester-II**

Name of the event: **Preventive measures for women against sexual harassment at workplace**  
under ICC ADYPSOE

<b>Date and Time</b>	22/04/2023
<b>Event Venue</b>	Seminar Hall (Room No 242)
<b>Organized by</b>	Prof. Prajakta Khairnar (E&TC)
<b>Targeted Audience</b>	All ladies teaching and non- teaching staff and girl students of ADYPSOE
<b>Resource Person</b>	Dr. Kamaljeet Kaur Siddhu

#### Event Contents:

- Welcome speech
- Address to participants
- Information on Internal Complaint Committee
- Guest's speech on the event

#### Details of the event:

The guest lecture on **Preventive measures for women against sexual harassment at workplace** is organized by Prof. Prajakta Khairnar of E&TC department on 20<sup>th</sup> April 2023. This event is organized for all ladies teaching and non- teaching staff and girl students of ADYPSOE of all departments.

The program is started with the welcome address by Prof. Prajakta Khairnar and the felicitation of Guest and principal Sir. Dr. Saniya Ansari, the presiding officer of Internal Complaint Committee (ICC), has given all information regarding ICC and explained all policies, rules and committee members of ICC of ADYPSOE. Then, honorable principal Dr. F. B. Sayyad sir addressed the gathering and guided to participants. After this, the session is handover to our guest of the event Dr. Kamaljeet Kaur Siddhu.



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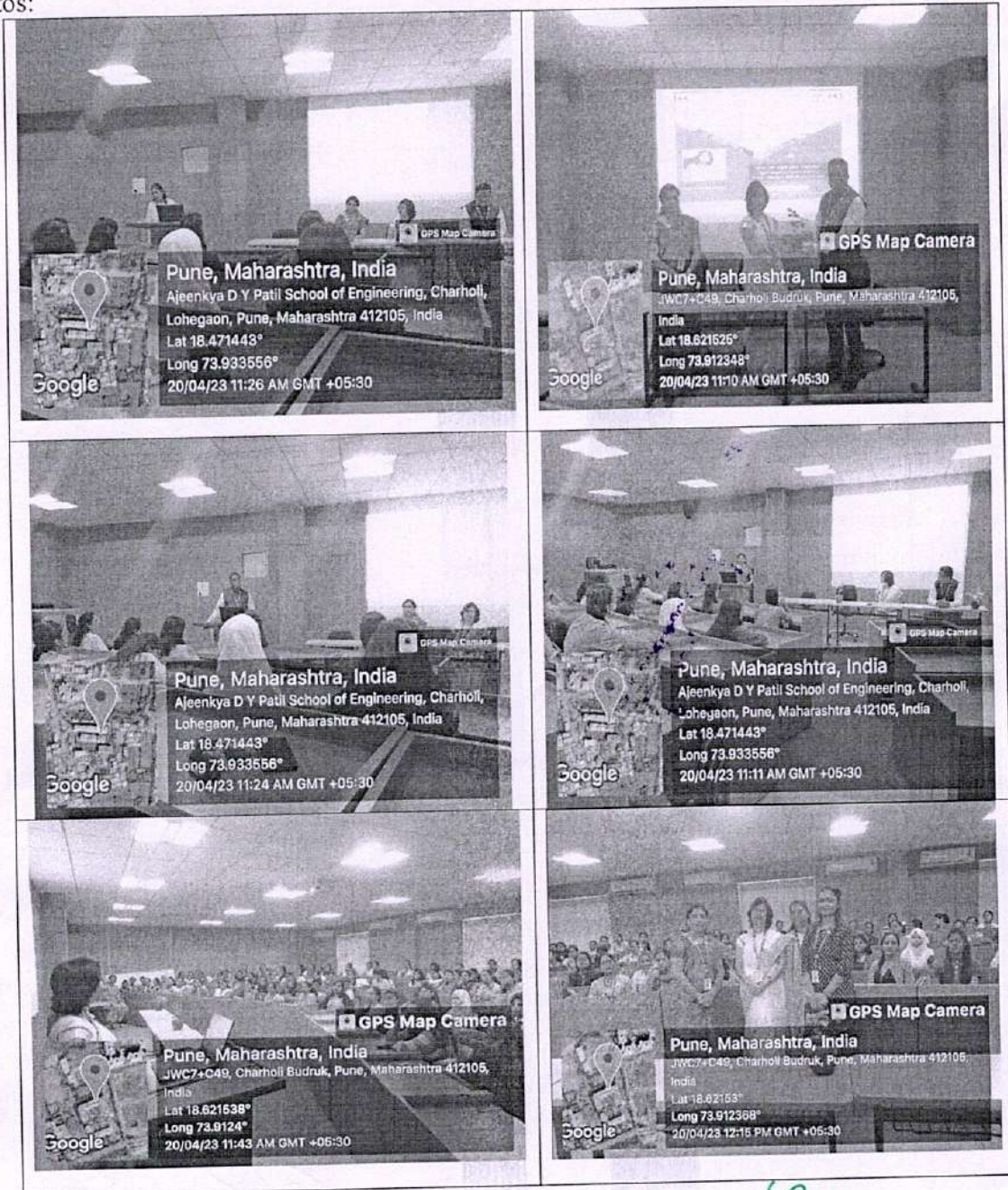


Dr. Kamaljeet Kaur madam, has explained Indian laws of sexual harassment. The Vishakha Judgment-1997. She has also given information on the workplace employee, ICC, Provision of the Indian Penal Code-Local Complaint Committee etc. Also, She has explained different Test cases with different scenarios, steps to be taken to prevent sexual harassment, Analysis of cases etc.

After this, question answer session was conducted in which many queries from the participants are solved by our guest Dr. Kamaljeet Kaur madam.

The event is ended with the vote of thanks by Prof. Pallavi Shmipi. Total 114 participants attend the event.

Photos:



*A. J. K.*  
**PRINCIPAL**  
**ADYPSOE, PUNE**





Name and Sign of Coordinator: Prof. Prajakta Khairnar Pkhairnar

ICC Presiding officer: Dr. Saniya Ansari Saniya

Principal: Dr. F. B. Sayyad FB Sayyad

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AICTE ID - 13847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

### Preventive Measures for Women Against Sexual Harassment at workplace

Date: 20 April 2023

Sr. No	Class & Div	Name of Student	Sign
1	FE D	Girale Rutuja Sudhakar	
2	FE D	Ankshada Shivram Solase	
3	FE D	Biddhi Sampat Kadam	ss. kadam
4	F.E D	Smital Jamadar. M	
5	TE-B	suja vosant kamble	
6	TE-B	pratiksha Hasure	Hasure
7	TE-B	More Vaishnavi	
8	TE-B	Vaishnavi chaturze	
9	TE B	Pohini Mokashe	
10	FE D	Thombe Aditi	
11	FE D	Shravya Nalge	
12	FE D	Samruddhi Dhanwate	
13	FE D	Suchal Ashok Bhosale	
14	FE D	Samruddhi Londhe	
15	FE D	Aditi Shelar	
16	FE D	Lakshi Patil	
17	FE D	Ganskruti Salunkhe	
18	FE D	Komal GUPTA	
19	FE D	Saee Surve	
20	FE D	Sonali Patil	
21	TE-B	Gonali Dhaygude	
22	TE-B	Janhavi Dhanve	
23	TE-B	Pallavi Patil	
24	TE-B	Gauri More.	



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[Accredited by NAAAC, NAAC & PCI (2015 & 2019), 2018 Certified Institute]

AICTE ID: F-3047911

AICTE Code: F-30648

DTI Code: FSG732

UPEI PIN Code: 446915720

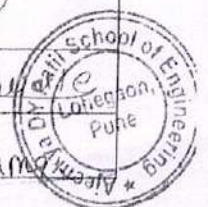
### Preventive Measures for Women Against Sexual Harassment at workplace

Date: 20 April 2023

Sr. No	Class & Div	Name of Student	Sign
1	TE-C	Shruti Bhojane	Shruti
2	TE-B	Aarti Mohite	Aarti
3	TE-C	Shweta Jadhav	Shweta
4	TE-C	Punam Pawar	Punam
5	TE-C	Mrunali Padale	Mrunali
6	TE-C	Heena Patil	Heena Patil
7	SE-A	Aarya Borkar	Aarya
8	SE-A	Anushka Borkar	Anushka
9	SE-A	Pooja Kumbhar	Pooja
10	SE-A	Jayashri Pandit	Jayashri
11	SE-A	Sakshi Jadhav	Sakshi
12	SE-A	Ayushi Chinde	Ayushi
14	SE-A	Gouri Thombre	Gouri
15	TE-B	Gayatri Jasud	Gayatri
16	SE-A	Sonika Jadhav	Sonika
17	SE-A	Akanksha Upale	Akanksha
18	SE-A	Pratiksha Walve	Pratiksha
19	SE-A	Eshwari Mhatre	Eshwari
20	SE-A	Riya Singh	Riya
21	TE-B	Adilee Pawar	Adilee
22	TE-B	Vaibhavi Nimbalkar	Vaibhavi
23	TE-B	Kiran Totale	Kiran
24	TE-B	Priganka Jawale	Priganka
25	TE-B	Sushma Karke	Sushma



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25	FE	Dr. Shobha Kufaror	<u>Surab</u>
26	FE	Dr. Pragati Desai	<u>P.</u>
27	CE	Prof. Priti Rathod	<u>Bathod</u>
28	Computer/FE	Prof. Akanksha Sohani	<u>S</u>
29	Computer Engg	Prof. Gaurupa Kambale	<u>G</u>
30	AI & DS	Shubhangi Sawant	<u>Sawant</u>
31	Computer / FE	Prof. Ashlesha Adsul	<u>Adsul</u>
32	Computer Engg	Prof. Jayashri Waman	<u>Jee.</u>
33	Computer Engg	Ms. Haride Sheawani G.	<u>Sheawani</u>
34	Computer	Prof. Gaurn Rosane	<u>Rosane</u>
35	<del>Computer</del>	Prof. Ujjala Patil	<u>Patil</u>
36	Computer	Prof. Neha Sharma	<u>Neha</u>
37	Computer	Prof. Manisha Wasnik	<u>Wasnik</u>
38	Computer	Prof. Bhagyashree Vyas	<u>Vyas</u>
39	Computer	Prof. Anshu Mahajan	<u>Anshu</u>
40	Civil	Rajini Kelkar	<u>Rajini</u>
41	Civil	Hakanksha Ingle	<u>Ingle</u>
42	Library	POOJA PUJARE	<u>Pujare</u>
43	Library	Ranjana Dhiwar	<u>Dhiwar</u>
44	Civil	Sheetal Masurkar	<u>Masurkar</u>
45	Civil	Prof. Amruta Killoi	<u>Killoi</u>
46	Mech	Prof. Tejaswini Kulkarni	<u>Kulkarni</u>
47	Computer	Prof. Reshika Gavli	<u>Gavli</u>
48	Computer	Prof. Dividha Shale	<u>Shale</u>
49	Computer	Prof. Amruta Chitambar	<u>Chitambar</u>
50	AI & DS	Prof. Shapti Kaushal	<u>Kaushal</u>



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Department of **E&TC** Engineering

Form No. IQAC/28

Date: 20/04/2023

Event Attendance

Academic Year: 2022-23

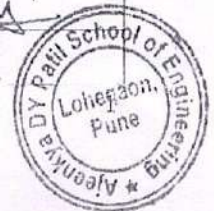
Semester-II

Name of Event: Preventive measures for women against sexual harassment at workplace

Sr. No.	Class & Div.	Name of the Participant	Signature
1	TE-B	Patil Kalyani	
2	TE-B	Amaya Salalkar	
3	TE-B	Priyanka Jawale	
4	TE-A	Vaishnavi Patil	
5	TE-A	Aishwarya Chavan	
6	TE-A	Gargi Sawalkar	
7	TE-A	Chetana Patil	
8	TE-A	Anuja Khumkar	
9	TE-A	Prajakta Chavan	
10	TE-A	Vaishnavi Pabalkar	
11	TE-B	Rohini Mukesh	
12	-II-	Vaishnavi Chatur	
13	-II-	Sujal Kambale	
14	-II-	Vaishnavi more	
15		Anushka Yadav	
16	-II-	Divya Panchmuk.	
17	-II-	Sonali Dhaygude.	
18	-II-	Vaishnavi Rokhade.	
19	-II-	Vaishnavi Chatur	
20	-II-	Janhavi Dhanve	
21	FE	Rudhmi Sonawane	
22	FE	Shruti Gadilkar.	



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Dr. D. Y. Patil School of Engineering  
Department of Computer Engineering  
Semester-I Academic Year 2020-21

## Event Report

**Name of the Event:** Webinar on "Sexual Harassment in an Organization"

**Date:** 30/09/2021

**Time:** 3:00 PM to 05:00PM

**Venue:** Online Microsoft Teams

**Students:** Students of D.Y.Patil School of Engineering.

### **Report:**

Department of Computer Engineering has organized a Webinar on topic "Sexual Harassment in an Organization". On 30<sup>th</sup> September 2021 from 03:00 PM to 05:00 PM for Students of D.Y.Patil School of Engineering. The Webinar was headed by Ms. Jyoti Khese-Gunjel who is Advocate in District Court Pune.

The session started with Ms. Jyoti Khese-Gunjel explaining the Objectives and Outcomes of the session. She gave brief introduction of Prevention of Sexual Harassment. After this she has covered the some case study like Delhi Gang Rape Case 2012, Bhanwari Devi Rajasthan and discussed the ADVENT OF LAW. She explain SEXUAL HARASSMENT Sec 2(n) of the Act and Sec 3(n) of the Act.

She has delivered session very smoothly and also covered IPC 354C: Section 354C of the Indian Penal Code for the Harassment.

The points covered are:

1. Prevention of Sexual Harassment
2. Case Study
3. ADVENT OF LAW
4. SEXUAL HARASSMENT Act  
Sec 2(n) of the Act and Sec 3(n) of the Act.
5. Forms of Workplace Sexual Harassment.
6. Sexual Harrassment under Sec 354 A of the Indian Penal Code

The session was followed by student questions where they inquired about different Laws and Prevention Technique of Harassment.

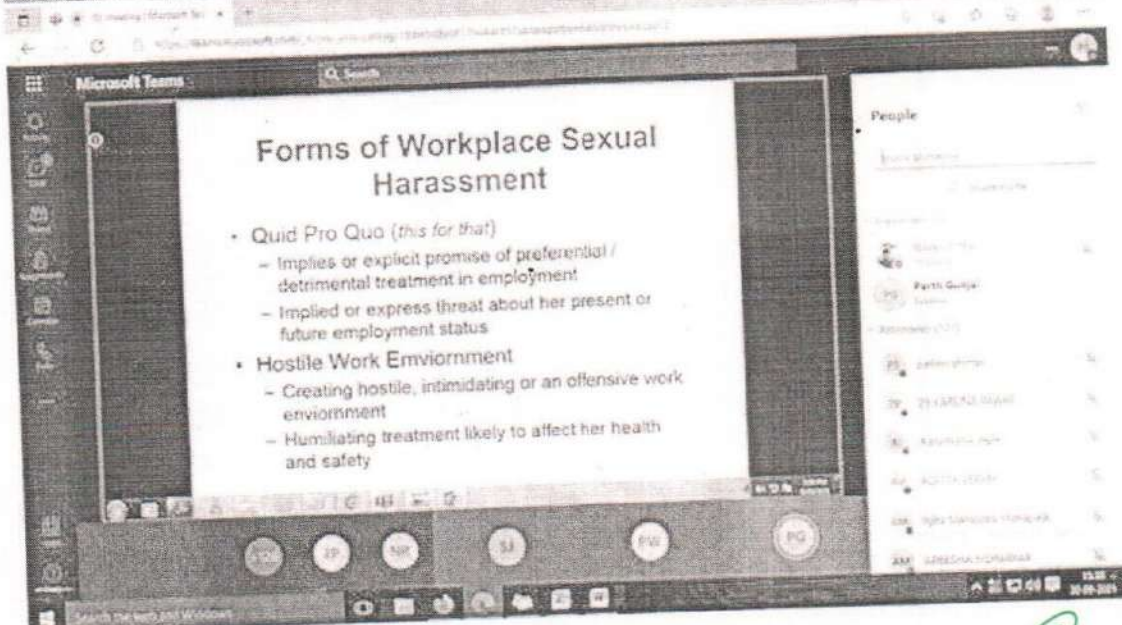
  
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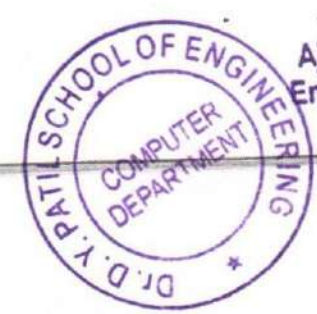




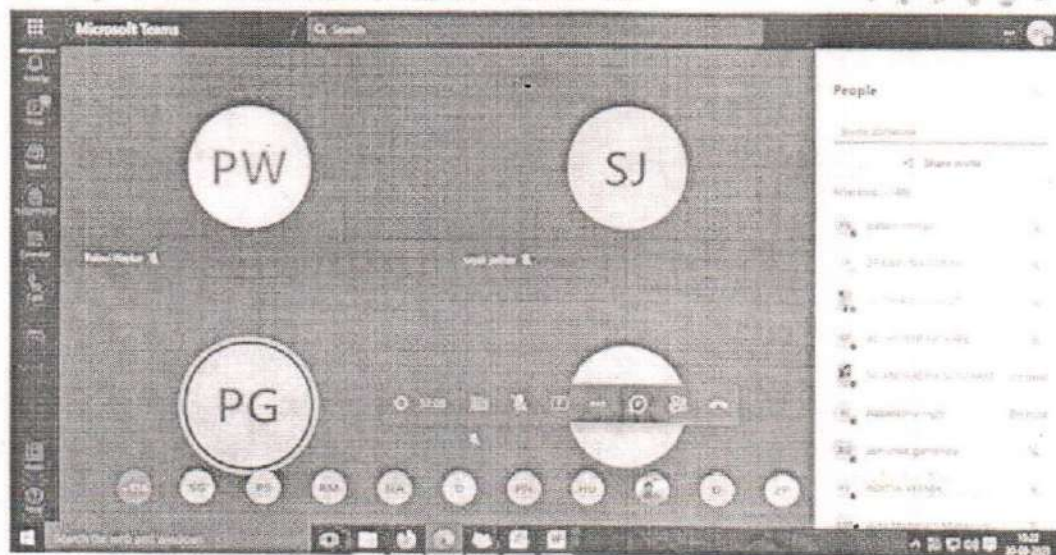
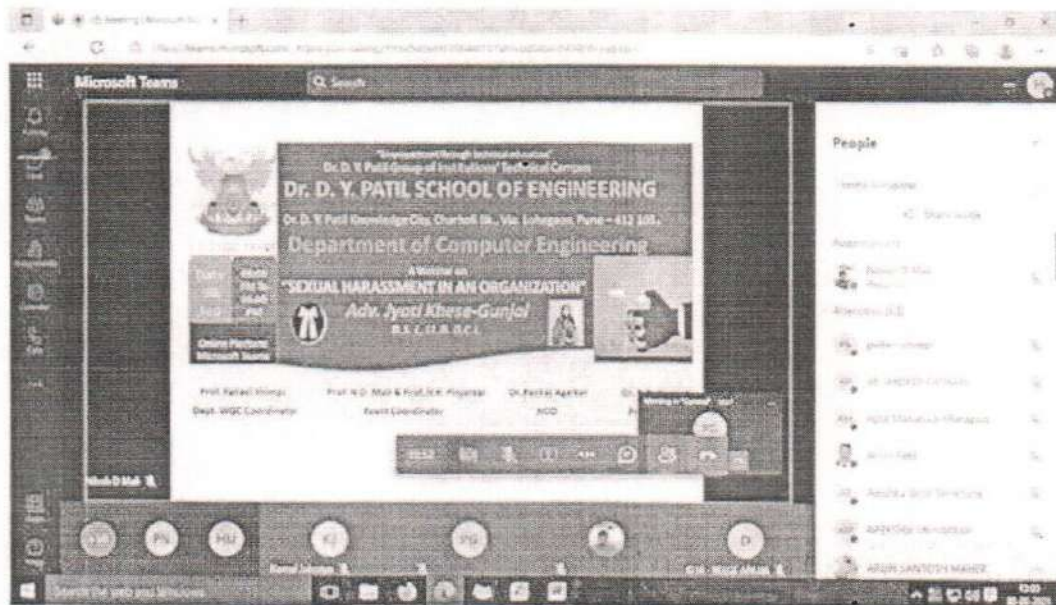
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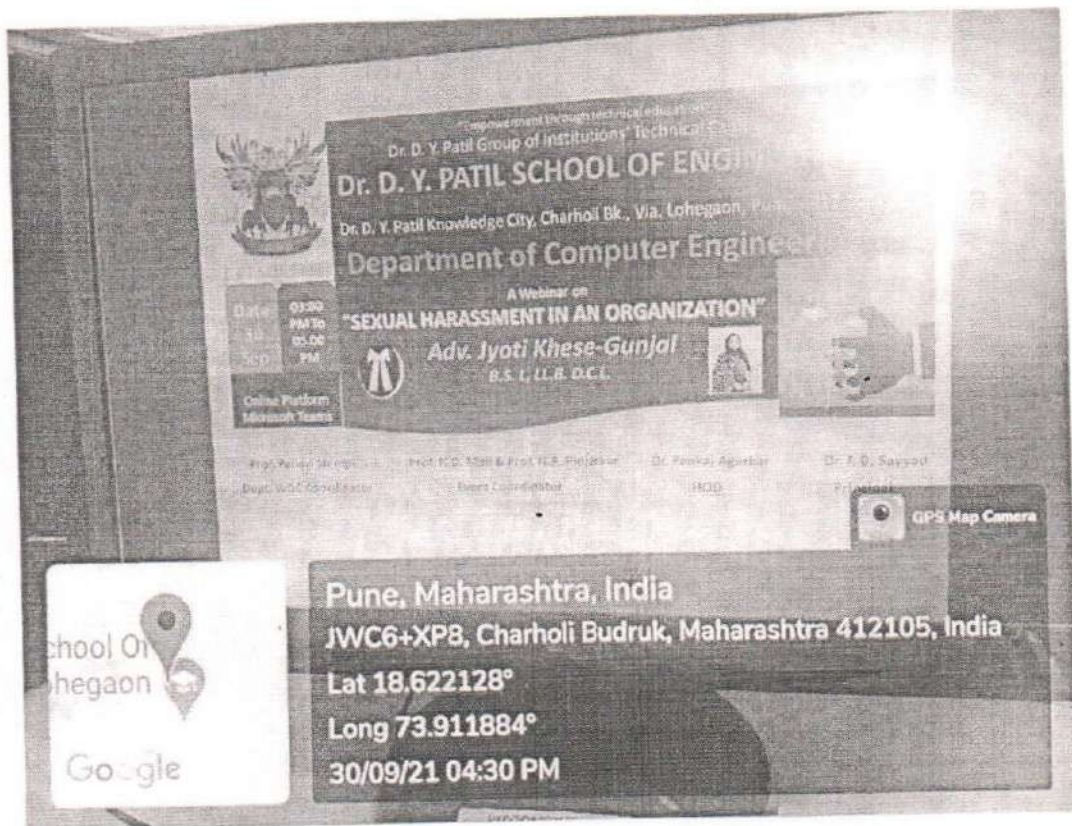






  
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Prepared by

Prof Nilesh Pinjarkar  
Prof. Nilesh Mali

(Event Coordinator)

Prof Pallavi Shimpi

Women's Grievance cell coordinator

Dr. Pankaj Agarkar

(Head of Department)



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Dr. D. Y. PATIL SCHOOL OF ENGINEERING  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.  
Department of Computer Engineering

Webinar on "Sexual Harassment in an Organization"  
Students Attendance and Feedback

Date :30/09/2021

Sr. No.	Name	BRANCH	Class	How satisfied were you with the event?	How relevant and helpful do you think it was for you.	What were your key take aways from this event?	How satisfied were you with the Resource Person?	Any additional comments regarding the sessions or overall agenda?
1	Mansi Pawar	COMPUTER	BE	5	5	We should not keep quit about this kind of things.	5	The event was too good and our institute should
2	Gauri Suresh Rao Gotmare	COMPUTER	BE	5	5	Self Confidence	5	Na
3	Pradnya Dhananjay Netke	COMPUTER	SE	3	3	I think we don't need to afraid of any men we have to fight for our	3	No complaint
4	Sathe kushal Vilasrao	AI&DS	SE	5	5	Sexual harrasment is not a joke	5	None
5	Ashwini Kunale	COMPUTER	SE	5	5	.	5	No
6	Shaikh Alisha Firoz	COMPUTER	TE	5	5	Sexual harrasment	5	No
7		COMPUTER	SE	2	1		2	
8	Chandni Yadav	COMPUTER	SE	4	4	Always be aware and know the	4	Over all session was good



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9		COMPUTER	SE	3	3	got to know some laws	3	I think the target audience should have been both the genders equally . and i personally think that boys
10	Sadiya Sayyes	COMPUTER	SE	4	4	Don't stay quite and stand against what is wrong.	4	No
11	Chaithanya H	COMPUTER	SE	5	5	All the laws and examples that made it more clear	5	It was a very informative and interesting session.
12	Nupur shah	COMPUTER	BE	4	5	Delay with problem.	4	No
13	Kotkar Mansi Pradip	COMPUTER	SE	5	5	.	5	No
14	Katore Ashlesha Vijay	COMPUTER	SE	5	5	.	5	No
15		COMPUTER	SE	1	1	Nothing	2	
16	Sakshi Bhujbal	COMPUTER	SE	5	5	.	5	.
17	Shruti Sinha	COMPUTER	SE	5	3	I got to know what is considered sexual harrasment and what can I do if I experience it.	1	Firstly I'm so grateful that you made an effort to teach us about this. But there were a few things that could change. 1. It was completely focused on women getting sexually abused not men not children just women. 2. Only girls were made to attend the session so boys didn't care enough to join
18	Sanskriti Khedkar	COMPUTER	SE	4	4	Got more knowledge abt it	4	No
19	Pranjali Jaganath Gavli	COMPUTER	SE	5	4	Girl Harresment and prevention	5	The mam who told the all girls problems and
20	Manas Sanjay Shedge	COMPUTER	SE	4	4	No	4	thanks fr such aevent
21	Mrunal	AI&DS	SE	4	4	All the*info abt Sexual	4	It was overall good nd
22		COMPUTER	BE	4	4	Good	4	No



  
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**Engineering, Lohegaon, Pune**

23		COMPUTER	BE	5	5	I will surely raise voice against	5	I don't have any complaints
24	Samreen	COMPUTER	BE	3	3	Laws information	4	-
25	Fiza	COMPUTER	BE	4	5	Situations and actions	5	Good initiative
26	Snehal pol	COMPUTER	BE	4	4	Be Confidence	4	No comments
27	Vaishnavi kale	E&TC	SE	5	5	Nothing	5	Nice धन्यवाद
28	Ankita	COMPUTER	BE	4	5	Nothing	5	Session was good
29	Shradha Umesh Dhole	COMPUTER	BE	4	4	Self defence	4	Good
30	Nazia Ahmed	COMPUTER	BE	4	4	Self Defence	4	Good
31		COMPUTER	SE	4	4		4	
32	Prachi Tekade	COMPUTER	BE	4	4		4	Session was good
33	Shreya	COMPUTER	BE	5	5	Be Powerful nd Independent	5	Session was good
34	C J Arunima	COMPUTER	SE	5	5	To Fight against women	4	very good event
35	PRIYANKA Sagar	COMPUTER	BE	4	4	Good	4	Good
36		COMPUTER	BE	4	4	The event was very useful.	4	No.
37	Mansi Vaijinath kulkarni	COMPUTER	BE	5	5	How to deal with people	5	Nothing
38	Kalyani Chopade	COMPUTER	BE	5	5	The sections and rules to tackle	5	Nono.
39	Ashwini Patil	COMPUTER	BE	4	4	The program explains the difference between quid pro quo and hostile work environment harassment, and the importance of good documentation to protect organizations and	4	Nice event
40	Shweta Ramesh Naikawadi	COMPUTER	BE	4	4	Self defense	4	Helpful seminar
41	Rutuja thokale	COMPUTER	BE	5	5	It is a good session for the girls	5	Session was good
42	Ishika Sinha	COMPUTER	TE	5	5	To be aware .	5	This was a great initiative.
43	Vanshika	COMPUTER	TE	5	5	Helped us to understand different things in greater depth.	5	The webinar was helpful, gave us insight of various
44	Dhondge Sejal Sureshrao	COMPUTER	TE	5	5	Every girl should be aware of laws	5	Session was good धन्यवाद



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45		COMPUTER	TE	4	4	It is very important to know the laws for our safety	4	It is important to know the laws for our safety
46	Vaishnavi hemade	COMPUTER	TE	4	5	.	5	Nice event
47	Shraddha Shrikant Sawant	COMPUTER	TE	3	4	.	3	Nice event
48	Komal Powar	COMPUTER	TE	5	4	.	4	Overall section was very
49		E&TC	TE	3	4	Kinda support and sympathy given to females	4	I would just like to say that the boys should must also have attended the sessions. Because we know that ."it takes two to make a quarrel" ..as our teacher informed only for girls to
50	Ninad Prashant Waghmare	COMPUTER	TE	4	4	None	4	None
51	Pranoti Chavan	COMPUTER	TE	3	3	.	3	Nice event
52	samruddhijaiswal761@gmail.com	COMPUTER	TE	4	5	Awareness	4	Nice event
53	SHREYA SURESH SHINDE	COMPUTER	TE	5	5	Good information.	5	Informative session.



  
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Dr. D. Y. Patil School of Engineering  
Department of Computer Engineering  
Semester-I Academic Year 2020-21

## Event Report

**Name of the Event:** Webinar on "Sexual Harassment in an Organization"

**Date:** 30/09/2021

**Time:** 3:00 PM to 05:00PM

**Venue:** Online Microsoft Teams

**Students:** Students of D.Y.Patil School of Engineering.

### **Report:**

Department of Computer Engineering has organized a Webinar on topic "Sexual Harassment in an Organization". On 30<sup>th</sup> September 2021 from 03:00 PM to 05:00 PM for Students of D.Y.Patil School of Engineering. The Webinar was headed by Ms. Jyoti Khese-Gunjel who is Advocate in District Court Pune.

The session started with Ms. Jyoti Khese-Gunjel explaining the Objectives and Outcomes of the session. She gave brief introduction of Prevention of Sexual Harassment. After this she has covered the some case study like Delhi Gang Rape Case 2012, Bhanwari Devi Rajasthan and discussed the ADVENT OF LAW. She explain SEXUAL HARASSMENT Sec 2(n) of the Act and Sec 3(n) of the Act.

She has delivered session very smoothly and also covered IPC 354C: Section 354C of the Indian Penal Code for the Harassment.

The points covered are:

1. Prevention of Sexual Harassment
2. Case Study
3. ADVENT OF LAW
4. SEXUAL HARASSMENT Act  
Sec 2(n) of the Act and Sec 3(n) of the Act.
5. Forms of Workplace Sexual Harassment.
6. Sexual Harrassment under Sec 354 A of the Indian Penal Code

The session was followed by student questions where they inquired about different Laws and Prevention Technique of Harassment.

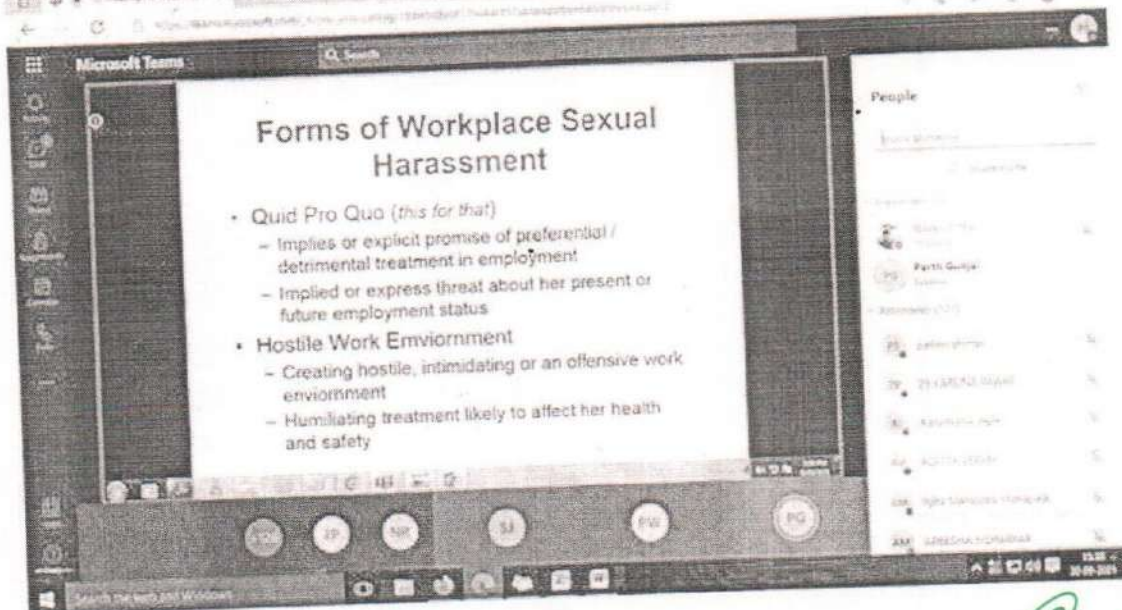
  
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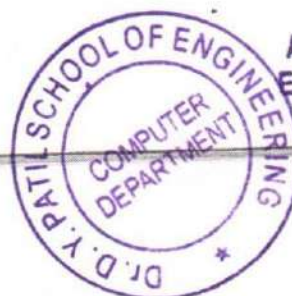




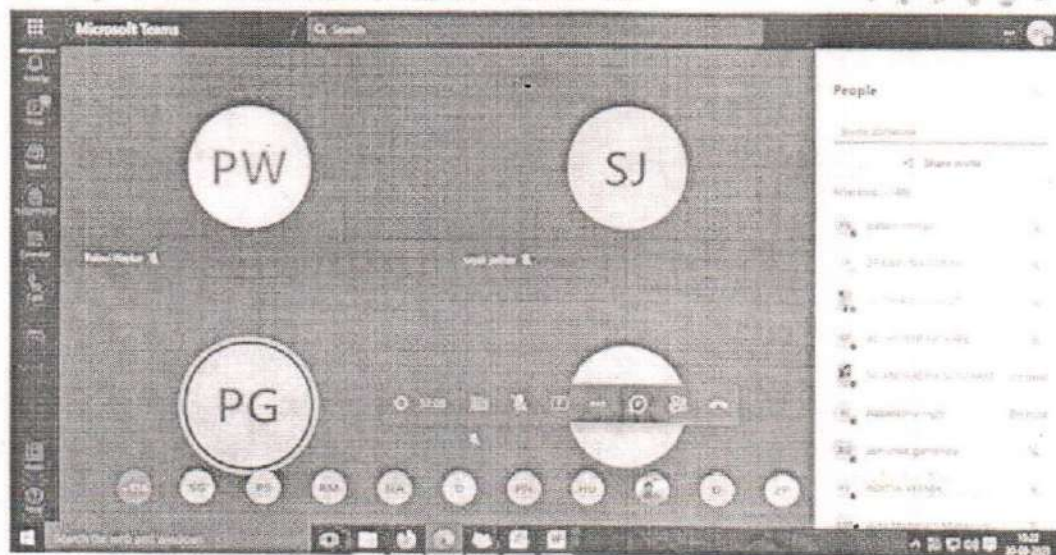
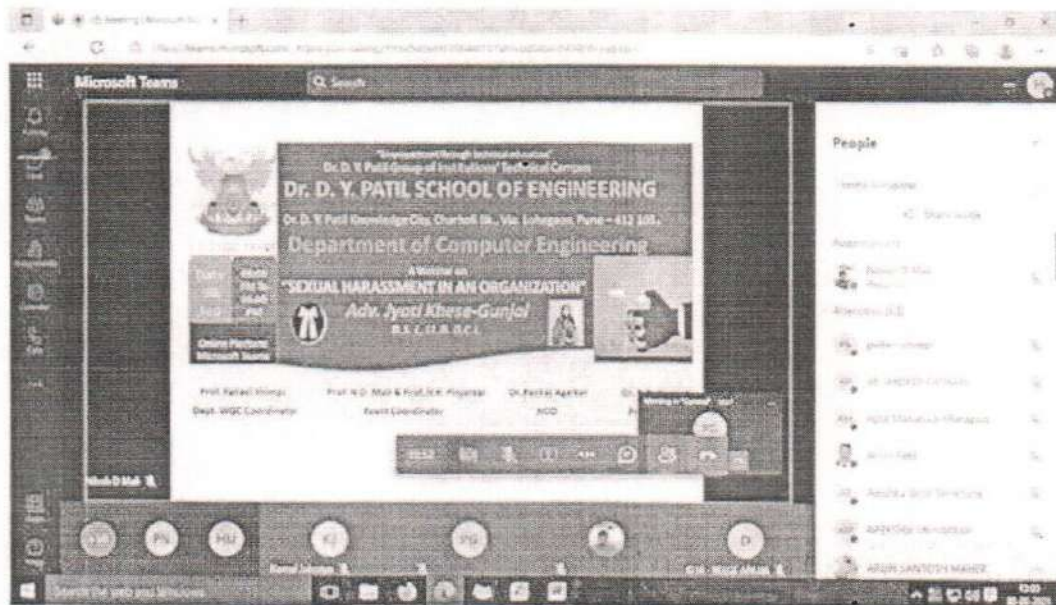
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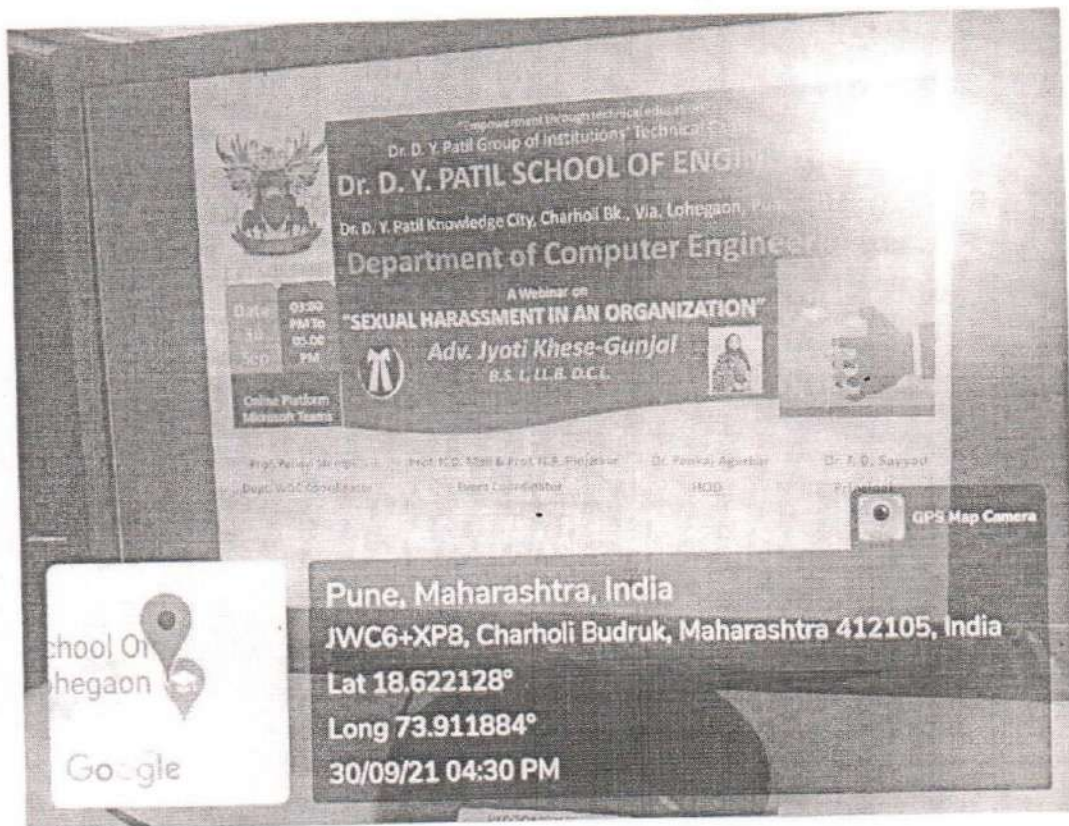






  
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Prepared by

*Nilesh Pinjarkar*  
 Prof Nilesh Pinjarkar  
 Prof. Nilesh Mali  
 (Event Coordinator)

*Pallavi Shimpi*  
 Prof Pallavi Shimpi  
 Women's Grievance cell coordinator

*Pankaj Agarkar*  
 Dr. Pankaj Agarkar  
 (Head of Department)



*Ajeenkya*  
**Principal**  
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 Engineering, Lohegaon, Pune



Dr. D. Y. Patil Group of Institutions' Technical Campus  
Dr. D. Y. PATIL SCHOOL OF ENGINEERING  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.  
Department of Computer Engineering

Webinar on "Sexual Harassment in an Organization"  
Students Attendance and Feedback

Date :30/09/2021

Sr. No.	Name	BRANCH	Class	How satisfied were you with the event?	How relevant and helpful do you think it was for you.	What were your key take aways from this event?	How satisfied were you with the Resource Person?	Any additional comments regarding the sessions or overall agenda?
1	Mansi Pawar	COMPUTER	BE	5	5	We should not keep quit about this kind of things.	5	The event was too good and our institute should
2	Gauri Suresh Rao Gotmare	COMPUTER	BE	5	5	Self Confidence	5	Na
3	Pradnya Dhananjay Netke	COMPUTER	SE	3	3	I think we don't need to afraid of any men we have to fight for our	3	No complaint
4	Sathe kushal Vilasrao	AI&DS	SE	5	5	Sexual harrasment is not a joke	5	None
5	Ashwini Kunale	COMPUTER	SE	5	5	.	5	No
6	Shaikh Alisha Firoz	COMPUTER	TE	5	5	Sexual harrasment	5	No
7		COMPUTER	SE	2	1		2	
8	Chandni Yadav	COMPUTER	SE	4	4	Always be aware and know the	4	Over all session was good



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9		COMPUTER	SE	3	3	got to know some laws	3	I think the target audience should have been both the genders equally . and i personally think that boys
10	Sadiya Sayyes	COMPUTER	SE	4	4	Don't stay quite and stand against what is wrong.	4	No
11	Chaithanya H	COMPUTER	SE	5	5	All the laws and examples that made it more clear	5	It was a very informative and interesting session.
12	Nupur shah	COMPUTER	BE	4	5	Delay with problem.	4	No
13	Kotkar Mansi Pradip	COMPUTER	SE	5	5	.	5	No
14	Katore Ashlesha Vijay	COMPUTER	SE	5	5	.	5	No
15		COMPUTER	SE	1	1	Nothing	2	
16	Sakshi Bhujbal	COMPUTER	SE	5	5	.	5	.
17	Shruti Sinha	COMPUTER	SE	5	3	I got to know what is considered sexual harrasment and what can I do if I experience it.	1	Firstly I'm so grateful that you made an effort to teach us about this. But there were a few things that could change. 1. It was completely focused on women getting sexually abused not men not children just women. 2. Only girls were made to attend the session so boys didn't care enough to join
18	Sanskriti Khedkar	COMPUTER	SE	4	4	Got more knowledge abt it	4	No
19	Pranjali Jaganath Gavli	COMPUTER	SE	5	4	Girl Harresment and prevention	5	The mam who told the all girls problems and
20	Manas Sanjay Shedge	COMPUTER	SE	4	4	No	4	thanks fr such aevent
21	Mrunal	AI&DS	SE	4	4	All the*info abt Sexual	4	It was overall good nd
22		COMPUTER	BE	4	4	Good	4	No



  
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**Engineering, Lohegaon, Pune**

23		COMPUTER	BE	5	5	I will surely raise voice against	5	I don't have any complaints
24	Samreen	COMPUTER	BE	3	3	Laws information	4	-
25	Fiza	COMPUTER	BE	4	5	Situations and actions	5	Good initiative
26	Snehal pol	COMPUTER	BE	4	4	Be Confidence	4	No comments
27	Vaishnavi kale	E&TC	SE	5	5	Nothing	5	Nice धन्यवाद
28	Ankita	COMPUTER	BE	4	5	Nothing	5	Session was good
29	Shradha Umesh Dhole	COMPUTER	BE	4	4	Self defence	4	Good
30	Nazia Ahmed	COMPUTER	BE	4	4	Self Defence	4	Good
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32	Prachi Tekade	COMPUTER	BE	4	4		4	Session was good
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36		COMPUTER	BE	4	4	The event was very useful.	4	No.
37	Mansi Vaijinath kulkarni	COMPUTER	BE	5	5	How to deal with people	5	Nothing
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39	Ashwini Patil	COMPUTER	BE	4	4	The program explains the difference between quid pro quo and hostile work environment harassment, and the importance of good documentation to protect organizations and	4	Nice event
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48	Komal Powar	COMPUTER	TE	5	4	.	4	Overall section was very
49		E&TC	TE	3	4	Kinda support and sympathy given to females	4	I would just like to say that the boys should must also have attended the sessions. Because we know that ."it takes two to make a quarrel" ..as our teacher informed only for girls to
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### **3.Mechanism for submission of online/offline Student grievances**



# **Anti-Ragging Commitee**



"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

**Academic Year:2022-2023**

### Anti-Ragging policies

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, or public insults would also include deriving perverted pleasure, and vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.



*Principal*  
Principal, Ajeenkya DY Patil School of Engineering, Lohegaon, Pune  
Principal, ADYPSOE





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Academic Year:2021-2022**

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**Academic Year:2020-2021**

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### Anti-Ragging Policy

Government/University Grants Commission (UGC), guidelines notified vide no.F.1-16/2009 (CPP-II) dated 21-10-2009 on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (Under Section 26(1) (g) of the University Grants Commission Act, 1956) are strictly implemented at Dr D Y Patil School of Engineering, Lohegaon, Pune.

- (1) Anti-Ragging Squad shall be constituted to prevent ragging in the institution. The committee details are mentioned on website at <https://dypsoe.in/img/ARC.PDF>.
- (2) Anti-Ragging Squad shall make surprise raids at vulnerable places like hostel, washrooms, canteen, sports grounds etc.
- (3) Students and Parents shall submit Anti Ragging Affidavits to the institution at the time of admission.
- (4) Anti-ragging Awareness Programs shall be conducted in the institution.
- (5) Fresher and senior students shall be given information about Anti-Ragging Act during Orientation Program.
- (6) Students are encouraged to report any ragging act witnessed or experienced by them to anti-ragging squad or to any staff member with whom the student may feel comfortable. The institute will ensure confidentiality of such a disclosure by the student.
- (7) If any ragging case is reported, depending upon the nature and severity of the offence, the possible punishments as per AICTE / UGC Section 9 shall be given to those found guilty.



  
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**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
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**Academic Year:2019-2020**

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**Academic Year:2018-2019**

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Anti-Ragging cell, Chairman



Principal

Principal

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

## **General Grievance Redressal Commitee**



Ajeenkya DY Patil School of Engineering, Charholi (Bk.), Pune.



AJEENKYA DY PATIL SCHOOL OF ENGINEERING

# Students Grievance Redressal Policy

Promptly Resolving Grievances

POLICY No: APN/ 2020/5.3.1

STUDENS GRIEVENCE REDRESSAL POLICY |



PRINCIPAL  
ADYPSOE, PUNE



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**ADYPSOE, PUNE**





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## *Vision*

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Empowerment through quality technical education

---

## *Mission*

---

M1: To achieve excellence in teaching, learning and research

M2: To impart skill-based education to meet the needs of industry and Society

M3: To excel as a center of excellence in technical education

M4: To inculcate social & ethical values among the students

---

## *Quality Policy*

---

We strive to impart quality technical education through.  
academic excellence and provide the best facilities to satisfy  
the needs & expectations of the students & stakeholders.

---





### 1. Background :

This policy has been framed in line with the provisions of the "University Grants Commission Grievance Redressal Regulations, 2012" of India (hereinafter referred to as the "the Act"). Accordingly while the policy covers all the key aspects of the Act.

### 2. Purpose :

Dr.D Y Patil School of Engineering (DYP SOE) is committed to develop and maintain an effective, timely, fair grievance handling system for the students which is easily accessible.

### 3. Aim :

The aim of these rules is

- 1) To develop a culture of understanding, addressing and providing quick redress to grievances and take steps to prevent recurrence of such incidents.
- 2) To set in place a grievance handling system which is student focused;
- 3) To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality.
- 4) To ensure that the views of each complainant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized.
- 5) To ensure that there is a consistent response to grievances.



  
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**ADYPSOE, PUNE**



#### 4. Scope and Applicability

- 1) These Regulations shall cover any kind of grievance that students of the DYPSOE may face during their stint.
- 2) A 'Student' for the purpose of these regulations shall mean a student enrolled for a full-time programme of the DYPSOE.

#### 5. Definitions

- 1) 'Grievance' is defined as a dissatisfaction of students with respect to any aspect of the College's activities and services.
- 2) 'Person' referred herein shall mean a student on the rolls of the College.

#### 6. Types of grievance :

##### Types of Student grievance

These grievances can be in the nature of:

- 1) Grievances that are academic in nature
- 2) Against faculty
- 3) Grievance related to examination
- 4) Grievance related to summer internship and placements
- 5) Grievance related to amenities and services
- 6) Grievance related hostel facility.
- 7) Grievance related to finance
- 8) Grievance related to student conflicts
- 9) Harassment by fellow students or the faculty/ staff etc.





## **7. Procedure for grievance redressal**

### **7.1 Informal Resolution before an issue becomes a formal grievance**

- 1) Students are encouraged to resolve concern or problems directly with the person(s)/ Department concerned through personal discussions /counseling.
- 2) Aggrieved students should first approach the respective Class Teacher/Mentor who will informally try to resolve the problem. Wherever necessary, the Class Teacher/Mentor may seek guidance from the appropriate authority for the purpose.

### **7.2 Grievance handling and resolution mechanism**

- a) Matrix for grievance redressal mechanism for students is given under clause 10 of these regulations.
- b) The grievance Redressal mechanism has three levels of grievance redressal of which Level-III is the Appellate Authority.
- c) Formal grievances shall be submitted in writing stating full material facts to the First Level Grievance Handling Authority as specified.

### **7.3 Procedure and Stages in Grievance Handling**

The following procedure can be followed by the students to seek redressal of grievance of any kind whether academic or non-academic in nature.

- i) Stage 1
  - i. Formal complaint by the aggrieved person shall be submitted in writing to the Level-I Grievance Handling Authority.
  - iii. If felt necessary, the designated authority may allow an opportunity to the





complainant to formally present his/her case along with relevant documents in support. The authority may also seek clarification from the complainant or call for further material facts having bearing on the matter. Such clarification may be sought by written or verbal request or by face-to face interview with the complainant.

- iv. The Authority concerned will then endeavor to resolve the grievance within next seven working days of receiving the formal grievance and convey the outcome / action taken to the complainant.
  - v. The Level 1 authority, may get the matter investigated through a designated subcommittee, if so considered necessary to arrive at a decision.
  - vi. Wherever required, the DYP SOE will take preventive or corrective action in a reasonable time and advise the complainant of the same.
- ii) Stage 2:
- i. If a complainant does not receive any response within the seven working days or is dissatisfied with the outcome of the complaint, s/he may prefer an appeal in writing with the Level-II Grievance Handling Authority concerned.
  - ii. The Level-II Authority will consult with the complainant and other relevant parties within ten working days of receiving the appeal. Wherever possible, such consultations may be in the form of face-to -face discussion.
  - iii. Following the consultation, the Authority concerned will take further steps to address the grievance and communicate the same to the complainant.





iii) Stage 3:

- i. If a complainant is still dissatisfied with the outcome or decision of Level-II Authority on the appeal, he/she may represent the matter to the Appellate Authority
- ii. The concerned Appellate Authority will convey its decision within five working days from receiving the appeal.
- iii. The decision of the Appellate Authority will be final and no further appeal will be entertained under any circumstances.

## 8. Confidentiality

- a) During all stages of the Grievance Handling and Resolution Procedure, the DYPSOE will take all possible steps to ensure that the complainant and the respondent are not victimized or discriminated .
- b) Implementation of the procedure will be done without prejudice to either party.
- c) At all stages of this procedure, a full explanation (in writing for decisions and) of the actions taken as part of the process will be provided if so requested by the complainant or the respondent.
- d) While dealing with the issue, all possible confidentiality and privacy will be maintained and all records relating to such complaints will be treated as confidential.
- e) Records concerning grievances handled under this procedure and their outcomes shall be maintained for a period of one year.



  
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### 9. Matrix of grievance handling authorities:

SR. No	Nature of Grievances	Level-1 Grievance Handling	Level-2 Grievance Handling	Appellate Authority
1	Grievances that are academic in nature	HOD	Dean	Principal
2	Against Faculty	HOD	Dean	Principal
3	Grievance related examination	Department Co-ordinator	CEO	Principal
4	Grievance related to summer internship & placements	Department Co-ordinator	Dean T & P	Principal
5	Grievance related to amenities & services	Manager/Incharge	Co-ordinator Student Welfare	Principal
6	Grievance related to stay at hostel	Rector/Wardon	Co-ordinator Student Welfare	Principal
7	Grievance related to finance	Accountant	Chief Accountant	Principal
8	Grievance related to student conflicts	Rector/Wardon	Co-ordinator Student Welfare	Principal
9	Harassment by fellow students or the faculty/ staff etc.	Department Co-ordinator	Dean	Principal

### 10. Appendix : List of Student Grievances

#### a) Grievances that are Academic in nature

- i. Academic Quality
- ii. Suspension of student



  
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iii. Academic Integrity dispute

iv. Course material

v. Class time table

vi. Inadequate learning resources (IT, Library, Labs / Equipment, etc.)

vii. Attendance/directed reading

viii. Internal Assessment

ix. Co-curricular activities

x. Grade Dispute

**b) Against Faculty**

i. Academic delivery & quality

ii. Classroom conduct

iii. Regularity & punctuality

iv. Any discrimination / victimization of students

**c) Grievance related to examination**

i. Registration / Re-registration / Student Records

ii. Mid-Semester / End-Semester / Supplementary exam scheduling / date sheet

iii. Evaluation of answer books Grading / results

iv. Re-checking/ Re- evaluation

v. De-barred / Year back cases

vi. Discrepancy in Diplomas / Degrees

**d) Grievance related to Summer Internship & Placements**

i. Discrimination in summer Internship selection





ii. Discrimination or non-adherence of placement procedures /rules

**e) Grievance related to Amenities & Services**

i. Common services (Transportation / Canteen / Medical, etc.)

ii. Extra-curricular facilities

iii. Student Financial Aid

iv. Travel Concession

v. Identity Cards

**f) Grievance related to stay at hostel**

i. Quality of Food and Hygiene

ii. Hostel amenities

**g) Grievance related to finance**

i. Fees and Dues

ii. Fee Concessions

iii. Scholarships

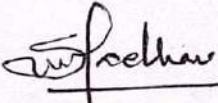
**11. Policy Details**

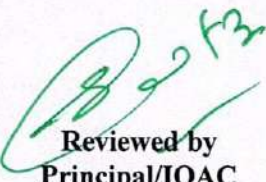
Policy Name	Student Grievance Redressal Policy
Policy Number	APN/ 2020/ 5.3.1
Version Number	5.3.1
Effective Date	1 June 2020
Policy drafted by	Student Grievance Redressal Committee
Policy Applies to	Students
Approved by	Management
Responsible Authority	Chairperson
Superseding Authority	Principal
Date of last revision	-
References	University Grants Commission Grievance Redressal Regulations, 2012



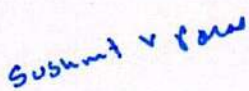


Version History				
Version	Approved By	Revision Date	Description of change	Author
5.3.1	Dr. Sushant Patil	1/06/2020	-	Prof. Santosh Jadhav

  
Prepared by  
Coordinator

  
Reviewed by  
Principal/IQAC  
**PRINCIPAL**  
**ADYPSOE, PUNE**

  
Recommended by  
Director-TC

  
Approved by  
Trustee





#### **4. Timely redressal of grievances through appropriate committees**

# **Anti-Ragging Commitee**





"Empowerment through quality technical education"  
Dr D Y Patil Educational Enterprises Charitable Trust's

# AJEENKYA

## DY PATIL SCHOOL OF ENGINEERING

(Formerly known as DY Patil School of Engineering)

AICTE ID - 1-3847411

AISHE Code: C-46648

DTE Code: EN6732

SPPU PUN Code: CEGP015720

(Approved by AICTE, Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

### Anti-Ragging Complaints List Academic Year 2022-23

Sr.No	Type Of Complaint	Number of complaints received
1	Eve-teasing	None
2	Unsavory remarks	None
3	Jokes causing or likely to cause discomfort or embarrassment.	None
4	Gender-based insults or sexist remarks	None
5	Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.	None
6	Touching or brushing against any part of the body and the like	None
7	Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings	None
8	Forcible physical touch or molestation	None
9	Physical confinement against one's will and any other act likely to violate one's privacy.	None
10	Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.	None

Anti-Ragging Committee Chairman



Principal, ADYPSOE

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Dr. D. Y. Patil Technical Campus  
**Dr. D. Y. Patil School of Engineering**  
Dr. D. Y. Patil Knowledge City, Charoli Bk., Via. Lohegaon, Pune

Date: 24/06/2022

## **Anti-Ragging Squad Committee Notice**

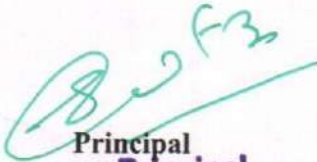
The Anti-Ragging Squad Committee Meeting will be conducted on 28/06/2022 at 3:00 pm in Principal Cabin.

### **Agenda of meeting:**

1. To take review of Anti-Ragging forms of newly admitted students.
2. Introduction of Anti-ragging Committee members.
3. Guidelines regarding Anti-ragging act as per UGC & AICTE.
4. Work profile of committee members and plan of action.
5. Organizing Anti Ragging awareness Programme for AY 2022-23 at the institution.
6. Any other related to the Anti-Ragging Committee.

All the Committee members are requested to attend the meeting.



  
**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### **Anti-ragging Committee**

### **Minutes of Meeting held on 28<sup>th</sup> June 2022**

#### **Agenda of meeting:**

1. To take review of Anti-Ragging forms of newly admitted students.
2. Introduction of Anti-ragging Committee members.
3. Guidelines regarding Anti-ragging act as per UGC & AICTE.
4. Work profile of committee members and plan of action.
5. Organizing Anti Ragging awareness Programme for AY 2022-23 at the institution.
6. Any other related to the Anti-Ragging Committee.

A meeting of Anti-ragging Committee was held on 28<sup>th</sup> June 2022 at 12:00 noon in the principal cabin.

Following points were discussed in the meeting:

- (1) The Anti-ragging committee was formed for AY 2022-23 and a list of committee members was forwarded to the Principal.
- (2) Anti-Ragging Awareness Programs is conducted for First year during Induction Programme in the institution.
- (3) The contact information of Anti-ragging committee members were displayed on the notice board of every department. Poster & banners of Anti-ragging act & information is displayed on notice boards of every department and shared with students online. Class teachers and mentors also discussed the same things with students during online lectures
- (4) Antiragging act and its guidelines as per UGC & AICTE norms were discussed with students. Advising sessions for fresher students were conducted by the student representative. Till date no case of ragging is received in the Institution.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412  
105.

- (6) Antiragging committee noticed that no ragging complaints have been received in the institution. Antiragging committee is advised to conduct the online session for students to create awareness about ragging and its consequences.

Following members were present for the meeting:

Sr. No.	Name of Member	Representation	Sign
1	Dr. Pankaj Agarkar	Chairman	
2	Dr. Niranjana Shegaonkar	Representative of faculty member(Gents)	Niranjana
3	Dr. Shobha Rupnar	Representative of faculty member(Ladies)	Shobha
4	Mr. Archis Borate	Representative of Senior Student(Gents)	Borate
5	Ms. Chetan Patil	Representative of Senior student(Ladies)	Patil
6	Mr. Rakesh Kumar Singh	Representative of Fresher Student(Gents)	Singh
7	Ms. Mansi Gite	Representative of Fresher Student(Ladies)	Mansi
8	Mr. Ashok Patil	Representative of Parent	Patil
9	Mr. Gorakhnath Deshmukh	Representative of Non-Teaching Staff	



*(Signature)*  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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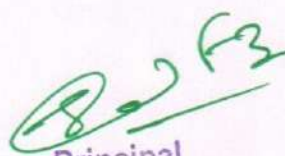
**Dr. D. Y. Patil School of Engineering**  
**Dr. D. Y. Patil School of Engineering & Technology**  
Dr. Ajeenkya DY Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105

**Minutes of Meeting**

<b>Meeting</b>	Principal Meeting with all Anti Ragging committee member and All HOD's
<b>Date</b>	16/08/2022 Time 03.00 PM
<b>Location</b>	Conference Room (Room no- 018)
<b>In Attention</b>	Anti Ragging committee member and All HOD's
<b>Discussion</b>	1. The students of II year are expected to come to college from 01.09.21 as per the government orders. The committee suggest that the HO D's depute faculty members to critical points to monitor the movement of the students in the campus.
	2. The HOD's have been asked to address the students on the importance of Time and discipline in the campus.
	3. HOD's are requested to address the students on anti-ragging. This will help us in curbing the ragging activities in the campus when the first year students come to campus.
	4. HOD's are requested to get the anti ragging undertaking form from the II year and III year students.
	5. The second and third year students are to take the anti ragging pledge in the respective classes.
	6. Spot duty for faculty members to be scheduled by the Principal for ensuring the discipline in the campus.
	7. All HOD's are requested to conduct anti ragging awareness program for their senior students.

The meeting ended with a thank you note.



  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

**Representative present for meeting:**

Dr.Pankaj Agarkar

Dr.Niranjana Shegaonkar

Dr.Shobha Rupnar

Mr.Archis Borate

Ms.Chetna Patil

Mr.Rakesh Kumar Singh

Ms.Manasi Gite

Mr.Ashok Patil

Mr.Goraknath Deshmukh

All HODs of respective department.



**Dr. F. B. Sayyad**

**Principal**

**Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune**





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# AJEENKYA

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(Accredited by NAAC, NABL & ISO 9001:2015 & 21001:2018 Certified Institute)

### Anti-Ragging Committee Action Report 2022-23

- All Anti ragging committee members found that there are no occurrences of ragging activity and no oral or written complaints from any student.
- All Anti ragging committee members ensured that awareness is created among students and staff about Ragging.
- All Anti ragging committee members observed no inappropriate activity during college functions and any other activities held throughout the year.

Anti-Ragging Committee Chairman

Principal, ADYPSOE

**Principal**

**Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune**





Dr. D. Y. Patil Technical Campus  
**Dr. D. Y. Patil School of Engineering**  
Dr. D. Y. Patil Knowledge City, Charoli Bk., Via. Lohegaon, Pune

Date: 21/02/2023

## **Anti-Ragging Squad Committee Notice**


The Anti-Ragging Squad Committee Meeting will be conducted on 24/02/2023 at 12:00 noon in the Principal Cabin.

### **Agenda of meeting:**

1. To take review of the last Anti-ragging meeting.
2. Conduction of Workshop/Seminar /orientation Programme about ragging and its consequences.
3. As per the regular practice of our Institution - to create awareness for senior students about legal consequences of ragging
4. Any other related to Anti-Ragging work.

All the Committee members are requested to attend the meeting.



  
Principal  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### **Anti-ragging Committee**

#### **Minutes of Meeting held on 24<sup>th</sup> February 2023**

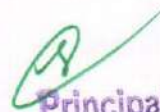
##### **Agenda of meeting:**

1. To take review of the last Anti-ragging meeting.
2. Conduction of Workshop/Seminar /orientation Programme about ragging and its consequences.
3. As per the regular practice of our Institution - to create awareness for senior students about legal consequences of ragging
4. Any other related to Anti-Ragging work.

A meeting of the Anti-ragging Committee was held on 24/02/2023 at 12:00 noon in the Principal cabin. Following points were discussed in the meeting:

- (1) Chairman of the committee welcomed all the committee members and invited discussion on the agenda of the meeting.
- (2) Antiragging Committee members will continue the work/functions as per their profile and instructions given by Chairpersons.
- (3) It is discussed to inform the Heads of all departments to continue creating awareness for the students of higher semester of their respective departments about the legal consequences of ragging.
- (4) Antiragging act and its guidelines as per UGC & AICTE norms were discussed with students. Class teacher, mentor & student representative shared the posters & contact information of Anti Ragging Committee with the students via Whats app group and Google groups
- (5) The posters of members of Anti – Ragging Committee which is constituted for the academic year 2022-23 should be displayed along with their contact details, in all prominent places, such as Canteen, Hostels, Library and Notice boards of all departments.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412  
105.

Following members were present for the meeting:

Sr. No.	Name of Member	Representation	Sign
1	Dr. Pankaj Agarkar	Chairman	
2	Dr. Niranjan Shegaonkar	Representative of faculty member(Gents)	
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)	
4	Mr. Archis Borate	Representative of Senior Student(Gents)	
5	Ms. Chetan Patil	Representative of Senior student(Ladies)	
6	Mr. Rakesh Kumar Singh	Representative of Fresher Student(Gents)	
7	Ms. Mansi Gite	Representative of Fresher Student(Ladies)	
8	Mr. Ashok Patil	Representative of Parent	
9	Mr. Gorakhnath Deshmukh	Representative of Non-Teaching Staff	




Principal

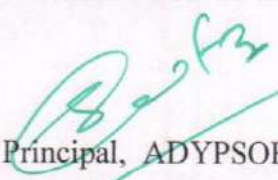
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



**Anti-Ragging Complaints List**  
**Academic Year 2021-22**

Sr.No	Type Of Complaint	Number of complaints received
1	Eve-teasing	None
2	Unsavory remarks	None
3	Jokes causing or likely to cause discomfort or embarrassment.	None
4	Gender-based insults or sexist remarks	None
5	Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.	None
6	Touching or brushing against any part of the body and the like	None
7	Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings	None
8	Forcible physical touch or molestation	None
9	Physical confinement against one's will and any other act likely to violate one's privacy.	None
10	Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.	None

  
Anti-Ragging Committee Chairman

  
Principal, ADYPSOE



**Anti-Ragging Committee Action Report 2021-22**

- All Anti ragging committee members found that there are no occurrences of ragging activity and no oral or written complaints from any student.
- All Anti ragging committee members ensured that awareness is created among students and staff about Ragging.
- All Anti ragging committee members observed no inappropriate activity during college functions and any other activities held throughout the year.



Anti-Ragging Committee Chairman



Principal, ADYPSOE



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Form No. TQAC/2469

## Anti-Ragging Squad Committee

### Notice

Date : 09.08.21

The Anti-Ragging Squad Committee Meeting will be conducted on 13<sup>th</sup> August 2021 in Conference Hall.

#### Agenda:

- (1) Awareness on Ragging in Students and Staff
- (2) Observing any inappropriate activity during Online Events

All the Committee Members are requested to attend the Meeting.



Dr Farook B. Sayyad  
Principal

**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Following members were present for the meeting:

Sr No	Name of Attendee	Designation in Committee	Sign
1	Dr Ashok Kasnale	Principal, DYPSOE	
2	Prof Monika Dangore	Anti-Ragging Committee Chairman	
3	Dr Rajesh Katdare	Representative of Faculty Members (Gents)	
4	Dr Rashmi Mahajan	Representative of Faculty Members (Ladies)	
5	Mr Atharva Pol	Representative of Senior Students (Gents)	
6	Ms Ananya Chattopadhyay	Representative of Senior Students (Ladies)	
7	Mr Atharva Yogesh	Representative of Fresher Students (Gents)	
8	Ms Janhnavi Mudaliar	Representative of Fresher Students (Ladies)	
9	Mr Mahesh Girme	Representative of Parents	
10	Mr Gorakhnath Deshmukh	Representative of Non Teaching Staff	



Dr Ashok Kasnale  
Principal



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.  
Form No. IQAC/54(6)

### Anti-Ragging Squad Committee

#### Minutes of Meeting held on 13.08.2021

The Anti-Ragging Squad Committee conducted a meeting on 13<sup>th</sup> August 2021 in Conference Hall under the presence of Principal. Following points were discussed in the meeting:

- (1) The committee found that there are no occurrences of ragging activity and no oral or written complaints from any student.
- (2) The committee ensured that awareness is created among students and staff about Ragging.
- (3) The committee observed no inappropriate activity during online events.

Following members were present for the meeting:

Sr No	Name of Attendee	Designation in Committee	Sign
1	Dr Farook Sayyad	Principal, DYPSOE	
2	Prof Monika Dangore	Anti-Ragging Committee Chairman	
3	Dr Rajesh Katdare	Representative of Faculty Members (Gents)	
4	Dr Rashmi Mahajan	Representative of Faculty Members (Ladies)	
5	Mr Atharva Pol	Representative of Senior Students (Gents)	
6	Ms Ananya Chattopadhyay	Representative of Senior Students (Ladies)	
7	Mr Atharva Yogesh	Representative of Fresher Students (Gents)	
8	Ms Janhnavi Mudaliar	Representative of Fresher Students (Ladies)	
9	Mr Mahesh Girme	Representative of Parents	
10	Mr Gorakhnath Deshmukh	Representative of Non Teaching Staff	



Dr Farook B. Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of  
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AICTE ID - 1-3047411

AISHE Code: C-46646

DTE Code: EN6732

SPPU PUN Code: CEGP015720

## Anti-Ragging Squad Committee

### Action Taken Report of Meeting held on 14.08.2021

#### 1] Action taken to resolve Item-1

Prof. Monika Dangore and other committee members found awareness on Ragging in Students and Staff.

#### 2] Action taken to resolve Item-2

Prof. Monika Dangore and other committee members resolved the issue by observing any inappropriate activity during Online Events.



Dr Farook B Sayyad

Principal  
**Principal**

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Form No. IQAC/54(a)

## Anti-Ragging Squad Committee

### Notice

Date : 22.06.20

The Anti-Ragging Squad Committee Meeting will be held on 26.06.20 on Google Meet.

#### Agenda:

- (1) To understand the Supreme Court Directives for eradicating ragging in educational institutions
- (2) To know the measures for preventing Ragging at the Institutional Level
- (3) To understand the Duties and Responsibilities of Anti-Ragging Squad
- (4) To create awareness on Ragging in Higher Educational Institution among staff & students
- (5) About Filling and signing the affidavit by Parent/Guardian
- (6) Important circulars issued by UGC on Anti-Ragging

All the Committee Members are requested to attend the Online Meeting.



Dr Ashok Kasnale  
Principal

**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.







Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Form No. IQAC/54(6)

## Anti-Ragging Squad Committee

### Minutes of Meeting held on 26.06.2020

The Anti-Ragging Squad Committee conducted a meeting on 26.06.20 on Google Meet under the presence of Principal. Following points were discussed in the meeting:

- (1) The terms and the definitions which constitute to Ragging were discussed as directed in the UGC Regulations on curbing the menace of ragging in Higher Educational Institution.
- (2) The Principal explained the Supreme Court Directives for eradicating ragging in educational institutions.
- (3) The Principal also explained the measures for preventing Ragging at the Institutional Level.
- (4) The Duties and Responsibilities of Anti-Ragging Squad were also explained to all the Committee Members.
- (5) The Anti Ragging Squad Committee was instructed to maintain vigil and patrolling, and should be mobile and alert at all the times during Offline Classes.
- (6) Principal Sir informed to the Anti-Ragging Squad Committee to create awareness on Ragging in Higher Educational Institution among staff & students through various measures.
- (7) It was informed to the committee that the students and the parent/guardian should fill and sign the affidavit or receiving the copy of UGC Regulations on curbing the menace of ragging in Higher Educational Institution.
- (8) The Principal brought to the notice of the committee, various important circulars issued by UGC on Anti-Ragging.

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune







Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Form No. IQAC/54(C)

### Anti-Ragging Squad Committee

#### Action Taken Report of Meeting held on 26.06.2020

**(1) Action Taken to resolve Item-6 (Awareness among Staff and Students):**

The Class Teachers gave information about Anti-Ragging to the students and staff of their class during meetings and online classes.

**(2) Action Taken to resolve Item-7 (Affidavit by Parents/Guardians):**

The Class Teachers got the Anti-Ragging Affidavit signed by Parents/ Guardians of the students.



Dr Ashok Kasnale  
Principal

**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
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Form No. IGAC/54(a)

## Anti-Ragging Squad Committee

### Notice

**Date: 08.03.21**

The Anti-Ragging Squad Committee Meeting will be conducted on 12.03.21 on Google Meet.

#### **Agenda:**

- (1) Information to Parents about Anti-Ragging Policy in Parents Meet
- (2) Displaying Anti-Ragging Posters
- (3) Observing occurrences of any inappropriate chat messages during online events

All the Committee Members are requested to attend the Online Meeting.



Dr. Ashok Kasnale  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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Form No. TQAC/54(b)

### Anti-Ragging Squad Committee

#### Minutes of Meeting held on 12.03.2021

The Anti-Ragging Squad Committee conducted a meeting on 12.03.21 on Google Meet under the presence of Principal. Following points were discussed in the meeting:

- (1) Parents should also be given information on Anti-Ragging during Parents Meet.
- (2) Anti-Ragging Posters should be displayed on all Notice Boards in the College Campus.
- (3) The Class Teachers and Event Organizers should observe any occurrence of inappropriate chat messages during online events.

Following members were present for the meeting:

Sr No	Name of Attendee	Designation in Committee	Sign
1	Dr Ashok Kasnale	Principal, DYPSOE	
2	Prof Monika Dangore	Anti-Ragging Committee Chairman	
3	Dr Rajesh Katdare	Representative of Faculty Members (Gents)	
4	Dr Rashmi Mahajan	Representative of Faculty Members (Ladies)	
5	Mr Atharva Pol	Representative of Senior Students (Gents)	
6	Ms Ananya Chattopadhyay	Representative of Senior Students (Ladies)	
7	Mr Atharva Yogesh	Representative of Fresher Students (Gents)	
8	Ms Janhnavi Mudaliar	Representative of Fresher Students (Ladies)	
9	Mr Mahesh Girme	Representative of Parents	
10	Mr Gorakhnath Deshmukh	Representative of Non Teaching Staff	



Dr Ashok Kasnale

Principal

Principal

Ajeenkya DY Patil School of  
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**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
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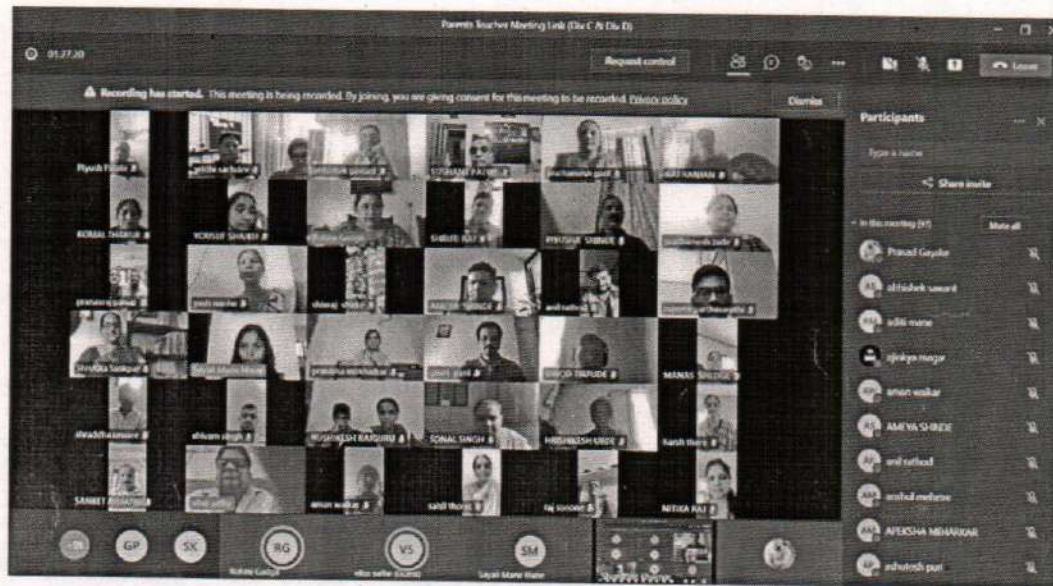
Form No. IQAC/54/CC

## Anti-Ragging Squad Committee

### Action Taken Report of Meeting held on 12.03.2021

#### (1) Action Taken to resolve Item-1 (Information to Parents):

Dr S. M. Khairnar (HOD, Engineering Science) and Prof Rohini Gadgil – Senior Faculty from FE Department gave information to Parents on Anti-Ragging during Parents Meet conducted on 20<sup>th</sup> April 2021.



#### (2) Action Taken to resolve Item-2 (Anti Ragging Posters):

Anti-Ragging Posters and important documents are displayed on Notice Boards.

#### (3) Action Taken to resolve Item-3 (Monitoring of chat messages):

During Online Events, the Class Teachers and Event Organizers monitored the chat messages to check for any inappropriate comments.



Dr Ashok Kasnale

Principal

**Principal**  
Ajeenkya DY Patil School of  
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**AJEENKYA**  
DY Patil School of Engineering

“Empowerment through quality technical education”  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
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**Anti-Ragging Complaints List**  
**Academic Year 2019-20**

Sr.No	Type Of Complaint	Number of complaints received
1	Eve-teasing	None
2	Unsavory remarks	None
3	Jokes causing or likely to cause discomfort or embarrassment.	None
4	Gender-based insults or sexist remarks	None
5	Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.	None
6	Touching or brushing against any part of the body and the like	None
7	Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings	None
8	Forcible physical touch or molestation	None
9	Physical confinement against one's will and any other act likely to violate one's privacy.	None
10	Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.	None

  
Anti-Ragging Committee Chairman


  
Principal, ADYPSOE




  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

## Anti-Ragging Committee Action Report 2019-20


- All Anti ragging committee members found that there are no occurrences of ragging activity and no oral or written complaints from any student.
- All Anti ragging committee members ensured that awareness is created among students and staff about Ragging.
- All Anti ragging committee members observed no inappropriate activity during college functions and any other activities held throughout the year.



Anti-Ragging Committee Chairman



Principal, ADYPSOE



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Technical Campus  
**Dr. D. Y. Patil School of Engineering**  
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Date: 12/08/2019

## **Anti-Ragging Squad Committee Notice**


The Anti-Ragging Squad Committee Meeting will be conducted on 14/08/2020 at 4:00 pm in Principal Cabin.

### **Agenda of meeting:**

1. To take review of Anti-Ragging affidavit forms of newly admitted students.
2. To formulate a new committee. For the Ay 2019-20
3. Work profile of Committee members and plan of action.
4. Any other related to Antiragging Committee.

All the Committee members are requested to attend the meeting.



  
Principal  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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### **Antiragging Committee**

### **Minutes of Meeting held on 14<sup>th</sup> August 2019**

#### **Agenda of meeting:**

1. To take review of Anti Ragging affidavit forms of newly admitted students.
2. To formulate a new committee. For the Ay 2019-20
3. Work profile of Committee members and plan of action.

A meeting of the Anti-Ragging Committee was held on 14<sup>th</sup> August 2019 at 2:00 PM.

Following points were discussed in the meeting:

- (1) The Anti-Ragging committee was formed for AY 2019-20 and the list of committee members was forwarded to the Principal.
- (2) Anti-Ragging Awareness Programs is conducted for First year students in student Induction Programme in the institution.
- (3) All heads of Department and Committee members were reported to the classroom to give information & to create awareness about ragging consequences and legal action against guilty students.
- (4) Fresher and senior students of the committee members have given information about the Anti-ragging Act. Newly admitted and senior students have been asked to submit an Anti-Ragging affidavit form via online and hard copy in person to their respective Class teacher.
- (5) Poster & banners of Anti Ragging act & information is displayed on notice boards of every department. The contact information of Anti Ragging committee members were displayed on the notice board of every department.
- (6) Advising sessions for fresher students were conducted by the student representative. Till date in the year there were no cases of ragging that happened in the Institute.



  
**Principal**  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Sr. No.	Name of Member	Representation	Sign
1	Dr. Pankaj Agarkar	Chairman	
2	Dr. Nirajkumar Jadhav	Representative of faculty member(Gents)	
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)	
4	Mr. Rihan Attar	Representative of Senior Student(Gents)	
5	Ms. Anaya Chattopadhyay	Representative of Senior student(Ladies)	
6	Mr. Tushant Kumar	Representative of Fresher Student(Gents)	
7	Ms. Shivani Patil	Representative of Fresher Student(Ladies)	
8	Mr. Vijaykumar Mudliyar	Representative of Parent	
9	Mr. VISHAL patil	Representative of Non-Teaching Staff	



Principal

**Principal**  
Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charoli Bk., Via. Lohegaon, Pune

Date: 13/02/2020

## **Anti-Ragging Squad Committee Notice**

The Anti-Ragging Squad Committee Meeting will be conducted on 14/02/2020 at 4:00 pm in Principal Cabin.

### **Agenda of meeting:**

1. To take review of last Anti Ragging meeting
2. To create Anti Ragging awareness among the students for AY 2019-20 at the institution.
3. Conduction of Workshop/Seminar /orientation Programme about ragging and its consequences.
4. Any other related to Anti-Ragging work.

All the Committee members are requested to attend the meeting.



Principal

**Principal**  
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**Anti-Ragging Committee**  
**Minutes of Meeting held on 14<sup>th</sup> February 2020**

**Agenda of meeting:**

1. To take review of last Anti Ragging meeting
2. To create Anti Ragging awareness among the students for AY 2019-20 at the institution.
3. Conduction of Workshop/Seminar /orientation Programme about ragging and its consequences.

A meeting of the Anti-Ragging Committee was held on 14<sup>th</sup> February 2020 at 4:00 pm in the principal cabin. Following points were discussed in the meeting:

- (1) Successful completion of Anti Ragging affidavit form process by the fresher & senior students.
- (2) Antiragging Committee members will continue the work/functions as per their profile and instructions given by Chairpersons.
- (3) Antiragging committee noticed that no ragging complaints had been received in the institution.
- (4) Antiragging act and regulation posters were displayed in the classrooms, canteen, girls & boys Hostel, Notice board & sport court.



  
**Principal**  
Ajeenkya DY Patil School of  
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**Anti-Ragging Complaints List**  
**Academic Year 2018-19**

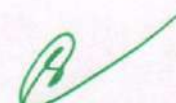
Sr.No	Type Of Complaint	Number of complaints received
1	Eve-teasing	None
2	Unsavoury remarks	None
3	Jokes causing or likely to cause discomfort or embarrassment.	None
4	Gender-based insults or sexist remarks	None
5	Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.	None
6	Touching or brushing against any part of the body and the like	None
7	Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings	None
8	Forcible physical touch or molestation	None
9	Physical confinement against one's will and any other act likely to violate one's privacy.	None
10	Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.	None



Anti-Ragging Committee Chairman



Principal, ADYPSOE

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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**Dr. D. Y. Patil School of Engineering**  
Dr. D. Y. Patil Knowledge City, Charoli Bk., Via. Lohegaon, Pune

Date: 21/11/2018

## **Anti-Ragging Squad Committee**

### **Notice**

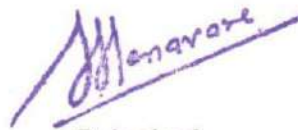
The Anti-Ragging Squad Committee Meeting will be conducted on 23/11/2018 at 3:00 pm in Principal Cabin.

#### **Agenda of meeting:**

1. To take review of Anti-Ragging forms of newly admitted students
2. To formulate a new committee.
3. Work profile of Committee member and plan of action.
4. Any other related to Antiragging Committee.
- 5.

All the Committee members are requested to attend the meeting.



  
**Principal**

  
**Principal**  
Ajeenkya DY Patil School of  
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### **Anti-Ragging Committee**

### **Minutes of Meeting held on 23<sup>th</sup> November 2018**

#### **Agenda of meeting:**

1. To take review of Anti Ragging forms
2. To formulate a new committee.
3. Work profile of Committee member and plan of action.

A meeting of the Anti-Ragging Committee was held on 23<sup>th</sup> November 2018 at 3:00 PM.

Following points were discussed in the meeting:

- (1) The Anti-Ragging committee was formed for AY 2018-19 and a list of committee members was forwarded to the Principal.
- (2) Anti-Ragging Awareness Programs is conducted for First year students in student Induction Programme in the institution.
- (3) Fresher and senior students of the committee members have given information about the Anti-ragging Act. Fresher's and seniors students have been asked to submit an Anti-Ragging affidavit form via online and hard copy in person to respective Class teachers. Till date in the year there have not been any minor ragging cases in the Institute.
- (4) Hoarding & banners of Anti Ragging act & information is displayed on notice boards of every department.
- (5) Counseling of fresher students by principal and student representatives to avoid any act of happening.



  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr. No	Name of Member	Representation	Sign
1	Dr. Pankaj Agarkar	Chairman	
2	Dr. Nirajkumar Jadhav	Representative of faculty member(Gents)	
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)	
4	Mr. Anuj Nair	Representative of Senior Student(Gents)	
5	Ms. Shreya Chaudhari	Representative of Senior student(Ladies)	
6	Mr. Rihan Attar	Representative of Fresher Student(Gents)	
7	Ms. Anaya Chattopadhyay	Representative of Fresher Student(Ladies)	
8	Mr. Sanjay Shinde	Representative of Parent	
9	Mr. Vishal Patil	Representative of Non-Teaching Staff	



*[Signature]*

Principal

*[Signature]*

**Principal**  
Ajeenkya DY Patil School of  
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**Dr. D. Y. Patil School of Engineering**  
Dr. D. Y. Patil Knowledge City, Charoli Bk., Via. Lohegaon, Pune

Date: 13/02/2019

## **Anti-Ragging Squad Committee Notice**

The Anti-Ragging Squad Committee Meeting will be conducted on 14/02/2020 at 4:00 pm in Principal Cabin.

### **Agenda of meeting:**

1. To take review of last Anti Ragging meeting
2. To create Anti Ragging awareness among the students for AY 2019-20 at the institution.
3. Conduction of Workshop/Seminar /orientation Programme about ragging and its consequences.
4. Any other related to Anti-Ragging work.

All the Committee members are requested to attend the meeting.



*[Signature]*  
Principal

*[Signature]*  
Principal  
Ajeenkya DY Patil School of  
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**Anti-Ragging Committee**  
**Minutes of Meeting held on 15<sup>th</sup> February 2019**

**Agenda of meeting:**

1. To take review of last Anti Ragging meeting
2. Organizing Anti Ragging awareness Programme for AY 2018-19 at the institution.
3. Work profile of Committee members and further plan of action.

A meeting of the Anti-Ragging Committee was held on 15<sup>th</sup> February 2019 at 12:00 pm in the principal cabin. Following points were discussed in the meeting:

- (1) Successful completion of Anti Ragging affidavit form process by the fresher & senior students.
- (2) Committee members are actively making efforts to make campus free from ragging.
- (3) Conduction of workshops/Seminars/ orientation programmes against ragging awareness.
- (4) Antiragging act and regulation posters were displayed in the classrooms, canteen, girls & boys Hostel, Notice board & sport court.



**Principal**

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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr. No	Name of Member	Representation	Sign
1	Dr. Pankaj Agarkar	Chairman	
2	Dr. Nirajkumar Jadhav	Representative of faculty member(Gents)	
3	Dr. Shobha Rupanar	Representative of faculty member(Ladies)	
4	Mr. Anuj Nair	Representative of Senior Student(Gents)	
5	Ms. Shreya Chaudhari	Representative of Senior student(Ladies)	
6	Mr. Rihan Attar	Representative of Fresher Student(Gents)	
7	Ms. Anaya Chattopadhyay	Representative of Fresher Student(Ladies)	
8	Mr. Sanjay Shinde	Representative of Parent	
9	Mr. Vishal Patil	Representative of Non-Teaching Staff	



Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



## Anti-Ragging Committee Action Report 2018-2019

- All Anti ragging committee members found that there are no occurrences of ragging activity and no oral or written complaints from any student.
- All Anti ragging committee members ensured that awareness is created among students and staff about Ragging.
- All Anti ragging committee members observed no inappropriate activity during college functions and any other activities held throughout the year.



Anti-Ragging Committee Chairman



Principal, ADYPSOE



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

## **General Grievance Redressal Commitee**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 13.06.2022

**General Grievance Redressal Committee**

**Meeting Notice-01**

**(A.Y 2022-23 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 15<sup>th</sup> June 2022 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Introduction of committee member for current academic year.
- (2) Roles and Responsibilities of GGRC.
- (3) Location to display updated the committee member's names and details on the notice boards of each department.
- (4) Update the updated Committee members list and details on website.
- (5) Any other.



*(Signature)* F3  
Dr. F.B.Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune  
Signature

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	<i>(Signature)</i> F3
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	<i>(Signature)</i> Pallavi
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	<i>(Signature)</i> AB2
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	<i>(Signature)</i> Shobha
5	Ms.Sadiya Sayyad	Student (College Representative)	<i>(Signature)</i> Sadiya



Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-16/06/2022

## **General Grievance Redressal Committee**

### **Minutes of Meeting 01**

**(A.Y 2022-23 Sem I)**

A meeting of General Grievance Redressal Committee was held on 15<sup>th</sup> June 2022 at 11.30am and Following points were discussed in the meeting.

1. **Introduction of committee member for current academic year-** As a Member secretary Prof.Pallavi M.Shimpi welcomed the chairperson Dr.F.B.Sayyad and all GGRC members for the meeting. Faculties introduced themselves to everyone as a part of GGRC.
2. **Type of issues can be raised under this committee.** – As a chairperson of the Committee, Dr.F.B.Sayyad explained Roles and Responsibilities of GGRC and also explained what types of issues that can be raised under this cell to the committee. As per the All India Council for Technical Education (AICTE), the following are some of the issues that can be raised under the General Grievance Redressal Committee in colleges:
  - Academic issues such as discrepancies in marks, attendance, and evaluation.
  - Infrastructure issues such as lack of facilities like classrooms, laboratories, and libraries.
  - Administrative issues such as delay in issue of certificates, transfer certificates, and other related documents.
  - Harassment issues such as mental, physical, and sexual harassment.
  - Discrimination issues such as caste, gender, religion, and other forms of discrimination.
  - Financial issues such as fee payment, refund, and scholarship-related issues.
  - Health and safety issues such as inadequate medical facilities, fire safety, and security concerns.
  - Any other issues that may arise from time to time and affect the academic environment and the welfare of the students and staff of the institution.
  - Dr.F.B.Sayyad informed all to communicate all the discussed points to all stakeholders by the end of this week.



  
**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune.**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

3. **Location to display updated the committee member's names and details** - Prof Amol B Gaikwad suggested location to display updated the committee member's names and details on the notice boards of each department for student convenience and also to update all the details on college website also.
4. **Last year's Grievances were discussed.** - As a Member secretary Prof. Pallavi M. Shimpi put up one of the grievance received from ladies and girls of the institute. They requested for Ladies room on each floor with first aid box, bed and chairs to rest in emergency. Dr. F. B. Sayyad, Chairman of GGRC noted the same for action.
5. Meeting was concluded with declaration of next meeting date. (Probably in July 2022)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher (SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B. Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sanyukta Waghmare	Student (College Representative)	



Dr. F. B. Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-28/06/2022

## **General Grievance Redressal Committee**

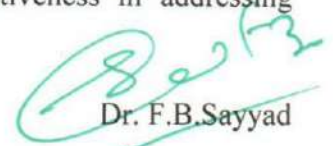
### **Action Taken Report**

#### **Meeting 1 held on 15/06/2022**

1. Introduction of committee members for the current academic year:
  - o Committee members actively participated in grievance resolution processes, utilizing their expertise and experience.
  - o Encourage open communication and collaboration among committee members to ensure effective grievance redressal.
2. Type of issues that can be raised under this committee:
  - o Committee members to familiarize themselves with the types of grievances falling under the committee's purview.
  - o All are suggested to stay updated on relevant policies, procedures, and guidelines to address different categories of grievances effectively.
3. Location to display updated committee member's names and details:
  - o Concern staffs of GGRC informed to prepare Notices with the committee member's names, roles, contact information, and a brief introduction to display on each departmental Notice boards.
  - o Ensured that the display board or poster is prominently placed near the administrative office for easy visibility and accessibility.
4. Solved the last year's grievances by providing Ladies rooms on 2<sup>nd</sup> & 3<sup>rd</sup> floor with necessary things.

These actions aim to enhance transparency, accessibility, and effectiveness in addressing grievances within the college community.



  
Dr. F.B. Sayyad

Chairperson

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 26.07.2022

**General Grievance Redressal Committee**

**Meeting Notice-02**


**(A.Y 2022-23 Sem I)**


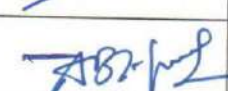
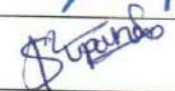

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 28<sup>th</sup> July 2022 in Principal cabin by 12.45noon sharp.

**Agenda:**

1. Follow up of the activities planned in previous meeting about declaration of the committee.
2. Review of grievance cases (if any) received.
3. Discussion on actions taken to resolve grievances if received any.
4. Any other matters related to grievances.



  
Dr. F.B. Sayyad  
Principal  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	



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Date-28/07/2022

## **General Grievance Redressal Committee**

### **Minutes of Meeting 02**

**(A.Y 2022-23 Sem I)**

A meeting of General Grievance Redressal Committee was held online on 28<sup>th</sup> July 2022. Following points were discussed in the meeting.

**1. Follow up of the activities done till the date as discussed in previous meeting. -**

Committee members were given an opportunity to share their observations and suggestions regarding the grievance Redressal process. As a Member secretary Prof. Pallavi M. Shimpi updated about the work done till the date as discussed in the last meeting to the chairperson. (Notices displayed on Notice board and website also updated with the necessary details under GGRC.) and also discussed the facilities provided in the Ladies room .

**2. Review of grievance cases (if any) received. – Dr. Shobha Rupnar shared following Grievances received after previous meeting.**

1. Regarding Hybrid mode of Teaching- Students requested to conduct the Online Lectures.

2. Regarding Transport facility - Students requested to provide the buses from the various route.

3. Fees Instalment's- As many of the parents could not pay the fees in one stroke due to financial issues, students requested for Fees Instalment's while taking the admission.

**3. Discussion on to resolve grievances received. -** All the members suggested conducting minimum 2 lectures per week in online mode. Chairman Dr.F.B.Sayyad noted the possible routes for providing Transport facility and fees instalments issues was taken into consideration.

**4. Meeting was concluded with declaration of next meeting date. (Probably in October 2022)**



  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher (SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B. Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sanyukta Waghmare	Student (College Representative)	



Dr. F. B. Sayyad  
Principal

**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



Principal  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-10/08/2022

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 2 held on 28/07/2022**

**1. Follow up of the activities done till the date as discussed in previous meeting.**

Notices displayed on Notice board and website also updated with the necessary details under GGRC) and also provided the required facilities in the Ladies room.

**2. Review of grievance cases (if any) received.**

- **Regarding the Hybrid mode of Teaching - Students requested to conduct online lectures:** Conducted a survey to gather students' preferences and feedback on the hybrid teaching model. Reviewed the survey results and share them with faculty members to inform decision-making.
- **Regarding Transport facility - Students requested to provide buses from various routes:** Conducted a feasibility study to assess the demand and logistics of providing buses from additional routes. Presented the findings of the feasibility study to the committee for further discussion and decision-making.

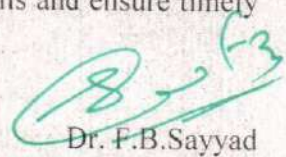
**3. Fees Instalment's - Reviewed the possibilities with the admin dept. and finalized the amount for the instalment options. Communicated the same to the students during the admission process.**

**4. Discussion on to resolve grievances received.**

By checking all the possibilities of the covering syllabus earlier and to conduct extra guest lectures or workshops Chairman Dr.F.B Sayyad instructed all to conduct minimum 2 lectures per week in online mode.

These actions aim to address the concerns raised by the students and find feasible solutions to improve the hybrid teaching experience, transportation facilities, and fee payment options. The committee will continue to monitor the progress of these actions and ensure timely resolution.



  
Dr. F.B. Sayyad

Chairperson

**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 17.10.2022

**General Grievance Redressal Committee**

**Meeting Notice-03**

**(A.Y 2022-23 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 19<sup>th</sup> Oct 2022 in Principal cabin by 11.30am sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.



Dr. F.B.Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sadiya Sayyad	Student (College Representative)	



Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Date-20/10/2022

## **General Grievance Redressal Committee**

### **Minutes of Meeting 03**

**(A.Y 2022-23 Sem I)**

A meeting of General Grievance Redressal Committee was held online on 19<sup>th</sup> Oct 2022. Following points were discussed in the meeting.

1. **Follow up of Grievance Cases reported in last meeting.** - The Committee evaluated the actions taken on previously discussed grievances. Progress and outcomes of actions were reviewed and recorded.
2. **Discussion on Actions Taken to Resolve Grievances.** - Committee members provided updates on the status of on-going grievance resolutions. As a chairperson of the Committee, Dr.F.B.Sayyad suggested to close the grievance cases received till the date.
3. **New Grievances. (if any)-** As Committee received the Grievances again discussion was open for all the faculties to find out the solution to resolve the Grievances received.
- **Teaching and Non-teaching faculty requested for Wifi in the department** - The committee discussed the need for a wifi module upgrade to improve the connectivity and speed of the network. The IT department was assigned the task of conducting a feasibility study to assess the requirements and costs associated with upgrading the wifi module and also they will prepare a detailed report with recommendations and present it to the GGRC within two weeks.
- **AI&DS Head of the department requested for new configuration systems** - The committee acknowledged the need for a new configuration system to streamline teaching processes and enhance efficiency. The IT department and the administrative staff will collaborate to identify the specific requirements and functionalities of the new configuration system. A request for proposal will be drafted and shared with potential vendors to solicit proposals for the new system. The evaluation of proposals and selection of a suitable vendor will be carried out by the IT department in consultation with the GGRC.



  
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- **Students and faculty complaint about the Parking problem in the campus** - The committee addressed the on-going parking issues faced by both faculty and students. The campus facilities management team will conduct a thorough assessment of the existing parking facilities, taking into consideration the current demand and future needs. The team will propose potential solutions, such as optimizing existing parking spaces, constructing additional parking lots, or implementing a parking management system. The proposal will be reviewed by the GGRC, and a decision will be made regarding the most feasible and effective course of action.

As a Member secretary Prof. Pallavi M. Shimpi putted all above issues in front of Chairman of GRCC Dr. F. B. Sayyad for further actions to be taken.

4. Meeting was concluded with declaration of next meeting date. (Probably in next Semester)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sanyukta Waghmare	Student (College Representative)	



Dr. F. B. Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of Engineering  
Lohegaon, Pune







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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-24/10/2022

**General Grievance Redressal Committee**

**Action Taken Report**

**Meeting 3 held on 19/10/2022**

**1. Wifi Module requirement:**

- a. IT department asked to conduct the feasibility study and prepare a report with recommendations within two weeks.
- b. IT department need to present the report to the GGRC for review and decision-making.

**2. New configuration system needed:**

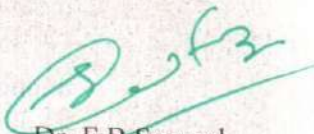
- a. IT department and administrative staff to collaborate on identifying requirements and functionalities of the new configuration system.
- b. Draft and share the request for proposal (RFP) with potential vendors.
- c. Evaluate proposals and select a suitable vendor in consultation with the GGRC.

**3. Parking issues for faculty and students:**

- a. Campus facilities management team asked to conduct a comprehensive assessment of existing parking facilities.
- b. Also informed to propose potential solutions and present them to the GGRC for review and decision-making.

These actions will be monitored and reviewed in the subsequent GGRC meetings to ensure timely progress and resolution of the identified issues.



  
Dr. F.B. Sayyad

Chairperson

**Principal**

**Ajeenkya DY Patil School of  
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Date: 23.01.2023

**General Grievance Redressal Committee**

**Meeting Notice-04**


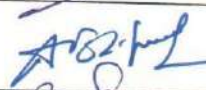


**(A.Y 2022-23 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 30<sup>th</sup> Jan 2023 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
Dr. F.B. Sayyad  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	



  
**Principal**  
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Date-31/01/2023

## **General Grievance Redressal Committee**

### **Minutes of Meeting 04**

#### **(A.Y 2022-23 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 30<sup>th</sup> Jan 2023. Following points were discussed in the meeting.

1. Dr.F.B.Sayyad, Chairman of GGRC, declared about the Grievances received in the previous meeting was resolved and so committee can move towards the new Grievances if reported.

Committee members received the following Grievances as the new semester started:-

- i) **Camera requirement given by the non-teaching staff for safety of the equipment's on each floor.** - The Committee discussed the requirement of cameras for the safety of equipment on each floor, as requested by the non-teaching staff. The importance of ensuring the security of valuable equipment was acknowledged. It was decided to assess the feasibility of implementing CCTV cameras in the identified areas. A committee member was assigned to gather cost estimates, identify suitable vendors, and prepare a proposal for further consideration.
- **Girl's students requested for Seminar on Introduction of WGC cell available for them.**- The Committee addressed the request from girl students for a seminar on the introduction of the Women's Grievance Cell (WGC). The significance of creating awareness about the WGC and its role in addressing gender-related issues was recognized. It was agreed to organize a seminar to educate and inform the students about the WGC's purpose, procedures, and available resources. A committee member was assigned to coordinate with the concerned authorities and schedule the seminar accordingly.
- **Students requested for Annual social Gathering and sports events conduction.** - The Committee discussed the students' request for conducting annual social gatherings and sports events. The benefits of such events in fostering a sense of community, promoting








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extracurricular activities, and enhancing student engagement were acknowledged. It was decided to support and encourage the organization of annual social gatherings and sports events.

- A committee member was assigned to form a student committee responsible for planning and executing the events, while ensuring compliance with institutional policies and guidelines.
  - **Open Discussion:** Committee members were given an opportunity to provide input on the discussed agenda items. Suggestions, concerns, and ideas related to other grievances were also addressed and noted for further action.
  - **Next Steps:** The Chairperson summarized the decisions made during the meeting. Committee members were assigned specific tasks and responsibilities related to the discussed agenda items. Deadlines were set for the completion of assigned tasks and the progress will be reviewed in the next meeting.
- Adjournment:** - The Chairperson expressed gratitude to all participants for their active involvement and valuable contributions. The meeting was adjourned at 11.50am. These minutes are subject to review and approval at the next GGRC meeting. Dr.F.B.Sayyad, Chairman of GGRC appealed to all about zero Grievances in upcoming days.

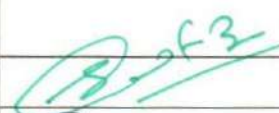

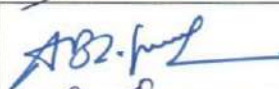

  
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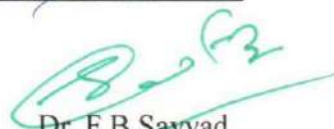


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**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Cheshali Rd., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	<del>Ms. Sanyukta Waghmare</del>	Student (College Representative)	



  
Dr. F.B. Sayyad  
Principal

**Principal**  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-08/02/2023

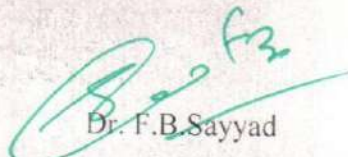
## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 4 held on 30/01/2023**

1. Camera requirement given by the non-teaching staff for the safety of equipment on each floor:
  - IT department asked to prepare a proposal for installing cameras on each floor, including cost estimates, technical specifications, and implementation timelines.
  - Reviewed the proposal with the committee for further discussion and decision-making.
2. Girls students requested for a seminar on the introduction of the Women's Grievance Cell (WGC) available for them:
  - WGC committee member informed to organize a seminar to introduce the Women's Grievance Cell (WGC) specifically aimed at female students.
  - Informed to Cover the purpose of the WGC and the process for registering grievances related to gender-based issues.
  - Also informed to include a Q&A session to address students' queries and concerns.
3. Students requested for the conduction of an annual social gathering and sports events:
  - Cultural committee informed to plan and organize an annual social gathering that includes cultural activities, performances, and recreational events and Coordinate the scheduling and organization of various sports events to encourage student participation. Also informed to finalize and communicate the dates, venues to all the students.



  
Dr. F.B. Sayyad  
Chairperson

**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**





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Date: 24.04.2023

**General Grievance Redressal Committee**

**Meeting Notice-05**

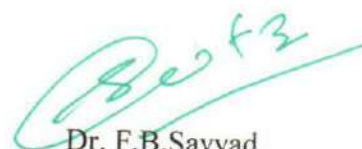
**(AY 2022-23 Sem II)**

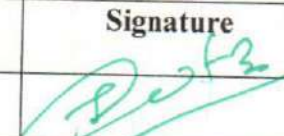
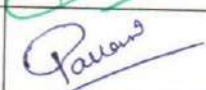
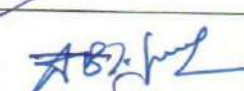
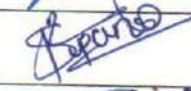

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 25<sup>th</sup> April 2023 in Principal cabin by 12.00noon sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.



  
Dr. F.B. Sayyad  
Principal  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	





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Date-26/04/2023

## **General Grievance Redressal Committee**

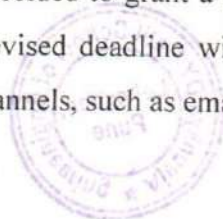
### **Minutes of Meeting 05**

**(A.Y 2022-23 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 25<sup>th</sup> April 2023. Following points were discussed in the meeting.

Committee members received the following Grievances in the month of Feb and March:-

1. **Regarding pot holes around the college route.** - The Committee discussed the issue of pot holes around the college route. Members shared their observations and concerns regarding the impact on students and staff. It was decided to bring this issue to the attention of the relevant authorities for necessary repairs. A designated committee member was assigned to communicate with the concerned department and follow up on the progress.
2. **Request to change the cleaning time of washrooms.** - The Committee addressed the request to change the cleaning time of washrooms. Members discussed the reasons behind the request and its potential impact on the students' convenience. It was agreed to evaluate the feasibility of adjusting the cleaning schedule, taking into account the availability of resources and staff. A committee member was tasked with coordinating with the maintenance department to explore possible options and propose a revised cleaning time.
3. **Consideration for providing an extension in filling the exam forms.** - The Committee deliberated on the request for an extension in filling the exam forms. The reasons for the request were considered, including any valid justifications provided by the students. After a thorough discussion, it was decided to grant a [Insert Number of Days] extension for filling the exam forms. The revised deadline will be communicated to the concerned students through appropriate channels, such as email and notice boards.



  
**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



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4. Declaration of the date for the next meeting;- The Chairperson announced that the next GGRC meeting will be held in September month. Committee members were requested to mark their calendars and ensure their availability for the upcoming meeting.
- **Open Discussion:**
    - Committee members were given an opportunity to raise any additional concerns or suggestions.
    - Matters unrelated to the agenda were discussed briefly, and relevant actions were noted for future consideration.
  - **Adjournment:**
    - The Chairperson thanked all attendees for their active participation and valuable contributions.
    - The meeting was adjourned at 12.45pm.

These minutes are subject to review and approval at the next GGRC meeting.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Saadiga Sayyad	Student (College Representative)	



Dr. F.B.Sayyad

Principal

**Ajeenkya DY Patil School of Engineering**  
Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-08/02/2023

**General Grievance Redressal Committee**

**Action Taken Report**

**Meeting 5 held on 04/05/2023**

**1. Regarding potholes around the college route:**

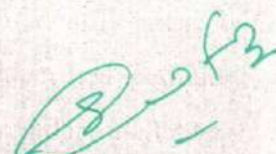
- Conducted a thorough inspection of the college route to identify areas with potholes. Prioritized the repair and maintenance of the identified potholes in collaboration with the concerned authorities. Established regular monitoring to ensure timely repairs and prevent further deterioration.

**2. Request to change the cleaning time of washrooms:**

- Reviewed the existing cleaning schedule and assess the feasibility of adjusting the timings to minimize disruption to students. Collaborated with the housekeeping staff and administrative representatives to determine a suitable alternative cleaning schedule.

**3. Consideration for providing an extension in filling the exam forms:**



  
Dr. F.B. Sayyad

Chairperson

**Principal**  
Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 30/8/2021

**General Grievance Redressal Committee**

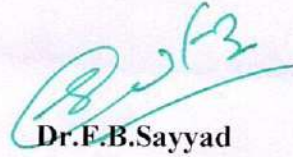
**Meeting Notice-01**

**(A.Y 2021-22 Sem I)**

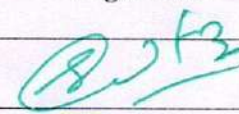
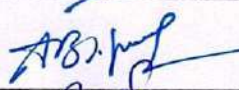

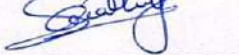
All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 31 August 2018 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Introduction of committee member for current academic year.
- (2) Roles and Responsibilities of GGRC.
- (3) Update the updated Committee members list and details on website.
- (4) Any other.

  
Dr. F.B. Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sadiya Sayyad	Student (College Representative)	







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Date-31/08/2021

## **General Grievance Redressal Committee**

### **Minutes of Meeting 01**

#### **(A.Y 2021-22 Sem I)**

A meeting of General Grievance Redressal Committee was held on 31<sup>st</sup> August 2021 at 11.30am in Principal's Cabin and Following points were discussed in the meeting.

**1. Introduction of Chairperson for current academic year-** As a Member secretary Prof. Pallavi M. Shimpi welcomed the chairperson Dr. F. B. Sayyad and all GGRC members for the meeting. Faculties introduced themselves to everyone as a part of GGRC.

**2. Type of issues can be raised under this committee.** – As a chairperson of the Committee, Dr. F. B. Sayyad explained Roles and Responsibilities of GGRC and also explained what types of issues that can be raised under this cell to the committee. As per the All India Council for Technical Education (AICTE), the following are some of the issues that can be raised under the General Grievance Redressal Committee in colleges:

- Academic issues such as discrepancies in marks, attendance, and evaluation.
- Infrastructure issues such as lack of facilities like classrooms, laboratories, and libraries.
- Administrative issues such as delay in issue of certificates, transfer certificates, and other related documents.
- Harassment issues such as mental, physical, and sexual harassment.
- Discrimination issues such as caste, gender, religion, and other forms of discrimination.
- Financial issues such as fee payment, refund, and scholarship-related issues.
- Health and safety issues such as inadequate medical facilities, fire safety, and security concerns.
- Any other issues that may arise from time to time and affect the academic environment and the welfare of the students and staff of the institution.
- Dr. F. B. Sayyad informed all to communicate all the discussed points to all stakeholders by the end of this week.



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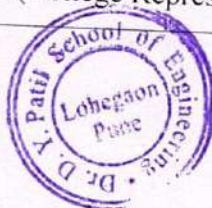


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3. Location to display updated the committee member's names and details - Prof Amol B Gaikwad suggested for student convenience to update all the details on college website also.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Saadiya Sayyad	Student (College Representative)	



Dr.F.B.Sayyad

Principal

**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date-2/9/2021

## **General Grievance Redressal Committee**

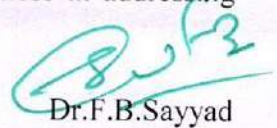
### **Action Taken Report**

#### **Meeting 1 held on 31/08/2021**

1. Introduction of chairperson for the current academic year:
  - Committee members actively participated in grievance resolution processes, utilizing their expertise and experience.
  - Encourage open communication and collaboration among committee members to ensure effective grievance redressal.
2. Type of issues that can be raised under this committee:
  - Committee members to familiarize themselves with the types of grievances falling under the committee's purview.
  - All are suggested to stay updated on relevant policies, procedures, and guidelines to address different categories of grievances effectively.

These actions aim to enhance transparency, accessibility, and effectiveness in addressing grievances within the college community.



  
Dr. F. B. Sayyad

**Chairperson**  
**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 29.10.2021

**General Grievance Redressal Committee**

**Meeting Notice-02**

**(A.Y 2021-22 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 8 November 2021 in Principal cabin by 12.45 noon sharp.

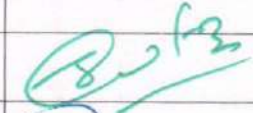
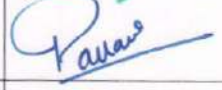
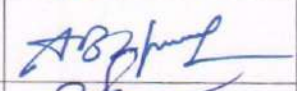
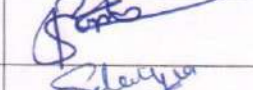

**Agenda:**

1. Follow up of the activities planned in previous meeting about declaration of the committee.
2. Review of grievance cases (if any) received.
3. Discussion on actions taken to resolve grievances if received any.
4. Any other matters related to grievances.

  
Dr. F.B. Sayyad

Principal

**Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sadiya Sayyad	Student (College Representative)	







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Date-09/11/2021

## **General Grievance Redressal Committee**

### **Minutes of Meeting 02**

**(A.Y 2021-22 Sem I)**

A meeting of General Grievance Redressal Committee was held offline in Principal Cabin on 08/11/2021. Following points were discussed in the meeting.

**1. Follow up of the activities done till the date as discussed in previous meeting. -**

Committee members were given an opportunity to share their observations and suggestions regarding the grievance Redressal process. As a Member secretary Prof. Pallavi M. Shimpi updated about the work done till the date as discussed in the last meeting to the chairperson. (website updated with the necessary details under GGRC.)

**2. Review of grievance cases (if any) received. – Dr. Shobha Rupnar shared following**

The meeting was held to discuss the concerns and requests put forth by the faculty members regarding their working arrangements in light of the on-going pandemic situation. The primary points of discussion were the faculty's request for alternate working days and the possibility of working on Saturdays.

Discussion Points:

Request for Alternate Working Days:

During the meeting, the faculty members expressed their concerns about the health risks associated with being present on campus every day due to the prevailing pandemic situation. They highlighted the importance of reducing potential exposure and maintaining a healthy work-life balance. As a result, they requested the implementation of an alternate working day schedule.



  
**Principal**  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
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5	Ms.Saadiya Sayyad	Student (College Representative)	



Dr.F.B.Sayyad

Principal

**Principal**  
Ajeenkya DY Patil School of  
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**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-15/11/2021

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 2 held on 08/11/2021**

**1. Follow up of the activities done till the date as discussed in previous meeting.**

Notices displayed on Notice board and website also updated with the necessary details under GGRC) and also provided the required facilities in the Ladies room.

**2. Review of grievance cases (if any) received.**

The proposed alternate working day schedule and Saturday working option will be reviewed by the college administration.

The feasibility and logistical implications of implementing these changes will be assessed.

A decision will be communicated to the faculty members regarding the implementation of the requested changes, considering the overall operational requirements and health guidelines.

**Action Items:**

The college administration will evaluate the feasibility of implementing the proposed alternating schedule and Saturday working option.

Communication will be sent to the faculty members regarding the decision and any subsequent adjustments to their working arrangements.

**3. Discussion on to resolve grievances received.**

The committee will continue to monitor the progress of these actions and ensure timely resolution.



  
Dr. E. B. Sayyad

Chairperson

**Principal**

**Ajeenkya DY Patil School of  
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Date: 04.02.2022

**General Grievance Redressal Committee**

**Meeting Notice-03**

**(A.Y 2021-22 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 08 February 2022 in Principal cabin by 11.30am sharp.

**Agenda:**

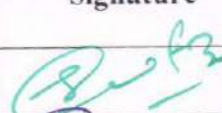
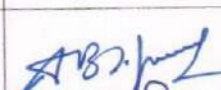
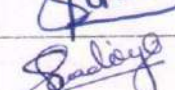
- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
Dr.F.B.Sayyad

Principal

**Principal**

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date-08/02/2022

## **General Grievance Redressal Committee**

### **Minutes of Meeting 03**

**(A.Y 2021-22 Sem II)**

A meeting of General Grievance Redressal Committee was held offline in Principal's Cabin on 8<sup>th</sup> February 2022. Following points were discussed in the meeting.

1. **Follow up of Grievance Cases reported in last meeting.** - The Committee evaluated the actions taken on previously discussed grievances. Progress and outcomes of actions were reviewed and recorded.
2. **Discussion on Actions Taken to Resolve Grievances.** - Committee members provided updates on the status of on-going grievance resolutions. As a chairperson of the Committee, Dr. Dr.F.B.Sayyad suggested to close the grievance cases received till the date.
3. **New Grievances. (if any)-** As Committee received the Grievances again discussion was open for all the faculties to find out the solution to resolve the Grievances received.

The meeting was held to discuss the concerns and requests put forth by the faculty members regarding the hygiene facilities on campus. The primary points of discussion were the faculty's requests for clean washrooms, clean water availability, sanitizers on each floor, and the provision of disposable masks for precautionary measures.

Discussion Points:

Request for Clean Washrooms:

The faculty members raised concerns about the cleanliness and maintenance of the washrooms on campus. They emphasized the importance of having hygienic washroom facilities to ensure the well-being and comfort of both faculty and students. The request was made to improve the cleanliness standards and regular maintenance of the washrooms.



  
**Principal**  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

4. Meeting was concluded with declaration of next meeting date. (Probably in next Semester)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Saadiya Sayyad	Student (College Representative)	



Dr.F.B.Sayyad

Principal  
**Principal**  
Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date-21/2/2022

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 3 held on 8/2/2022**

##### **1. Hygiene facilities on campus:**

The college administration will assess the current state of washrooms and implement measures to improve cleanliness and maintenance standards.

Steps will be taken to ensure the provision of clean and safe drinking water across the campus.

Hand sanitizers will be installed on each floor of the college buildings to encourage regular hand sanitization.

A stock of use and throw masks will be made available at the administrative department for students and faculty members.

##### **Action Items:**

The maintenance department will conduct regular inspections of washrooms and take necessary steps for improvement.

The facilities management team will ensure clean water availability and conduct regular water quality checks.

The procurement department will be responsible for procuring hand sanitizers and use and throw masks for distribution.



  
Dr. F. B. Sayyad

Chairperson

**Principal**

Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 31.03.2022

**General Grievance Redressal Committee**

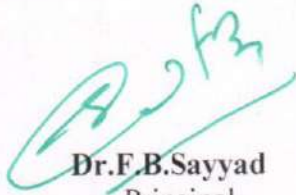
**Meeting Notice-04**

**(A.Y 2021-22 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 1<sup>st</sup> April 2022 in Principal cabin by 12.00 noon sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
**Dr.F.B.Sayyad**  
Principal

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 04.02.2022

**General Grievance Redressal Committee**

**Meeting Notice-03**

**(A.Y 2021-22 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 08 February 2022 in Principal cabin by 11.30am sharp.

**Agenda:**

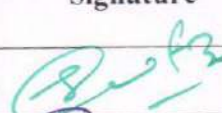

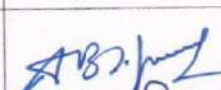
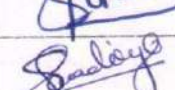
- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
Dr.F.B.Sayyad

Principal

**Principal**

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

Sr No	Name of Committee Member	Designation	Signature
1	Dr.F.B.Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date-1/04/2022

## **General Grievance Redressal Committee**

### **Minutes of Meeting 04**

#### **(A.Y 2021-22 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 4<sup>th</sup> April 2022. Following points were discussed in the meeting.

1. Dr.F.B.Sayyad, Chairman of GGRC, declared about the Grievances received in the previous meeting was resolved and so committee can move towards the new Grievances if reported.

Committee members received the following Grievances as the new semester started:-

The meeting was held to discuss the requests put forth by the students and faculties regarding post-pandemic teaching methods and precautionary measures. The primary points of discussion were the students' request for hybrid teaching, the faculties' request for offline practical conduction, and the request for granting leaves for individuals experiencing cold and cough symptoms.


Important matters related to the reopening of the college and the implementation of precautionary measures. The primary points of discussion were the conduction of a vaccination survey before the full-time offline reopening of the college, the request for a campus vaccination drive to provide free vaccines, and the faculty's request for daily sanitization of classrooms.

#### **Discussion Points:**

##### **a) Request for Hybrid Teaching:**

During the meeting, the students expressed their preference for hybrid teaching methods after the pandemic. They highlighted the advantages of having a combination of in-person and online classes, allowing for flexibility and catering to different learning styles. The students believed that hybrid teaching could enhance engagement and provide opportunities for self-paced learning.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune




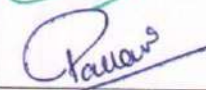
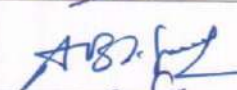
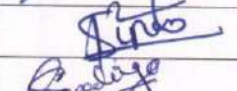
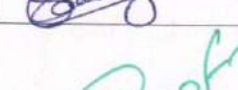


Dr. D. Y. Patil Group of Institutions' Technical Campus  
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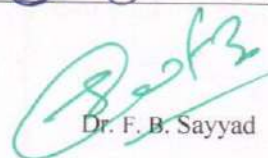
Deadlines were set for the completion of assigned tasks and the progress will be reviewed in the next meeting.

**Adjournment:** - The Chairperson expressed gratitude to all participants for their active involvement and valuable contributions. The meeting was adjourned at 11.50am. These minutes are subject to review and approval at the next GGRC meeting. Dr.F.B.Sayyad, Chairman of GGRC appealed to all about zero Grievances in upcoming days.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. F. B. Sayyad	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Saadiya Sayyad	Student (College Representative)	



  
Dr. F. B. Sayyad  
Principal  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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Date-25/4/2022

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 4 held on 01/04/2022**

- The college administration will evaluate the feasibility of implementing hybrid teaching methods, considering the infrastructure and resources available.
- The faculties will collaborate with the administration to develop plans for resuming offline practical sessions, ensuring the necessary safety protocols are in place.
- The leave policy will be reviewed to accommodate the request for granting leaves to individuals experiencing cold and cough symptoms, with a focus on maintaining a healthy and safe campus environment.
- The administration will plan and conduct the vaccination survey, ensuring privacy and data security. The relevant departments will collaborate to plan and organize a campus vaccination drive, including logistics, communication, and resource allocation. The facilities management team will implement a daily classroom sanitization schedule and ensure the availability of necessary sanitization supplies.

#### **Action Items:**

- The college administration will assess the resources required for implementing hybrid teaching methods and communicate the decision to the students.
- The faculties will work on developing guidelines for resuming offline practical sessions, incorporating safety protocols and ensuring effective learning outcomes.
- The human resources department will review and update the leave policy to address the request for granting leaves to individuals with cold and cough symptoms.
- The administration will coordinate and conduct the vaccination survey, ensuring accurate data collection and analysis.



  
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- The relevant departments will work together to plan and execute a successful campus vaccination drive.
- The facilities management team will implement and oversee the daily classroom sanitization process.

Meeting Adjourned.

Dr. F. B. Sayyad

Chairperson

**Principal**

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Date: 18/6/2020

**General Grievance Redressal Committee**

**Meeting Notice-01**

**(A.Y 2020-21 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 20/6/2020 in Online mode by 11.00am sharp.

Link will be sent to all concerned members via email prior to meeting.

**Agenda:**

- (1) Introduction of Chairperson member for current academic year.
- (2) Roles and Responsibilities of GGRC.
- (3) Update the updated Committee members list and details on website.
- (4) Any other.

Dr. Ashok Kasnale  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher (SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Shreya Lad	Student (College Representative)	

**Principal**

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Date-20/06/2020

## **General Grievance Redressal Committee**

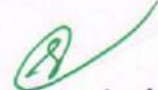
### **Minutes of Meeting 01**

#### **(A.Y 2020-2021 Sem I)**

A meeting of General Grievance Redressal Committee was held online on 20<sup>th</sup> June 2020 at 11.30am and Following points were discussed in the meeting.

- 1. Introduction of chairperson member for current academic year-** As a Member secretary Prof.Pallavi M.Shimpi welcomed the chairperson Dr.Ashok Kasnale and all GGRC members for the meeting. Faculties introduced themselves to everyone as a part of GGRC.
- 2. Type of issues can be raised under this committee. –** As a chairperson of the Committee, Dr.Ashok Kasnale explained Roles and Responsibilities of GGRC and also explained what types of issues that can be raised under this cell to the committee. As per the All India Council for Technical Education (AICTE), the following are some of the issues that can be raised under the General Grievance Redressal Committee in colleges:
  - Academic issues such as discrepancies in marks, attendance, and evaluation.
  - Infrastructure issues such as lack of facilities like classrooms, laboratories, and libraries.
  - Administrative issues such as delay in issue of certificates, transfer certificates, and other related documents.
  - Harassment issues such as mental, physical, and sexual harassment.
  - Discrimination issues such as caste, gender, religion, and other forms of discrimination.
  - Financial issues such as fee payment, refund, and scholarship-related issues.
  - Health and safety issues such as inadequate medical facilities, fire safety, and security concerns.
  - Any other issues that may arise from time to time and affect the academic environment and the welfare of the students and staff of the institution.
  - Dr.Ashok Kasnale informed all to communicate all the discussed points to all stakeholders by the end of this week.



  
**Principal**  
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- Faculties requested for online platform specific for our college domain.
- Students & faculties are facing difficulties in Accessing Resources: Libraries, laboratories, and other on-campus resources were inaccessible during the lockdown. This limited students' ability to conduct research, access course materials, or carry out practical experiments, which may have impacted the quality of their learning experience.
- Last year's Grievances were discussed.
- Meeting was concluded with declaration of next meeting date.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.Ashok Kasnale	Chairperson	Attended
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	Attended
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	Attended
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	Attended
5	Ms.Shreya Lad	Student (College Representative)	Attended



Dr.Ashok Kasnale  
Principal

**Principal**  
**Ajeenkya DY Patil School of**  
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Date-30/07/2020

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 1 held on 20/06/2020**

1. Introduction of committee members for the current academic year:

- Committee members actively participated in grievance resolution processes, utilizing their expertise and experience.
- Encourage open communication and collaboration among committee members to ensure effective grievance redressal.

2. Type of issues that can be raised under this committee:

- Committee members to familiarize themselves with the types of grievances falling under the committee's purview.
- All are suggested to stay updated on relevant policies, procedures, and guidelines to address different categories of grievances effectively.


3. College provided Microsoft Teams IDs and Password for both faculties and students for smooth conduction of the academic, trainings were conducted for teams and LMS platforms on 4/7/2020

#### **Provision of Microsoft Teams IDs and Passwords:**

The college administration promptly provided Microsoft Teams IDs and passwords to both faculty members and students. The IDs and passwords were distributed securely, ensuring the privacy and confidentiality of the login credentials. The provision of Teams accounts aimed to facilitate seamless communication, virtual collaboration, and online learning.

Training Sessions for Teams and LMS Platforms: Training sessions were conducted on July 4, 2020, to familiarize faculty members with Microsoft Teams and the college's designated LMS platform. The training sessions covered various aspects, including navigating Teams, conducting




  
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virtual meetings and classes, sharing files and resources, and utilizing the LMS platform for course materials and assignments. The sessions were conducted by experienced trainers who provided demonstrations, answered questions, and addressed concerns from faculty members. The training aimed to equip faculty members with the necessary skills and knowledge to effectively utilize Teams and the LMS platform in their teaching and communication with students.



  
Dr. Ashok Kasnale  
Chairperson

  
**Principal**  
Ajeenkya Dr. D. Y. Patil School of Engineering





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Date: -5/2/2021

**General Grievance Redressal Committee**

**Meeting Notice-02**


**(A.Y 2020-21 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 8/2/2021 Online mode by 11.00 amsharp.

Link will be sent to all concerned members via email prior to meeting.


**Agenda:**

1. Follow up of the activities planned in previous meeting about declaration of the committee.
2. Review of grievance cases (if any) received.
3. Discussion on actions taken to resolve grievances if received any.
4. Any other matters related to grievances.

  
Dr. Ashok Kasnale  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher (SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Shreya Lad	Student (College Representative)	



  
Principal  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune



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**Date: 8/2/2021**

**General Grievance Redressal Committee**

**Minutes of Meeting 02**

**(A.Y 2020-21)**

A meeting of General Grievance Redressal Committee was held online on 8<sup>th</sup> February 2021. Following points were discussed in the meeting.

- 1. Follow up of the activities done till the date as discussed in previous meeting. -**  
Committee members were given an opportunity to share their observations and suggestions regarding the grievance Redressal process. As a Member secretary Prof. Pallavi M. Shimpi updated about the work done till the date as discussed in the last meeting to the chairperson. (Notices displayed on Notice board and website also updated with the necessary details under GGRC.).
- 2. Review of grievance cases (if any) received. –** Dr. Shobha Rupnar shared following Grievances received after previous meeting.
- 3. Few staff requested to provide tools to conduct analytical and numerical based courses to FE** department.



**Principal**  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr.Ashok Kasnale	Chairperson	Attended
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	Attended
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	Attended
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	Attended
5	Ms.Shreya Lad	Student (College Representative)	Attended



**Principal**

Ajeenkya DY Patil School of  
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Dr.Ashok Kasnale  
Principal



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Date-27/02/2021

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 2 held on 05/02/2021**

- Chairperson instructed all the faculties to provide as much as support for students in all cases during online classes.
- Administration provided 6 Tablets to conduct analytical and numerical based courses to FE department
- Students will be informed timely with all the necessary information received from SPPU.

Dr. Ashok Kasnale

**Chairperson**



**Principal**  
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Date: 15.06.2019

**General Grievance Redressal Committee**

**Meeting Notice-01**

**(A.Y 2019-20 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 18<sup>th</sup> June 2019 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Introduction of committee member for current academic year.
- (2) Roles and Responsibilities of GGRC.
- (3) Location to display updated the committee member's names and details on the notice boards of each department.
- (4) Update the updated Committee members list and details on website.
- (5) Any other.

Dr.M.Z.Shaikh  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z.Shaikh	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Shreya Lad	Student (College Representative)	



**Principal**  
Ajeenkya DY Patil School of Engineering, Lohegaon, Pune



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Date-20/06/2019

## **General Grievance Redressal Committee**

### **Minutes of Meeting 01**

#### **(A.Y 2019-20 Sem I)**

A meeting of General Grievance Redressal Committee was held on 18<sup>th</sup> June 2019 at 11.30am and Following points were discussed in the meeting.

- 1. Introduction of committee member for current academic year-** As a Member secretary Prof.Pallavi M.Shimpi welcomed the chairperson .Dr.M.Z.Shaikh and all GGRC members for the meeting. Faculties introduced themselves to everyone as a part of GGRC.
- 2. Type of issues can be raised under this committee.** – As a chairperson of the Committee, Dr.M.Z.Shaikh explained Roles and Responsibilities of GGRC and also explained what types of issues that can be raised under this cell to the committee. As per the All India Council for Technical Education (AICTE), the following are some of the issues that can be raised under the General Grievance Redressal Committee in colleges:
  - Academic issues such as discrepancies in marks, attendance, and evaluation.
  - Infrastructure issues such as lack of facilities like classrooms, laboratories, and libraries.
  - Administrative issues such as delay in issue of certificates, transfer certificates, and other related documents.
  - Harassment issues such as mental, physical, and sexual harassment.
  - Discrimination issues such as caste, gender, religion, and other forms of discrimination.
  - Financial issues such as fee payment, refund, and scholarship-related issues.
  - Health and safety issues such as inadequate medical facilities, fire safety, and security concerns.
  - Any other issues that may arise from time to time and affect the academic environment and the welfare of the students and staff of the institution.
  - Dr.M.Z.Shaikh informed all to communicate all the discussed points to all stakeholders by the end of this week.



  
**Principal**  
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3. **Location to display updated the committee member's names and details** - Prof Amol B Gaikwad suggested location to display updated the committee member's names and details on the notice boards of each department for student convenience and also to update all the details on college website also.
4. **Last year's Grievances were discussed.**
5. **Meeting was concluded with declaration of next meeting date.**

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.M.Z.Shaikh	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	



**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

**Dr.M.Z.Shaikh**

Principal

Date-06/09/2019



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Date-30/07/2019

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 1 held on 18/06/2019**

1. Introduction of committee members for the current academic year:
  - Committee members actively participated in grievance resolution processes, utilizing their expertise and experience.
  - Encourage open communication and collaboration among committee members to ensure effective grievance redressal.
2. Type of issues that can be raised under this committee:
  - Committee members to familiarize themselves with the types of grievances falling under the committee's purview.
  - All are suggested to stay updated on relevant policies, procedures, and guidelines to address different categories of grievances effectively.

#### **3. Not enough desk available for faculties:**

Infrastructure Enhancements: Efforts were made to optimize the existing infrastructure by identifying unused or underutilized spaces that could be converted into dedicated work areas for faculties. Renovation or reconfiguration of certain areas was undertaken to accommodate additional desks and create functional workspaces.

#### **4. Lights not working in corridor space:**

Technical Assessment and Repair: The maintenance department, in coordination with external contractors if required, carried out a technical assessment of the lighting system in the corridor. Necessary repairs, replacements, or upgrades were implemented to restore proper lighting functionality. These actions aim to enhance transparency, accessibility, and effectiveness in addressing grievances within the college community.



Dr. M. Z. Shaikh  
Chairperson

**Principal**  
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Date: 02.09.2019

**General Grievance Redressal Committee**

**Meeting Notice-02**

**(A.Y 2019-20 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 6<sup>th</sup> Septmber 2019 in Principal cabin by 12.45noon sharp.

**Agenda:**

1. Follow up of the activities planned in previous meeting about declaration of the committee.
2. Review of grievance cases (if any) received.
3. Discussion on actions taken to resolve grievances if received any.
4. Any other matters related to grievances.

Dr. M.Z. Shaikh  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z. Shaikh	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Shreya Lad	Student (College Representative)	



**Principal**  
Ajeenkya DY Patil School of  
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## **General Grievance Redressal Committee**

### **Minutes of Meeting 02**

**(A.Y 2019-20 Sem I)**

A meeting of General Grievance Redressal Committee was held online on 6<sup>th</sup> September 2019. Following points were discussed in the meeting.

1. **Follow up of the activities done till the date as discussed in previous meeting.** - Committee members were given an opportunity to share their observations and suggestions regarding the grievance Redressal process. As a Member secretary Prof.Pallavi M. Shimpi updated about the work done till the date as discussed in the last meeting to the chairperson. (Notices displayed on Notice board and website also updated with the necessary details under GGRC.) and also discussed the facilities provided in the Ladies room .

2. **Review of grievance cases (if any) received.** – Dr. Shobha Rupnar shared following Grievances received after previous meeting.

**a) White boards not available in all classrooms:**

The Grievance Redressal Committee received grievances regarding the absence of whiteboards in certain classrooms. Students and faculty members expressed concerns about the lack of a crucial tool for interactive learning and effective teaching.

**b) Arrange hands-on sessions for technical subjects**

As a Member secretary Prof.Pallavi M.Shimpi putted all above issues in front of Chairman of GRCC Dr. Dr.M.Z.Shaikh for further actions to be taken.



  
**Principal**  
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr.M.Z.Shaikh	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	



Dr.M.Z.Shaikh  
Principal



**Principal**  
Ajeenkya DY Patil School of  
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Date-29/11/2019

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 2 held on 21/08/2019**

**1. Follow up of the activities done till the date as discussed in previous meeting.**

Notices displayed on Notice board and website also updated with the necessary details under GGRC) and also provided the required facilities in the Ladies room.

**2. Review of grievance cases (if any) received.**

**White boards not available in all classrooms:**

Installation and Procurement: Based on the assessment and collaboration, the committee facilitated the installation of whiteboards in classrooms lacking them.

The procurement of suitable whiteboards and necessary installation equipment was coordinated to ensure compatibility with existing infrastructure.


**Arrange hands-on sessions for technical subjects:**

The committee collaborated with the administration and relevant departments to identify available resources, such as labs, equipment, and simulation tools, to facilitate hands-on sessions. Assessments were made to determine the feasibility of utilizing existing resources and identifying any additional requirements.

**Discussion on to resolve grievances received.** The Grievance Redressal Committee received grievances highlighting the need for hands-on sessions in technical subjects. Students expressed concerns about the lack of practical exposure and the importance of hands-on learning experiences in their respective disciplines.

The committee will continue to monitor the progress of these actions and ensure timely resolution.



  
Dr. M. Z. Shaikh  
Chairperson

  
**Principal**  
Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 1/1/2020

**General Grievance Redressal Committee**

**Meeting Notice-03**

**(A.Y 2019-20 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 4<sup>th</sup> January 2020 in Principal cabin by 11.30am sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

Dr. Ashok Kasnale  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sadiya Sayyad	Student (College Representative)	



**Principal**  
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Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-04/01/2020

## **General Grievance Redressal Committee**

### **Minutes of Meeting 03**

**(A.Y 2019-20 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 4<sup>th</sup> January 2020.

Following points were discussed in the meeting.

1. **Follow up of Grievance Cases reported in last meeting.** - The Committee evaluated the actions taken on previously discussed grievances. Progress and outcomes of actions were reviewed and recorded.
2. **Discussion on Actions Taken to Resolve Grievances.** - Committee members provided updates on the status of on-going grievance resolutions. As a chairperson of the Committee, Dr. Ashok Kasnale suggested to close the grievance cases received till the date.
3. **New Grievances. (if any)-** As Committee received the Grievances again discussion was open for all the faculties to find out the solution to resolve the Grievances received.
  1. **Not enough projectors are available in institute.**  
Faculty requested that not enough projectors are available in institute to use in classrooms as teaching tool.
  2. **Dustbins not available in all classrooms.**
4. Meeting was concluded with declaration of next meeting date. (Probably in next Semester)



  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	



Dr. Ashok Kasnale  
Principal

Principal  
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Date-14/01/2019

**General Grievance Redressal Committee**

**Action Taken Report**

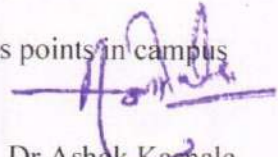
**Meeting 3 held on 04/01/2019**

**1. Not enough projectors are available in institute.**

Faculty requested that not enough projectors are available in institute to use in classrooms as teaching tool. Few projectors were made available to staff with permission of administration department.

**2. Dustbins not available in all classrooms**

Dustbins were provided in all classrooms as well as installed at various points in campus as well.

  
Dr. Ashok Kashale  
Chairperson



  
**Principal**  
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Date: 03/04/2020

**General Grievance Redressal Committee**

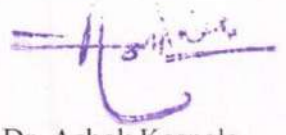
**Meeting Notice-04**

**(A.Y 2019-20 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 6<sup>th</sup> April 2020 Online platform by 12.00 noon sharp. Link will be shared via mail prior to meeting.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

  
Dr. Ashok Kasnale  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sadiya Sayyad	Student (College Representative)	



  
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Date-06/04/2020

## **General Grievance Redressal Committee**

### **Minutes of Meeting 04**

#### **(A.Y 2019-20 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 6<sup>th</sup> April 2020

Following points were discussed in the meeting.

1. Dr. Ashok Kasnale, Chairman of GGRC, declared about the Grievances received in the previous meeting was resolved and so committee can move towards the new Grievances if reported.

Committee members received the following Grievances as the online mode of education started:-

Many concern were received from students :

Availability of study materials in online mode, internet connectivity at rural areas, online internship availability, further schedule of examination.

- **Open Discussion:** Committee members were given an opportunity to provide input on the discussed agenda items. Suggestions, concerns, and ideas related to other grievances were also addressed and noted for further action.

- **Next Steps:** The Chairperson summarized the decisions made during the meeting. Committee members were assigned specific tasks and responsibilities related to the discussed agenda items. Deadlines were set for the completion of assigned tasks and the progress will be reviewed in the next meeting.

**Adjournment:** - The Chairperson expressed gratitude to all participants for their active involvement and valuable contributions. The meeting was adjourned at 11.50am. These minutes are subject to review and approval at the next GGRC meeting, Chairman of GGRC appealed to all about zero Grievances in upcoming days.



  
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 Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Ashok Kasnale	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	

Dr. Ashok Kasnale  
 Principal



Principal  
 Ajeenkya DY Patil School of  
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Principal  
 Ajeenkya DY Patil School of  
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Date-30/04/2020

**General Grievance Redressal Committee**

**Action Taken Report**

**Meeting 4 held on 04/04/2020**

Chairperson instructed all the faculties to provide as much as support for students in all cases during online classes.

Students will be informed timely with all the necessary information received from SPPU.



Dr. Ashok Kasnale

**Chairperson**

**Principal**

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Date: 02.06.2018

**General Grievance Redressal Committee**

**Meeting Notice-01**

**(A.Y 2018-19 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 4<sup>th</sup> June 2018 in Principal cabin by 11.00am sharp.

**Agenda:**

- (1) Introduction of committee member for current academic year.
- (2) Roles and Responsibilities of GGRC.
- (3) Discussion on locations to display updated the committee member's names and details.
- (4) Any other.

Dr. S.S. Sonawane  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.S. Sonawane	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Shreya Lad	Student (College Representative)	



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Date-16/06/2018

## **General Grievance Redressal Committee**

### **Minutes of Meeting 01**

#### **(A.Y 2018-19 Sem I)**

A meeting of General Grievance Redressal Committee was held on 4<sup>th</sup> June 2018 at 11.30am and Following points were discussed in the meeting.

1. **Introduction of committee member for current academic year-** As a Member secretary Prof.Pallavi M.Shimpi welcomed the chairperson Dr. S.S.Sonawane and all GGRC members for the meeting. Faculties introduced themselves to everyone as a part of GGRC.
2. **Type of issues can be raised under this committee.** – As a chairperson of the Committee, Dr. S.S.Sonawane explained Roles and Responsibilities of GGRC and also explained what types of issues that can be raised under this cell to the committee. As per the All India Council for Technical Education (AICTE), the following are some of the issues that can be raised under the General Grievance Redressal Committee in colleges:
  - Academic issues such as discrepancies in marks, attendance, and evaluation.
  - Infrastructure issues such as lack of facilities like classrooms, laboratories, and libraries.
  - Administrative issues such as delay in issue of certificates, transfer certificates, and other related documents.
  - Harassment issues such as mental, physical, and sexual harassment.
  - Discrimination issues such as caste, gender, religion, and other forms of discrimination.
  - Financial issues such as fee payment, refund, and scholarship-related issues.
  - Health and safety issues such as inadequate medical facilities, fire safety, and security concerns.
  - Any other issues that may arise from time to time and affect the academic environment and the welfare of the students and staff of the institution.
  - Dr.S.S.Sonawane informed all to communicate all the discussed points to all stakeholders by the end of this week.



  
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3. **Location to display updated the committee member's names and details** - Prof Amol B Gaikwad suggested location to display updated the committee member's names and details on the notice boards of each department for student convenience and also to update all the details on college website also.
4. **Grievances received discussed** - As a Member secretary Prof. Pallavi M. Shimpi put up one of the grievance received from ladies and girls of the institute about provision of first aid box and requested for clean washrooms.
5. Meeting was concluded with declaration of next meeting date. (Probably in July 2018)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.S.Sonawane	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Shreya Lad	Student (College Representative)	



Dr.S.S.Sonawane  
Principal

**Principal**  
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Date-31/07/2018

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 1 held on 4/06/2018**

1. Introduction of committee members for the current academic year:
  - Committee members actively participated in grievance resolution processes, utilizing their expertise and experience.
  - Encourage open communication and collaboration among committee members to ensure effective grievance redressal.
2. Type of issues that can be raised under this committee:
  - Committee members to familiarize themselves with the types of grievances falling under the committee's purview.
  - All are suggested to stay updated on relevant policies, procedures, and guidelines to address different categories of grievances effectively.
3. Location to display updated committee member's names and details:
  - Concern staffs of GGRC informed to prepare Notices with the committee member's names, roles, contact information, and a brief introduction to display on each departmental Notice board.
  - Ensured that the display board or poster is prominently placed near the administrative office for easy visibility and accessibility.
4. Solved the grievances received by informing all the heads to maintain first box in the department and also BVG staff instructed to keep the washrooms clean on each floor.



  
Dr. S. S. Sonawane  
Chairperson

  
Principal  
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Date: 19.08.2018

**General Grievance Redressal Committee**

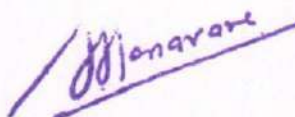
**Meeting Notice-02**

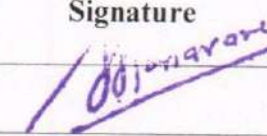



**(A.Y 2018-19 Sem I)**

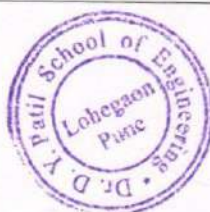
All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 21<sup>st</sup> August 2018 in Principal cabin by 12.45noon sharp.

**Agenda:**

1. Follow up of the activities planned in previous meeting about declaration of the committee.
2. Review of grievance cases (if any) received.
3. Discussion on actions taken to resolve grievances if received any.
4. Any other matters related to grievances.

  
Dr. S.S. Sonawane  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.S. Sonawane	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Shreya Lad	Student (College Representative)	



  
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Date-28/08/2018

## **General Grievance Redressal Committee**

### **Minutes of Meeting 02**

**(A.Y 2018-19 Sem I)**

A meeting of General Grievance Redressal Committee was held online on 21<sup>st</sup> August 2018. Following points were discussed in the meeting.

**1. Follow up of the activities done till the date as discussed in previous meeting. -**

Committee members were given an opportunity to share their observations and suggestions regarding the grievance Redressal process. As a Member secretary Prof. Pallavi M. Shimpi updated about the work done till the date as discussed in the last meeting to the chairperson. (Notices displayed on Notice board and website also updated with the necessary details under GGRC.) and also discussed the facilities provided in the Ladies room .

**2. Review of grievance cases (if any) received. – Dr. Shobha Rupnar shared following Grievances received after previous meeting.**

**1. Students complained about out-dated library books.**

It was reported that the library had been actively acquiring new books and digital resources to cater to the needs of the students. The second item discussed was the feedback received from students regarding outdated library books. Several students expressed their concerns about the relevance and accuracy of certain books available in the library. The attendees acknowledged the importance of addressing this issue promptly to ensure students have access to up-to-date and accurate information.

**2. Complaints about the bathrooms areas, including issues with cleanliness, maintenance, or safety.**

It was reported that the cleaning and maintenance staff had been working diligently to ensure the cleanliness and functionality of the bathrooms. The second item discussed was the complaints received regarding cleanliness, maintenance, and safety issues in the bathrooms. Several



  
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concerns were raised by students, faculty, and staff regarding unclean facilities, broken fixtures, inadequate lighting, and potential safety hazards. The attendees acknowledged the importance of providing hygienic and safe bathroom facilities for everyone on campus and agreed to take immediate action to address the concerns. Meeting was concluded with declaration of next meeting date. (Probably in October 2018)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.S.Sonawane	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr, Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Mr. Shreyas Lad	Student (College Representative)	



Dr.S.S.Sonawane

Principal

**Principal**  
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Date-27/09/2018

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 2 held on 21/08/2018**

**1. Follow up of the activities done till the date as discussed in previous meeting.**

Notices displayed on Notice board and website also updated with the necessary details under GGRC) and also provided the required facilities in the Ladies room.

**2. Review of grievance cases (if any) received.**


○ **Students complained about out-dated library books.**

It was noted that the library staff would conduct a thorough review of the existing book collection, identifying outdated materials and making a list of books requiring an update. Additionally, the attendees discussed the possibility of seeking student involvement in the selection process for new books. Suggestions included forming a student committee or conducting surveys to gather preferences. The meeting concluded with the agreement to collaborate with faculty members to ensure the relevance of the books selected for the library. Actions were assigned to the library staff to initiate the review process and create a plan for updating the library's collection.

○ **Complaints about the bathrooms areas, including issues with cleanliness, maintenance, or safety.**

It was noted that the facilities management team would conduct a comprehensive inspection of all bathrooms to identify areas that require cleaning, repairs, or improvements. Additionally, a plan was discussed to increase the frequency of cleaning and maintenance routines, ensuring that the bathrooms are regularly monitored and kept in optimal condition. The attendees emphasized the need for open lines of communication and encouraged students, faculty, and staff to report



  
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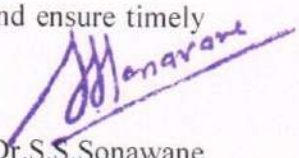
any issues they encounter in the bathrooms promptly. Suggestions were made to implement a system for feedback or a designated point of contact for reporting concerns. Actions were assigned to the facilities management team to initiate the necessary repairs, improve cleanliness protocols, and enhance safety measures in the bathrooms.

3. First aid box not available:

**3. Discussion on to resolve grievances received.**

The committee will continue to monitor the progress of these actions and ensure timely resolution.



  
Dr.S.S.Sonawane  
Chairperson

  
**Principal**  
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Date: 12.12.2018

**General Grievance Redressal Committee**

**Meeting Notice-03**

**(A.Y 2018-19 Sem I)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 14<sup>th</sup> Dec 2018 in Principal cabin by 11.30am sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

Dr. M.Z. Shaikh  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z. Shaikh	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	



**Principal**  
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Date-14/12/2018

## **General Grievance Redressal Committee**

### **Minutes of Meeting 03**

#### **(A.Y 2018-19 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 14<sup>th</sup> Dec 2018.

Following points were discussed in the meeting.

1. **Follow up of Grievance Cases reported in last meeting.** - The Committee evaluated the actions taken on previously discussed grievances. Progress and outcomes of actions were reviewed and recorded.
2. **Discussion on Actions Taken to Resolve Grievances.** - Committee members provided updates on the status of on-going grievance resolutions. As a chairperson of the Committee, Dr. M.Z.Shaikh suggested to close the grievance cases received till the date.
3. **New Grievances. (if any)-** As Committee received the Grievances again discussion was open for all the faculties to find out the solution to resolve the Grievances received.

**a) Assistance from faculty or staff members regarding academic or personal issues, including difficulties in accessing counseling services, career guidance services:**


The Grievance Redressal Committee received a number of grievances related to counseling services provided by the college. These grievances encompassed various concerns, including the quality of counseling, accessibility, privacy, and the effectiveness of the counseling process.

**Restricted Library Hours:**

b) Students, faculty, and staff expressed concerns about the limited operating hours of the college library, which restricted their access to valuable resources.

- Many individuals found it challenging to utilize library materials and facilities due to their schedules and the restricted availability of library services.



  
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As a Member secretary Prof. Pallavi M. Shimpi putted all above issues in front of Chairman of GRCC Dr. M.Z. Shaikh for further actions to be taken.

4. Meeting was concluded with declaration of next meeting date. (Probably in next Semester)

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z. Shaikh	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher (SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B. Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sanyukta Waghmare	Student (College Representative)	



**Principal**  
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Dr. M.Z. Shaikh  
 Principal





Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Date-27/2/2019

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 3 held on 14/12/2018**

**1. Assistance from faculty or staff members regarding academic or personal issues, including difficulties in accessing counseling services, career guidance services:**

Evaluation of Counseling Services: The committee conducted an evaluation of the counseling services to assess their overall quality and effectiveness. Feedback was gathered from students, faculty, and staff members through surveys, interviews, and anonymous suggestion boxes. Regular Review and Feedback Mechanisms: The committee implemented regular reviews of counseling services, seeking feedback from students, faculty, and staff to monitor the effectiveness of improvements implemented. Surveys and open forums were conducted to gather suggestions, concerns, and ideas for further enhancing counseling services.

2. Students, faculty, and staff expressed concerns about the limited operating hours of the college library, which restricted their access to valuable resources. Collaboration with Library and IT Departments: The committee collaborated with the library and IT departments to address the grievances related to restricted library hours and insufficient access to online databases or materials. Discussions were held to explore possible solutions, including extending library hours, enhancing remote access to resources, and optimizing online platforms for resource availability.



Dr. M. Z. Shaikh

**Chairperson**

**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 12.03.2019

**General Grievance Redressal Committee**

**Meeting Notice-04**

**(A.Y 2018-19 Sem II)**

All the GGRC committee members are hereby informed to attend the meeting of General Grievance Redressal Committee on 14<sup>th</sup> March 2019 in Principal cabin by 12.00 noon sharp.

**Agenda:**

- (1) Review of Grievance Cases reported in last meeting.
- (2) Actions Taken to Resolve Grievances.
- (3) New Grievances.(if any)
- (4) Open Discussion.

Dr. M.Z. Shaikh  
Principal

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z. Shaikh	Chairperson	
2	Prof. Pallavi M. Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof. Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms. Sadiya Sayyad	Student (College Representative)	



**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**AJEENKYA DY PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date-14/03/2019

## **General Grievance Redressal Committee**

### **Minutes of Meeting 04**

#### **(A.Y 2018-19 Sem II)**

A meeting of General Grievance Redressal Committee was held online on 14<sup>th</sup> March 2019.

Following points were discussed in the meeting.

1. Dr. M.Z.Shaikh, Chairman of GGRC, declared about the Grievances received in the previous meeting was resolved and so committee can move towards the new Grievances if reported.

Committee members received the following Grievances as the new semester started:-

#### 1.) Limited Availability of Study Spaces:

- Grievances were raised regarding the shortage of study spaces within the college premises, making it difficult for students to find suitable areas for academic activities.
- The lack of dedicated study spaces affected their productivity, especially during peak periods such as examinations and project submissions.

#### 2) Insufficient Access to Online Databases or Materials:

- Complaints were received regarding the limited access to online databases and materials required for research and academic purposes.
- Students and faculty members highlighted the need for expanded access to e-resources to support their learning, teaching, and research activities.

• **Open Discussion:** Committee members were given an opportunity to provide input on the discussed agenda items. Suggestions, concerns, and ideas related to other grievances were also addressed and noted for further action.

• **Next Steps:** The Chairperson summarized the decisions made during the meeting. Committee members were assigned specific tasks and responsibilities related to the discussed agenda items.



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

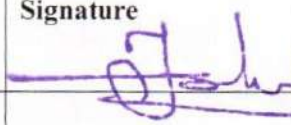

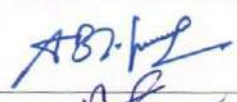



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 Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Deadlines were set for the completion of assigned tasks and the progress will be reviewed in the next meeting.

**Adjournment:** - The Chairperson expressed gratitude to all participants for their active involvement and valuable contributions. The meeting was adjourned at 11.50am. These minutes are subject to review and approval at the next GGRC meeting. Dr. M.Z.Shaikh, Chairman of GGRC appealed to all about zero Grievances in upcoming days.

**Following members were present for the meeting:**

Sr No	Name of Committee Member	Designation	Signature
1	Dr. M.Z.Shaikh	Chairperson	
2	Prof. Pallavi M.Shimpi	Senior Teacher(SC/ST/OBC Category Representative) - Coordinator	
3	Prof Amol B Gaikwad	Senior Teacher (SC/ST/OBC Category Representative)	
4	Dr. Shobha Rupnar	Senior Teacher (Ladies Representative)	
5	Ms.Sanyukta Waghmare	Student (College Representative)	




Dr. M.Z.Shaikh

Principal



**Principal**

**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

Ajeenkya DY Patil School of Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date-12/05/2019

## **General Grievance Redressal Committee**

### **Action Taken Report**

#### **Meeting 4 held on 14/03/2019**

#### **3. Limited Availability of Study Spaces**

Efforts were made to enhance study spaces within the college premises by identifying and renovating underutilized areas. Additional seating arrangements, study carrels, and quiet zones were implemented to provide students with more suitable and accessible study spaces.

#### **4. Insufficient Access to Online Databases or Materials:**

The committee worked with the library staff to expand the range of resources available, including online databases and materials. Discussions were held to identify gaps and update resource subscriptions based on the academic needs and preferences of students and faculty.



Dr. M. Z. Shaikh

**Chairperson**

**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**

**Internal Complaint/Women's Grievances  
Redressal Committee**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 05.09.2022

## Internal Complaint Committee

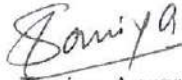
### Notice


A meeting of internal complaint Committee will be held on 08<sup>th</sup> September 2022.

#### Agenda:

- (1) Awareness about the aim, objectives, and ICC policy against Sexual harassment of women in the Institute.
- (2) Discuss about mechanism for the prevention and redressal of sexual harassment cases
- (3) Discuss various issues/complaints received if any against Women Sexual harassment.

All the Committee Members are requested to attend the Meeting.

  
Dr. Saniya Ansari  
Presiding Officer

  
Dr. F. B. Sayyad  
Principal  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



  
**PRINCIPAL**  
**ADYPSOE, PUNE**



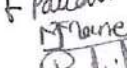
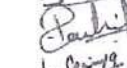




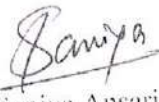
**Internal complaint Committee**  
**Minutes of Meeting held on 08<sup>th</sup> September 2022**

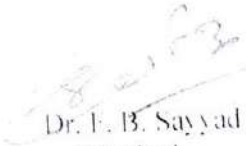
A meeting of Internal Complaint committee was held on 08<sup>th</sup> September 2022. Following points were discussed in the meeting:

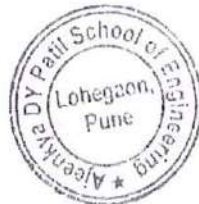
- (1) Informed to communicate the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.
- (2) Discussed and informed to communicate about mechanism for the prevention and redressal of sexual harassment cases
- (3) Discussed various issues complaints received if any against Women Sexual harassment.


Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	

  
Dr. Saniya Ansari  
Presiding Officer

  
Dr. F. B. Sayyad  
Principal  
Principal  
Neenkyia DY Patil School of  
Engineering, Lohegaon, Pune



  
**PRINCIPAL**  
**WYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

### **Internal Complaint Committee**

#### **Action Taken Report on Meeting held on 08<sup>th</sup> September 2022**

**(1) Actions Taken to resolve Items-1**


Communicated the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.

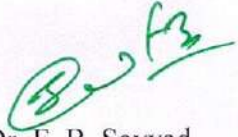
**(2) Action Taken to resolve Item-2**

Communicated about mechanism for the prevention and redressal of sexual harassment cases

**(3) Action Taken to resolve Item-3**

No such complaints received against Women Sexual harassment.

  
Dr. Saniya Ansari  
Presiding Officer

  
Dr. F. B. Sayyad  
Principal  
**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 01.12.2022

## Internal Complaint Committee

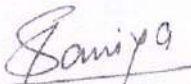
### Notice

A meeting of internal complaint Committee is scheduled on 05<sup>th</sup> December 2022.

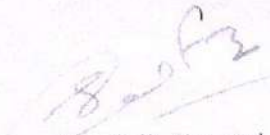
#### Agenda:


- (1) Discuss various issues complaints received against Women harassment if any.
- (2) Conduct programs on gender sensitization.

All the Committee Members are requested to attend the Meeting.

  
Dr. Saniya Ansari  
Presiding Officer



  
Dr. F. B. Sayyad  
Principal  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

  
**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Internal complaint Committee

Minutes of Meeting held on 05<sup>th</sup> December 2022

A meeting of Internal Complaint committee was held on 05<sup>th</sup> December 2022. Following points were discussed in the meeting:

- (1) Discussed about various issues/complaints received against Women harassment if any.
- (2) Instructed to arrange the programs on gender sensitization for girl students and lady faculty members.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	

Dr. Saniya Ansari  
Presiding Officer

Dr. L. B. Sayyad  
Principal  
Teenkya DY Patil School of  
Engineering, Lohegaon, Pune



**PRINCIPAL**  
**ADYPSOE, PUNE**



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

### **Internal Complaint Committee**


#### **Action Taken Report on Meeting held on 05<sup>th</sup> December 2022**

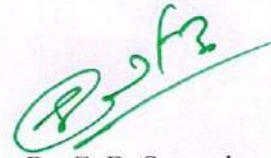
##### **(1) Actions Taken to resolve Items-1**

No such complaints received against Women Sexual harassment.

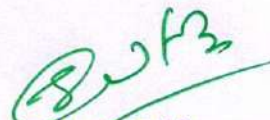
##### **(2) Action Taken to resolve Item-2**

Various awareness events are planned on gender sensitization for girl students and lady faculty members.

  
Dr. Saniya Ansari  
Presiding Officer

  
Dr. F. B. Sayyad  
Principal



  
**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 01.02.2023

## Internal Complaint Committee

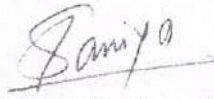
### Notice

A meeting of internal complaint Committee will be held on 03<sup>rd</sup> February 2023.

#### Agenda:


- (1) Explain the aim, objectives and policy against harassment of women at the Institute
- (2) Informed to arrange to various awareness events about prevention of sexual harassment of women at the Institute.
- (3) Discussion on various issues/complaints received against Women harassment if any.

All the Committee Members are requested to attend the Meeting.



Dr. Saniya Ansari  
Presiding Officer



  
Dr. F. B. Sayyad  
Principal

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune

  
**PRINCIPAL**  
**ADYPSOE, PUNE**



**Internal Complaint Committee**  
**Minutes of Meeting held on 03<sup>rd</sup> February 2023**

A meeting of Internal complaint Committee was held on 03<sup>rd</sup> February 2023. Following points were discussed in the meeting:

- (1) Informed to communicate the aim, objectives, and policy against harassment of women at the Institute
- (2) Informed to arrange to various awareness events about prevention of sexual harassment of women at the Institute.
- (3) Discussed on various issues complaints received against Women harassment if any.  
No complaints received.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	

Dr. Saniya Ansari  
Presiding Officer



Dr. F. B. Sayyad  
Principal

Principal  
Aleekya DY Patil School of  
Engineering, Lohegaon, Pune



**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 27.02.2023

### **Internal Complaint Committee**

### **Action Taken Report on Meeting held on 03<sup>rd</sup> February 2023**

#### **(1) Actions Taken to resolve Items-1**

Communicated the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.

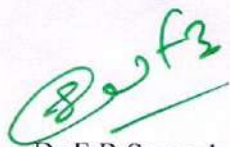
#### **(2) Action Taken to resolve Item-2**

The awareness events are organized like, Crime Against Women, Self Defense Training for Girl Students and Mental & Physical Health

#### **(3) Action Taken to resolve Item-3**

No such complaints received against Women Sexual harassment.



  
Dr F.B.Sayyad  
Principal  
**PRINCIPAL**  
**MOYPSOE, PUNE**



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk. Via. Lohegaon, Pune - 412 105

Date: 03.04.2023

### Internal Complaint Committee

#### Notice

A meeting of internal complaint Committee was held on 05<sup>th</sup> April 2023.

#### Agenda:

- (1) Discussion on conduction of events for Women empowerment
- (2) Discussion on complaints issue related women in Institute

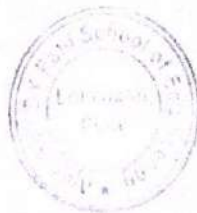
All the Committee Members are requested to attend the Meeting.

Dr. Saniya Ansari  
Presiding Officer

Dr. Jyoti Kulkarni  
Principal

Principal

Jyotkya DY Patil School of  
Engineering, Lohegaon, Pune



**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

**Internal Complaint Committee**  
**Minutes of Meeting held on 05<sup>th</sup> April 2023**

A meeting of Internal Complaint Committee was held on 05<sup>th</sup> April 2023. Following points were discussed in the meeting:

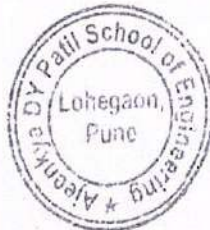
- (1) Discussion on conduction of events for Women empowerment.
- (2) Discussion on complaints issue related with women harassment in Institute. No such complaints received.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	

Dr. Saniya Ansari  
Presiding Officer

Dr. F. B. Sayyad  
Principal  
Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



**PRINCIPAL**  
**ADYPSOE, PUNE**



Dr. D. Y. Patil Group of Institutions' Technical Campus  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Internal Complaint Committee

#### Action Taken Report on Meeting held on 05<sup>th</sup> April 2023

**(1) Action Taken to resolve Item-1:**

The event titled as "Preventive measures for women against sexual harassment" was organized on 20.04.2023 for the girl students and Lady faculty members.

**(2) Action Taken to resolve Item-2:**

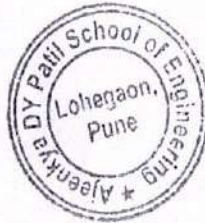
No such complaints received.

Dr. Saniya Ansari  
Presiding Officer

Dr. F.B. Sayyad  
Principal

**Principal**

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



**PRINCIPAL**  
**ADYPSOE, PUNE**







Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

### Internal Complaint Committee

#### Action Taken Report on Meeting held on 05<sup>th</sup> April 2023

**(1) Action Taken to resolve Item-1:**

The event titled as “Preventive measures for women against sexual harassment” was organized on 20.04.2023 for the girl students and Lady faculty members.

**(2) Action Taken to resolve Item-2:**

No such complaints received.

Dr. Saniya Ansari  
Presiding Officer

Dr. F. B. Sayyad  
Principal  
**PRINCIPAL**  
**ADYPSOE, PUNE**





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

## Women Grievance Committee

### Notice

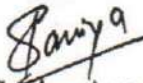
Date: 24.06.2021

A meeting of Women grievance committee <sup>will be</sup> was held on 01<sup>st</sup> July 2021 in Conference Hall.


#### Agenda:

- (1) Explain the aim & objectives of ICC & asked to develop awareness about a policy against harassment of women at the Institute.
- (2) Discuss about mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the Institute. (SOP)
- (3) Discussion on Gender Equity programme schedule on 05/07/2021.

All the Committee Members are requested to attend the Meeting.

  
Dr. Saniya Ansari  
Presiding Officer



  
Dr. Ashok Kasnale  
Principal



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Women Grievance Committee

#### Minutes of Meeting held on 01<sup>st</sup> July 2021

A meeting of Women grievance committee was held on 01<sup>st</sup> July 2021. Following points were discussed in the meeting:

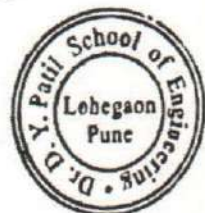
- 1 All the committee members requested to elaborate the aim & objectives of Internal complaint committee to students and newly joined ladies' faculties and staff.
- 2 It's decided to give awareness about a policy against harassment of women and discuss about mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the Institute.
- 3 Discussed about Gender Equity guest lecture schedule on 05/07/2021 for faculty members and staff.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	



Dr F.B. Sayyad  
Principal



Principal  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



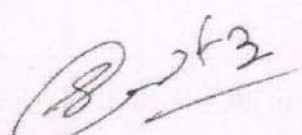
Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Women Grievance Committee


#### Action Taken Report on Meeting held on 01<sup>st</sup> July 2021

**(I) Action Taken to resolve Item-1 & 2:**

Seminar on Gender Equity was organized on 05/07/2021 for the awareness of policy against harassment of women and discuss about mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the Institute

  
Dr. F.B. Sayyad  
Principal



  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune







Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
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## Women Grievance Committee

### Notice

Date: 27.09.2021

A meeting of Women grievance committee was held on 30<sup>th</sup> September 2021 in Communication lab-I, E & TC department.

#### Agenda:

- (1) Discussion on planning and organization of "Sexual Harassment in an organization" event schedule on 30/09/2021.
- (2) Discussion on planning and organization of "Gender Equity and Women right", event schedule on 06/10/2021.

All the Committee Members are requested to attend the Meeting.

Dr. Saniya Ansari  
Presiding Officer

Dr. Ashok Kasnale  
Principal



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Women Grievance Committee

#### Minutes of Meeting held on 30<sup>th</sup> September 2021

A meeting of Women grievance committee was held on 30<sup>th</sup> September 2021. Following points were discussed in the meeting:

It's decided to give awareness about harassment of women and discuss about mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the Institute through organizing expert of guest lecture.

Below two programmes were planned:

- (1) Computer department will conduct the "Sexual Harassment in an organization" event on 30/09/2021.
- (2) F & Tc Department will conduct the "Gender Equity and Women right", event on 06/10/2021.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	



Dr. F. B. Sayyad  
Principal

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune







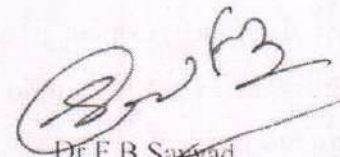
Dr. D. Y. Patil Group of Institutions' Technical Campus  
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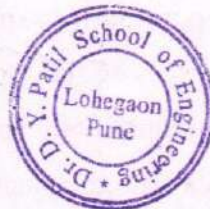
### Women Grievance Committee


#### Action Taken Report on Meeting held on 30<sup>th</sup> September 2021

**(1) Action Taken to resolve Item-1 & 2:**

Conducted seminar on "Sexual Harassment in an organization" on 30/09/2021 by Computer department & planned "Gender Equity and Women right", event on 06/10/2021 for the awareness of policy against harassment of women and for the prevention and redressal of sexual harassment cases and other acts of gender-based violence at the Institute.

  
Dr. F.B. Sayyad  
Principal



  
**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



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## Internal Complaint Committee

### Notice

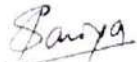
**Date: 10.08.2020**


A meeting of internal complaint Committee will be held on 13<sup>th</sup> August 2020.

#### **Agenda:**

- (1) Define aim & objectives of ICC
- (2) Prepare a policy against harassment of women at the Institute.
- (3) Insufficient Sanitization Provisions in the Campus
- (4) Security Issues with Online Teaching through Zoom App
- (5) Selecting the Best Online Teaching Platform
- (6) Effective Online Platform to manage Academics

All the Committee Members are requested to attend the Meeting.

  
Dr. Saniya Ansari  
Presiding Officer

  
Dr. Ashok Kasnale  
Principal



  
**Principal**  
Ajeenkya DY Patil School of  
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### Internal complaint Committee

Minutes of Meeting held on 13<sup>th</sup> August 2020

A meeting of Internal Complaint committee was held online on 13<sup>th</sup> August 2020. Following points were discussed in the meeting:

- (1) At the start of new academic year, the aim and objectives of Internal complaint committee was elaborated.
- (2) In the meeting, the various points related to policy development against harassment of women at the Institute were discussed.
- (3) Staff members raised a grievance of insufficient sanitization provisions in the campus in view of pandemic. The committee forwarded the grievance to Principal.
- (4) Some girl students raised security issues in Online Teaching through Zoom App. The concern was conveyed to the committee through Class Teacher.
- (5) Teaching Staff Members raised the issue of selecting the Best Online Teaching Platform. The committee suggested to examine various platforms like Zoom, Google Meet, Skype, Microsoft Teams etc and identify pros and cons of each platform and suggestions should be given to Principal on finalizing the Best Online Teaching Platform.
- (6) Teaching Staff Members raised the necessity of having an effective online platform to manage academics. The committee suggested the Principal to hire a Moodle platform for effective teaching learning process.

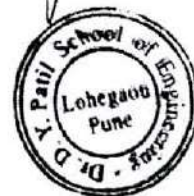
Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof. Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	

Dr. Ashok Kasnale  
 Principal



**Principal**  
**Ajeenkya DY Patil School of Engineering, Lohegaon, Pune**



### Internal Complaint Committee

#### Action Taken Report on Meeting held on 13<sup>th</sup> August 2020

(1) Action Taken to resolve Item-1 (Insufficient Sanitization):

Circulated the aim & Objectives of Internal complaint committee to concerned faculty members & also made available on institute website.

(2) Action Taken to resolve Items 2 (Policy development against harassment of women):

(3) Action Taken to resolve Item-3 (Insufficient Sanitization):

Foot Operated Hand Sanitizer Stands are placed on each floor, at each department.

(4) Action Taken to resolve Items 4 (Security Issue in Zoom and Selection of Best Online Teaching Platform):

Microsoft Teams was purchased as Online Teaching Platform.

(5) Action Taken to resolve Items 5 (Effective Online Platform to manage Academics):

A framework for the prevention and redressal of sexual harassment cases and other acts of gender-based violence has finalized.

(6) Action Taken to resolve Items 6 (Effective Online Platform to manage Academics):

Use of Learning Management System (LMS) was initiated to handle regular Academical Processes.



**Principal**  
**Ajeenkya DY Patil School of**  
**Engineering, Lohegaon, Pune**

Dr. Ashok K. Kasnale  
Principal







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## Internal Complaint Committee

### Notice

Date: 23.11.2020

A meeting of internal complaint Committee was held on 27<sup>th</sup> November 2020.

#### Agenda:

- (1) Discuss various issues/complaints received against Women harassment.
- (2) Conduct programs on gender sensitization.
- (3) Monthly Attendance issue in Learning Management System
- (4) Test Conduction in LMS
- (5) Impurities in Drinking Water

All the Committee Members are requested to attend the Meeting.

Dr. Saniya Ansari  
Presiding Officer

Dr. Ashok Kasnale  
Principal



**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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### Internal Complaint Committee Minutes of Meeting held on 27th November 2020

A meeting of Internal complaint Committee was held on 27<sup>th</sup> November 2020. Following points were discussed in the meeting:

- (1) Discussion on various clauses mentioned in policy against harassment of women at the Institute.
- (2) Discussion was held on various issues/complaints received against Women harassment. There were no complaints received against women harassment.
- (3) Teaching Staff Members raised a grievance on Learning Management System (LMS) that generating Monthly Attendance is difficult to achieve. The committee forwarded the grievance to LMS Coordinator.
- (4) Teaching Staff Members raised a grievance on LMS for difficulties in conducting Tests. The committee forwarded the grievance to LMS Coordinator.
- (5) One staff member observed impurities in drinking water and raised a complaint of Water Purifier. The committee forwarded the grievance to Maintenance Manager.
- (6) All the Committee members are informed to plan and conduct programs on gender sensitization.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Samiya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof. Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Patil	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	



Dr. Ashok Kasnale  
 Principal



**Principal**  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune



### Internal Complaint Committee

#### Action Taken Report on Meeting held on 27th November 2020

(1) Actions Taken to resolve Items-1

Given awareness to faculty members on various clauses mentioned in policy against harassment of women at the Institute

(2) Action Taken to resolve Item-2

No complaints received against women harassment at institute level.

(3) Actions Taken to resolve Items-3,4 (Learning Management System Issues)

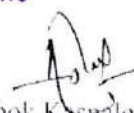
- i. Training was provided on Learning Management System by LMS Experts.
- ii. One Institute Level LMS Coordinator was appointed.
- iii. Department wise LMS Coordinator was appointed.

(4) Action Taken to resolve Item-5 (Impurities in Water Purifier)

Water Purifiers were fixed by the Maintenance Manager and additional drinking water taps were provided on some floors.

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



  
Dr. Ashok Kashale  
Principal





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## Internal Complaint Committee

### Notice

Date: 08.03.2021

A meeting of internal complaint Committee will be held on 11<sup>th</sup> March 2021.

#### Agenda:

- (1) Discussion on conduction of events for Women empowerment
- (2) Poor Conditions of Ladies Toilets.
- (3) Discussion on complaints/issue related women in Institute
- (4) Unstable Mental Health of Students due to Lockdown
- (5) Conducting Online Activities for Students

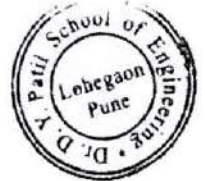
All the Committee Members are requested to attend the Online Meeting.

*Sanyu*  
Dr. S. M. Anwar  
Presiding officer

*Ashok*  
Dr. Ashok Kasnale  
Principal



*A*  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune







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**Internal Complaint Committee**  
**Minutes of Meeting held on 11<sup>th</sup> March 2021**

A meeting of Internal Complaint Committee was held on 11<sup>th</sup> March 2021. Following points were discussed in the meeting:

- (1) Discussion on conduction of events for Women empowerment was done.
- (2) As per the complaints received from ladies' faculties and staff received regarding poor conditions of Ladies Toilets. Committee forwarded the grievance to Maintenance Manager.
- (3) Discussion on complaints/issue related women harassment in Institute. No such complaints received.
- (4) Students expressed that they are willing to come to college for lecture as they are feeling depressed being locked at home due to pandemic. The committee conveyed through the Class Teachers that the notifications coming from Government and SPPTU will only be followed regarding conduction of Offline Classes.
- (5) Students demanded conduction of online activities other than regular teaching as it was becoming very monotonous. Committee forwarded students demand to Principal for further action.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. Saniya Ansari	Presiding Officer	
2	Prof. Prajakta Khairnar	Lady Faculty-1	
3	Prof Pallavi Shimpi	Lady Faculty-2	
4	Ms. Madhuri Mane	Non-Teaching lady staff-1	
5	Ms. Ashwini Paul	Non-Teaching lady staff-2	
6	Adv. Deepali Swami	Member from Non-Govt Organization	



Dr. Ashok Kasnale  
 Principal



**Principal**  
 Ajeenkya DY Patil School of  
 Engineering, Lohegaon, Pune

### Internal Complaint Committee

#### Action Taken Report on Meeting held on 11<sup>th</sup> March 2021

(1) Actions Taken to resolve Item-2

- (i) As per the complaints received, the maintenance work was completed by Maintenance team to improve the ladies toilet conditions.

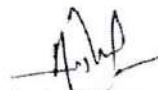
(2) Actions Taken to resolve Item-3,4 & 5 (Students Depression due to lockdown):

- (ii) Online Counseling was provided to needy students by Counselor Mr Yuvraj Patil.
- (iii) Regular Counseling was provided by Batch Mentors through GFM and Parents Meetings
- (iv) Information conveyed through Class Teacher that Offline Classes will start as per the instructions from Maharashtra Government and SPPU.

(3) Action Taken to resolve Item-2 (Conduction of Online Events):

Instructions were given to all the departments to conduct online activities like Group Discussion Competition, Conference, Cultural Events etc and such events were initiated by different departments online.



  
Dr Ashok Kasnale  
Principal



  
**Principal**  
**Ajeenkya DY Patil School of**  
**Engineering, Lohegaon, Pune**





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

Date: 02.09.2019

## Internal Complaint Committee

### Notice

A meeting of internal complaint Committee will be held on 06<sup>th</sup> September 2019.

#### Agenda:

- (1) Awareness about the aim, objectives, and ICC policy against Sexual harassment of women in the Institute.
- (2) Discuss about mechanism for the prevention and redressal of sexual harassment cases
- (3) Discuss various issues/complaints received if any against Women Sexual harassment.

All the Committee Members are requested to attend the Meeting.

Presiding Officer



Principal

**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**

Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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### Internal complaint Committee

Minutes of Meeting held on 02<sup>nd</sup> September 2019

A meeting of Internal Complaint committee was held on 06<sup>th</sup> September 2019. Following points were discussed in the meeting:

- (1) Informed to communicate the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.
- (2) Discussed and informed to communicate about mechanism for the prevention and redressal of sexual harassment cases
- (3) Discussed various issues/complaints received if any against Women Sexual harassment.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.M. Ansari	Associate Professor	
2	Prof. Pallavi Shimpri	Asst. Prof.	
3	Prof. Prajakta Phature	Assistant Professor	
4	Prof. Mrs. Shweta Chavan	T&P officer.	
5	Mrs. Jyotsna Patil	Non Teaching member	
6	Ananya C.	Student Member	Ananya

Presiding Officer



Principal

**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**  
Ajeenkya DY Patil School of  
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## Internal Complaint Committee

### Action Taken Report on Meeting held on 06<sup>th</sup> September 2019

#### (1) Actions Taken to resolve Items-1

Communicated the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.

#### (2) Action Taken to resolve Item-2

Communicated about mechanism for the prevention and redressal of sexual harassment cases

#### (3) Action Taken to resolve Item-3

No such complaints received against Women Sexual harassment.

  
Presiding Officer



  
Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

**Date: 01.01.2020**

### **Internal Complaint Committee**

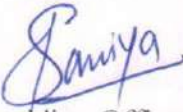
#### **Notice**

A meeting of internal complaint Committee is scheduled on 03<sup>rd</sup> January 2020.


#### **Agenda:**

- (1) Discuss various issues/complaints received against Women harassment if any.
- (2) Conduct programs on gender sensitization.

All the Committee Members are requested to attend the Meeting.

  
Presiding Officer



  
Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune





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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### Internal complaint Committee

Minutes of Meeting held on 03<sup>rd</sup> January 2020

A meeting of Internal Complaint committee was held on 03<sup>rd</sup> January 2020. Following points were discussed in the meeting:

- (1) Discussed about various issues/complaints received against Women harassment if any.
- (2) Instructed to arrange the programs on gender sensitization for girl students and lady faculty members.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S M Anand	Asso. Professor	
2	Prof. Pallavi Shimpri	Asst. Prof.	
3	Prof. Prajakta Khosla	Assistant Professor	
4	Mrs. Chaita Sharma	T&P officer.	
5	Mrs. Jyotsna Patil	As Non Teaching member	
6	Ananya Ch.	Student Member	

Presiding Officer



Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**  
Ajeenkya DY Patil School of  
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### **Internal Complaint Committee**

#### **Action Taken Report on Meeting held on 03<sup>rd</sup> January 2020**

##### **(1) Actions Taken to resolve Items-1**

No such complaints received against Women Sexual harassment.

##### **(2) Action Taken to resolve Item-2**

Various awareness events are planned on gender sensitization for girl students and lady faculty members.

  
Presiding Officer





Principal

**Principal**

Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.



**Principal**

**Ajeenkya DY Patil School of  
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Date: 05.08.2018

## Internal Complaint Committee

### Notice

A meeting of internal complaint Committee will be held on 10<sup>th</sup> August 2018.


#### Agenda:

- (1) Discuss about mechanism for the prevention and redressal of sexual harassment cases
- (2) Discuss various issues/complaints received if any against Women Sexual harassment.

All the Committee Members are requested to attend the Meeting.

  
Presiding Officer



  
Principal  
**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

  
**Principal**  
Ajeenkya DY Patil School of  
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### Internal complaint Committee

Minutes of Meeting held on 10<sup>th</sup> August 2018

A meeting of Internal Complaint committee was held on 10<sup>th</sup> August 2018. Following points were discussed in the meeting:

- (1) Discussed and informed to communicate about mechanism for the prevention and redressal of sexual harassment cases
- (2) Discussed various issues/complaints received if any against Women Sexual harassment.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S M Ansari	Associate Professor	
2	Prof. Pallavi Shimp	Asst. Prof	
3	Prof. Pratiksha Chavhan	Asst. Professor	
4	Mrs. Tyotsana Patil	Non Teaching member	
5	Mrs. Sheela Bhesma	T&P officer	
6	Ananya C.	Student Member	

Presiding Officer



Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**  
Ajeenkya DY Patil School of  
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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.

### Internal Complaint Committee

#### Action Taken Report on Meeting held on 10<sup>th</sup> August 2018

**(1) Action Taken to resolve Item-1**

Communicated about mechanism for the prevention and redressal of sexual harassment cases

**(2) Action Taken to resolve Item-2**

No such complaints received against Women Sexual harassment.

  
Presiding Officer



  
Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

Date: 01.11.2018

### Internal Complaint Committee

#### Notice

A meeting of internal complaint Committee is scheduled on 05<sup>th</sup> November 2018.

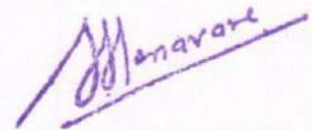
#### Agenda:

- (1) Discuss various issues/complaints received against Women harassment if any.
- (2) Conduct programs on gender sensitization.

All the Committee Members are requested to attend the Meeting.

  
Presiding Officer



  
Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune:

  
**Principal**  
Ajeenkya DY Patil School of  
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### Internal complaint Committee

Minutes of Meeting held on 05<sup>th</sup> November 2018

A meeting of Internal Complaint committee was held on 05<sup>th</sup> November 2018. Following points were discussed in the meeting:

- (1) Discussed about various issues/complaints received against Women harassment if any.
- (2) Instructed to arrange the programs on gender sensitization for girl students and lady faculty members.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S M Ansari	Associate Prof. & Presiding Officer	<i>Sanyal</i>
2	Prof. Prajakta Khapure	Assistant Professor	<i>P.K.</i>
3	Prof. Pallavi Shimpi	Asst. Prof.	<i>P.S.</i>
4	Prof. Shweta Shasme	T & P officer.	<i>S.S.</i>
5	Mrs. Jyotsana Patil	Non Teaching member	<i>J.P.</i>
6	Ananya C.	Student Member	Ananya

*Sanyal*  
Presiding Officer



*A. Jyotsana*  
Principal  
**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

*A*  
**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

### **Internal Complaint Committee**

#### **Action Taken Report on Meeting held on 05<sup>th</sup> November 2018**

##### **(1) Actions Taken to resolve Items-1**

No such complaints received against Women Sexual harassment.

##### **(2) Action Taken to resolve Item-2**

Various awareness events are planned on gender sensitization for girl students and lady faculty members.

Presiding Officer

Principal



**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**  
Ajeenkya DY Patil School of  
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Date: 12.02.2019

## Internal Complaint Committee

### Notice

A meeting of internal complaint Committee will be held on 19<sup>th</sup> February 2019.

#### Agenda:

- (1) Explain the aim, objectives, and policy against harassment of women at the Institute
- (2) Informed to arrange to various awareness events about prevention of sexual harassment of women at the Institute.
- (3) Discussion on various issues/complaints received against Women harassment if any.

All the Committee Members are requested to attend the Meeting.

  
Presiding Officer



  
Principal

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Lohegaon, Pune.

  
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**Internal Complaint Committee**  
**Minutes of Meeting held on 19<sup>th</sup> February 2019**

A meeting of Internal complaint Committee was held on 19<sup>th</sup> February 2019. Following points were discussed in the meeting:

- (1) Informed to communicate the aim, objectives, and policy against harassment of women at the Institute
- (2) Informed to arrange to various awareness events about prevention of sexual harassment of women at the Institute.
- (3) Discussed on various issues/complaints received against Women harassment if any.  
No complaints received.

Following members were present for the meeting:

Sr No	Name of Committee Member	Designation	Signature
1	Dr. S.M. Awaraj	Presiding officer & Asst. Prof	
2	Prof. Prajakta Khairane	Asst. Professor	
3	Prof. Pallavi Shimpi	Asst. Prof	
4	Mrs. Shweta Sharma	T&P officer	
5	Mrs. Jyotsna Patil	Non Teaching member	
6	Ms. Ananya C.	Student Member	

Presiding Officer



Principal

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Lohegaon, Pune.

**Principal**  
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## Internal Complaint Committee

### Action Taken Report on Meeting held on 19<sup>th</sup> February 2019

#### (1) Actions Taken to resolve Items-1

Communicated the aim, objectives, and ICC policy against Sexual harassment of women in the Institute with girl students and lady faculty members.

#### (2) Action Taken to resolve Item-2

The committee members are informed to conduct awareness events like, Crime Against Women, and Mental & Physical Health etc.

#### (3) Action Taken to resolve Item-3

No such complaints received against Women Sexual harassment.

Presiding Officer



Principal

**Principal**  
Dr. D. Y. Patil School of Engineering  
Lohegaon, Pune.

**Principal**  
Ajeenkya DY Patil School of  
Engineering, Lohegaon, Pune